

ORDER OF BUSINESS

- 1 **DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS**
- 2 **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
- 3 **PUBLIC QUESTION TIME**
- 4 **APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 5.1 Shire of Wandering Ordinary Meeting – 16 December 2010 [Attachment 1](#)
 - 5.2 Annual Electors Meeting – 7 February 2011 [Attachment 2](#)
- 6 **COUNCILLOR REPORTS**
- 7 **MATTERS REQUIRING DECISION**
 - 7.1 Subdivision Application - Lot 1584 North Bannister Wandering Road [Attachment 3](#)
 - 7.2 Carport - 13 Michibin Street, Wandering [Attachment 4](#)
 - 7.3 Bitumen & Blue Metal Tenders [Attachment 5](#)
 - 7.4 Regional Transition Group [Attachment 6](#)
 - 7.5 Sale of Land - 19 Humes Way, Wandering [Attachment 7](#)
 - 7.6 Wandering Refuse Site [Attachment 8](#)
 - 7.7 Community Centre Playground [Attachment 9](#)
 - 7.8 Tenders - 24 Hour Fuel Facility
 - 7.9 Vehicle Changeover [Attachment 10](#)
 - 7.10 Storm Damage [Attachment 11](#)
 - 7.11 Bridge No. 3062 Crossman Dwarda Rd [Attachment 12](#)
 - 7.12 Bridge No. 0423 Wandering Pingelly Rd [Attachment 13](#)
 - 7.13 Hotham Catchment Landcare Agreement [Attachment 14](#)
 - 7.14 Around the Towns
 - 7.15 Budget Review [Attachment 15](#)
 - 7.16 List of Accounts – December 2010 [Attachment 16](#)
 - 7.17 List of Accounts – January 2011 [Attachment 17](#)
 - 7.18 Financial Reports – December 2010 [Attachment 18](#)
 - 7.19 Financial Reports – January 2011 [Attachment 19](#)
- 8 **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 9 **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 10 **INFORMATION BULLETIN ITEMS**
- 11 **DATE AND TIME OF NEXT MEETING**
- 12 **CLOSURE OF MEETING**

**Minutes of the Ordinary Meeting held in the
Council Chambers, Wandering
on Thursday 17 February 2011**

1. Declaration of Opening/Announcement of Visitors

11:02am - The President welcomed all present and declared the meeting open.

2. Record of Attendance/Apologies/Leave of Absence

Attendance:

BE Dowsett	President
GG Kerr	Deputy President
KJ Price	Councillor
DF White	Councillor
KJ Barge	Councillor
JC Schorer	Councillor
JR Mcneil	Councillor
M Whitely	CEO
Mark Conway	Visitor (11:02am – 11:15am)
Marlene Conway	Visitor (11:02am – 11.15am)
Peter Haas	EHO/BS (11:02am – 11:30am)
G Mathewson	Works Supervisor (3:00pm – close)

Apologies:

Nil

3. Public Question Time

Mr Mark Conway and Mrs Marlene Conway, owners of Lot 99 Echidna Close Blackboy Springs were present during public question time. Mr Conway queries were in relation to;

- The existing caravan and annexure structure on the lot
- The definition of an easement
- Relocation of the building envelope
- Future building requirements

Council informed both Mr & Mrs Conway that the first point of call would be to discuss any building related matters with Peter Haas (Building Officer), and that the issues he had raised at the meeting would be addressed in the interim.

4. Applications for Leave of Absence

461:2010/11

Moved Cr Barge, Seconded Cr Kerr that Cr Schorer and Cr McNeil be granted a leave of absence for the Ordinary Meeting to be held 16 March 2011.

CARRIED 5-0

5. Confirmation of Minutes of Previous Meetings

Shire of Wandering Ordinary Meeting held 16 December 2010

462:2010/11

Moved Cr Price, Seconded Cr Kerr that the minutes of the Shire of Wandering Ordinary Meeting held 16 December 2010 to be confirmed as a true and correct record.

CARRIED 7-0

Annual Electors Meeting held 7 February 2011

463:2010/11

Moved Cr Barge, Seconded Cr Schorer that the minutes of the Annual Electors Meeting held 7 February 2011 be received.

CARRIED 7-0

Council discussed matters arising from the Annual Electors meeting. While most issues raised were dealt with at the meeting, Council raised concerns at the existing Landcare arrangement. Discussions found that steps have previously been made to wind up the arrangement, however nothing has formally been done at this point in time.

464:2010/11

Moved Cr Price, Seconded Cr Barge that Council takes steps to wind up the current Landcare arrangement between the Shire of Wandering, Cuballing and Boddington.

CARRIED 7-0

6. COUNCILLOR REPORTS

President Dowsett

Meetings Attended

Interim RTG Meeting

Australia Day breakfast

Annual Electors Meeting

RTG Meeting

Questions Without Notice

Australia Day checklist is updated to include provision for paper plates, bottled water, new Australian anthem CD, additional bread and eggs for the breakfast.

Council staff needed to take additional care during those periods when catastrophic weather conditions are in place

Pumphreys Bridge solar pump

Deputy President Kerr

Meetings Attended

Interim RTG Meeting

Australia Day breakfast

Annual Electors Meeting

RTG Meeting

Questions Without Notice

Council write to the Pumphreys CWA asking them to participate in the 2012 Australia Day breakfast

Councillor White

Meetings Attended

Interim RTG Meeting

Australia Day breakfast

Annual Electors Meeting

RTG Meeting

Councillor McNeil

Meetings Attended

Interim RTG Meeting

Australia Day breakfast

Questions Without Notice

Clean up on roads – well done to all involved
Cemetery and reservation pegs
January meeting

Councillor Barge

Meetings Attended

Interim RTG Meeting
Australia Day breakfast
Annual Electors Meeting
RTG Meeting

Questions Without Notice

Spraying for stink weed
Received comments from a ratepayer regarding the condition of the fence at cemetery
Received several compliments regarding the presentation of the town site

Councillor Price

Meetings Attended

Interim RTG Meeting
Australia Day breakfast
Annual Electors Meeting
RTG Meeting

Questions Without Notice

Write a letter to the Lions Club thanking them for their assistance at this year's Australia Day breakfast
Some bitumen edges require attention
Sucker spraying
Clean up on roads – well done to all involved
Title for Schorer Rd
Vintage Machinery Shed floor
Kelly Rd

Councillor Schorer

Meetings Attended

Interim RTG Meeting
Annual Electors Meeting
RTG Meeting

Questions Without Notice

Clean up on roads – well done to all involved

7. MATTERS REQUIRING COUNCIL DECISION

7.1 Subdivision Application - Lot 1584 North Bannister Wandering Road

NAME OF APPLICANT: WAPC
FILE REFERENCE: A141
AUTHOR: CEO

SUMMARY:

At the December Meeting the above subdivision application was received for the creation of a new "homestead lot" at Lot 1584 North Bannister Wandering Rd, Wandering. Council agreed to support the proposed subdivision on the basis of creating a homestead lot as per the conditions stated in Clause 4.9 of the Development Control Policy 3.4 ruling.

Correspondence has been since received from the Western Australian Planning Commission (WAPC) that the application has been endorsed provided that certain Western Power conditions are met.

RECOMMENDATION:

For Council Information only

[Attachment 3](#)

465:2010/11

Moved Cr Barge, Seconded Cr Price that the CEO write to Tuck Waldron raising Councils concerns at the increasing power costs involved when building or subdividing land and what, if any, considerations are given for alternate options such as solar power.

CARRIED 7-0

7.2 Carport – 13 Michibin Street Wandering

NAME OF APPLICANT: C & J Caldwell
FILE REFERENCE: 11
AUTHOR: Joe Douglas, Urban & Rural Perspectives

SUMMARY:

An application for a building licence was received in September 2010 from C&L Caldwell to construct a freestanding carport at the above mentioned property. The application was discussed in detail at the October and November meetings where it was resolved by Council at the November meeting that further town planning advice be obtained prior to making a decision.

COMMENT

The following advice was received in January 2011 from Joe Douglas of Urban and Rural Perspectives;

1. For the purposes of this application we have deemed the primary street frontage to be Gnowing Street given the orientation of the dwelling and the fact that the front entry to the existing dwelling faces Gnowing Street. As such Michibin Street has, for the purposes of this assessment, been classified as the secondary street.
2. The carport's proposed 9 metre setback to Gnowing Street complies with the requirements of the R-Codes which stipulates a minimum required setback of 6 metres to the primary street (i.e. Gnowing Street).
3. The carport's proposed 3 metre setback to Michibin Street complies with the requirements of the R-Codes which stipulates a minimum required setback of 3 metres to the secondary street (i.e. Michibin Street).
4. The carport's proposed 3 metre setback to the rear boundary (i.e. the boundary between the subject land and No.11 Michibin Street) **does not** comply with the requirements of the R-Codes which stipulates a minimum required setback of 6 metres to the rear boundary. If the landowner wishes to secure approval to a variation to the requirements of the R-Codes then the owner of the adjoining No.11 Michibin Street will need to be consulted and written confirmation of their agreement to the reduced setback obtained prior to the issuance of planning approval. The Shire will therefore need to write to the owner of No.11 Michibin Street providing details of the proposal and requesting their comments in writing.
5. If the applicant / landowner is willing to re-site the proposed carport so as to achieve a minimum required setback of 6 metres to the primary street (i.e. Gnowing Street) and a minimum required setback of 6 metres to the rear boundary (i.e. the boundary between the subject land and No.11 Michibin Street) then planning approval can be issued straight away without the need to consult and obtain written approval from the adjoining landowner. This simply involves moving the carport 3 metres east towards the Gnowing Street frontage. By doing this the proposed carport will comply with all aspects of the R-Codes.

6. Please note that we also initially had some concern with access to the carport from Gnowing Street given the need to construct a new crossover and driveway access in close proximity to the truncation on the corner of Michibin & Gnowing Streets however after some deliberation and viewing of aerial photography and street photos from Google Maps we are satisfied that the crossover and driveway can be constructed so as to achieve a minimum separation distance of 6 metres from the point where the road carriageway between Michibin & Gnowing Streets begins to deviate as required under the R-Codes. In order to ensure that the new crossover and driveway are appropriately located we recommend that a condition be placed on any planning approval issued which stipulates the need to achieve the required minimum separation distance of 6 metres.

Further to the above advice a letter has been received from the owner of 11 Michibin Street, Mr Tim Hoyle, stating that he has no objection to the proposed carport. The letter is attached for Council information.

RECOMMENDATION:

That Council approves the construction of a carport within the front set back area of 13 Michibin Street, Wandering subject to payment of the requisite Town Planning Application fee.

[Attachment 4](#)

466:2010/11
Moved Cr McNeil, Seconded Cr Barge that Council approves the construction of a carport within the front set back area of 13 Michibin Street, Wandering subject to payment of the requisite Town Planning Application fee.
DEFEATED 4-3

Council had concerns that allowing a carport to be build outside of the setback area could result in setting a precedent for future building application of a similar nature.

467:2010/11
Moved Cr Schorer, Seconded Cr McNeil that Council approves the construction of a carport on the basis that the carport width is reduced to 4.4m to allow a 3m setback area from Michibin Street and subject to the payment of the requisite Town Planning Application fee.
CARRIED 5-2

7.3 Bitumen & Blue Metal Tenders

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.6
AUTHOR: CEO

SUMMARY:

Tenders were called in January 2010 for the supply of bitumen and blue metal for the completion of the 2010/11 works program.

The following tenders were received and all pricing is GST Exclusive;

Supply of Bitumen & Aggregate

	Supply & Application of 98/2 (55,224m²)	Supply & Application of 90/10 (14,022m²)	TOTAL COST
Bitumen Surfacing	\$2.95m ²	\$2.60m ²	\$199,368
Boral	\$3.56m ²	\$3.22m ²	\$241,748
Fulton Hogan	\$3.80m ²	\$3.40m ²	\$257,256
RNR Contracting	\$3.80m ²	\$3.60m ²	\$260,330

Supply & Cartage of Aggregate only

Agsread 10mm & 14mm Aggregate - \$39 tonne non-washed and \$43 tonne washed

COMMENT:

Following the receipt of tenders the CEO did some reference checking, the outcome of which will be discussed at the meeting.

RECOMMENDATION:

For Council discussion.

[Attachment 5](#)

468:2010/11

Moved Cr Schorer, Seconded Cr Barge that Council accept the tender for the supply and application of bitumen and aggregate from Bitumen Surfacing with the CEO delegated authority to arrange the use of local contractors to cart the blue metal if this option is available on acceptance of the tender.

CARRIED 7-0

469:2010/11

Moved Cr Kerr, Seconded Cr White that Council break for lunch at 12:32pm.

CARRIED 7-0

The meeting commenced again after the luncheon break at 2:00pm.

7.4 Regional Transition Group

NAME OF APPLICANT: CEO
FILE REFERENCE: 1.10.1
AUTHOR: CEO

SUMMARY:

After an initial meeting held in Williams attended by the CEO, President and Deputy Presidents of the Shires of Wandering, Williams and Boddington, a further meeting was held at the Wandering Community Centre on Thursday 10 February 2011 where all CEO's and Councillors from each of the Shires were invited to attend a presentation and information session conducted by Tim Fowler from the Department of Local Government.

Key points from the information session held included;

- In the vicinity of \$315,000 funding would be made available for the three Shires for the purposes of engaging consultants to develop a Regional Business Plan, Asset Management plan and Strategic Planning for the group
- Under the agreement there is an obligation from each Shire to at least prepare the Business Plan unless the agreement is terminated at an earlier date as detailed in 10.1 of the model RTG agreement
- Within 3 months of the execution date the RTG shall convene a meeting to appoint a board of elected members (Model Agreement 3.1)
- The RTG shall develop a draft Regional Business Plan no later than 9 months following the inaugural meeting date of the board (Model Agreement 6.1)
- Any amendments to the Regional Business Plan are conducted in the 2 months following the submission of the draft agreement
- If participants do not wish to endorse the final Regional Business Plan, they may withdraw from the amalgamation process within the 2 month period when the final Regional Business Plan is received (Model Agreement 6.5)
- If all parties agree to endorse the Regional Business Plan then additional funding may be requested for the amalgamation process (Model Agreement 6.6)

So essentially, from the time the agreement is signed, there is a maximum of 12 months to complete a Regional Business Plan.

COMMENT:

The decision to form a RTG is not a binding obligation to become amalgamated. It is an opportunity for respective parties to further investigate the costs and benefits expected to be derived by the community through amalgamations whilst receiving financial support to prepare a feasibility study, asset management plan and a regional strategic plan.

Some of the perceived benefits and downfalls of following through with the RTG process are;

Benefits

- Being given access to funding to complete feasibility studies, asset management plans, etc that would otherwise have to be completed and funded by Councils own resources
- On completion of the draft Regional Business Plan having a document that can be used as part of the community consultation process
- Qualifying as a regional area for the purposes of obtaining Royalties for Regions funding
- Getting some answers and looking at the logistics of how an amalgamation between the Shires of Wandering, Williams and Boddington would affect each of the communities

Downfalls

- The RTG agreement becomes binding if the parties do not withdraw from the process within the prescribed time restraints
- Obtaining the required information for the Regional Business Plan will utilise a lot of Shire resources

There is also the ability to tailor the RTG agreement in such a way that certain conditions are to be included when preparing the Regional Business Plan. Such conditions may include keeping an administration office in each centre, maintaining a road maintenance crew, quarantining existing reserves and ensuring there is equal representation between the Shires.

RECOMMENDATION:

That Council agree to form a Regional Transition Group with the Shires of Boddington and Williams provided that the following conditions are added to the model agreement;

1. An administration office and road maintenance crew are still to be located in Wandering
2. All existing reserves are to be quarantined for projects within the Wandering locality for a period no less than 8 years
3. There is to be equal representation of elected members for a period no less than 8 years

[Attachment 6](#)

469:2010/11

Moved Cr Schorer, Seconded Cr Barge that Council agree to form a Regional Transition Group with the Shires of Boddington and Williams provided that the following conditions are added to the model agreement;

- 1. An office and road maintenance crew are still to be located in Wandering**
- 2. All existing reserves are to be quarantined for projects within the Wandering locality for a period no less than 8 years**
- 3. There is to be equal representation of elected members for a period no less than 8 years**

DEFEATED 4-3

Council were not suitably convinced that participating in a Regional Transitional Group arrangement with the Shires of Williams and Boddington was the most beneficial arrangement for the Wandering ratepayers.

7.5 Sale of Land – 19 Humes Way, Wandering

NAME OF APPLICANT: CEO
FILE REFERENCE: 421
AUTHOR: CEO

SUMMARY:

Mr Andrew Munday approached the CEO regarding the availability of land in the Wandering town site and has since put in an offer to purchase 19 Humes Way, Wandering for an amount of \$85,000.

COMMENT:

The Shire current owns 4 blocks in the Dunmall Drive subdivision. These blocks are highlighted on the map in the attachment and are;

- 5 Dunmall Drive
- 19 Humes Way
- 9 Humes Way
- 7 Humes Way (double corner block)

It is my understanding that Council have previously set aside one or more of the above blocks for future staff housing.

RECOMMENDATION:

For Council Discussion

470:2010/11

Moved Cr White, Seconded Cr Kerr that 19 Humes Way is currently not available for sale.

CARRIED 7-0

7.6 Wandering Refuse Site

NAME OF APPLICANT: CEO
FILE REFERENCE: 13.1.6
AUTHOR: CEO

SUMMARY:

A fire was reported at the Wandering Refuse Site on the evening of Tuesday 25 January 2011. The refuse site was closed a period of several days whilst the fire was monitored. During this period when the fire was being monitored several complaints were made to the Department of Environment and Conservation and as a result I received a call from Lauren Trott of the Department in relation to the complaints. Consequently, a site visit was conducted by Tony Panicciari, Environmental Hazards Inspector and Lauren Trott, Environmental Officer from the Department of Environment and Conservation on Thursday 10 February 2011.

COMMENT:

Several areas of the refuse site are not compliant with the Environmental Protection (Rural Landfill) Regulations 2002 and need to be addressed promptly. A report from the site visit is being prepared by the Department of Environment and Conservation and will hopefully be available at the meeting.

RECOMMENDATION:

For Council discussion.

[Attachment 8](#)

Council RESOLVED that the CEO take the necessary action to ensure that Council are compliant with the Environmental Protection (Rural Landfill) Regulations 2002, while at the same time taking into consideration the required capital costs for the various alternatives.

7.7 Community Centre Playground

NAME OF APPLICANT: CEO
FILE REFERENCE: 13.1.10
AUTHOR: CEO

SUMMARY:

I have been dealing with several major playground manufacturers in looking at concept designs for the Wandering Community Centre. I have attached some information relating to a couple of different playground designs.

COMMENT:

Unfortunately there were no colour plans of the Forpark design due to IT problems from their end for the past week but there should be some available to look at for the meeting.

RECOMMENDATION:

For Council discussion.

[Attachment 9](#)

7.8 Tenders – 24 Hour Fuel Facility

NAME OF APPLICANT: CEO
FILE REFERENCE: 11.1.2
AUTHOR: CEO

SUMMARY:

Tenders called for the construction of the 24 Fuel Facility close on Monday 21 February 2011. The original advertisement was for a 14 February closing date however there were some issues with getting information out to the relevant companies so we extended it for a week.

COMMENT:

The tender has been called jointly with the Shires of Wandering, Kulin and Wickpin and on the basis, provided all parties are agreeable to the type of development that we want, that the 3 structures would basically be identical.

To achieve this aim a special meeting of the 3 Shires will need to be held following the close of tenders to select the most advantageous tender. A date has not been set at this time however a date shortly after tenders close is suggested.

To enable the above to take place Council will need to endorse the appointment of a special committee for the task. Guideline for such an appointment are as follows;

- A Council may establish a committee of 3 or more, including the CEO, and delegate any of its powers or duties to that committee that can be delegated to a CEO (e.g. accepting a tender to a specified amount)
- In this case the Council will need to record the delegation as a once off with the term of the committee expiring on the completion of the selection process for the fuel facility tenders.
- It is recommended that for the purposes of this delegation that a limit of \$300,000 be established for the tender process and that the signing of the contract for the fuel facility is dependent on the grant of \$162,943 being received from the regional component of the R4R grants scheme.

RECOMMENDATION:

1. That Council establish a committee of 3 or more, including the CEO, and delegate to that committee the responsibility of selecting the most advantageous tender for the 24 hour fuel facility,
2. That the delegation be a once off appointment with the term of the committee expiring on the completion of the selection process for the fuel facility tenders,

3. For the purposes of this delegation a limit of \$300,000 be established for the tender process and that the signing of the contract for the fuel facility is dependent on the grant of \$162,943 being received from the regional component of the R4R grants scheme, and
4. It is a condition of the delegation that no tender will necessarily be accepted.

471:2010/11

Moved Cr White, Seconded Cr McNeil that;

1. Cr Barge, Cr Schorer and Cr Dowsett (proxy) be appointed to the committee responsible for selecting the most advantageous tender for the 24 hour fuel facility
2. That 19 the delegation be a once off appointment with the term of the committee expiring on the completion of the selection process for the fuel facility tenders
3. For the purposes of this delegation a limit of \$300,000 be established for the tender process and that the signing of the contract for the fuel facility is dependent on the grant of \$162,943 being received from the regional component of the R4R grants scheme, and
4. It is a condition of the delegation that no tender will necessarily be accepted.

CARRIED 7-0

7.9 CEO Vehicle Changeover

NAME OF APPLICANT: CEO
FILE REFERENCE: 22.1.1
AUTHOR: CEO

SUMMARY:

WALGA and Holden have negotiated a local government exclusive deal for the remainder of the 2010/11 financial year which offers reducing pricing and a \$4,000 rebate on the new series of Holden Caprice models. The current CEO vehicle was last changed over in July 2010 and has done just over 15,000km's. The price to change the vehicle would be \$2,800 (GST Inclusive).

COMMENT:

There has already been one vehicle changeover in the 2010/11 financial year and no provision was made for any further changeovers in the budget. Mr Graham Broad has also stated that if the vehicle was changed over in February and again at the end of the 2010/11 financial year then there would be a \$0 changeover on the new vehicle in June 2011.

RECOMMENDATION:

For Council discussion.

[Attachment 10](#)

472:2010/11

Moved Cr McNeil, Seconded Cr Kerr that Council change over the CEO vehicle for the sum of \$2,800 GST Inclusive.

CARRIED 7-0

7.10 Storm Damage

NAME OF APPLICANT: CEO
FILE REFERENCE: 3.1.2
AUTHOR: CEO

SUMMARY:

The severe thunderstorm that came through Wandering on Saturday 29 January 2011 has now been declared an *eligible disaster* under the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA), and pursuant to Section 4.2 of the Natural Disaster Relief and Recovery

Arrangements Determination 2007, issued by the Australian Government Minister for Local Government, Territories and Roads. The State Government will provide immediate financial assistance to those people who have been affected through joint State and Commonwealth disaster relief and recovery arrangements.

Assistance under this proclamation is available in respect of the cost of repair and restoration of certain essential public assets which would include the road network infrastructure in the Local Government districts listed above. Consideration will be given to proposals involving the *betterment* of roads to a more disaster-resilient standard than its pre-disaster standard.

COMMENT:

The initial clean up was carried out by the Shire of Wandering works crew, but now that event has been declared an eligible disaster and the Shire of Wandering has been added to the list of affected Shires, the Shire of Williams will be coming in finish off the rest of the roadside cleaning as these costs can be reimbursed under the WANDRRA scheme.

RECOMMENDATION:

For Council information.

[Attachment 11](#)

7.11 Bridge No. 3062 Crossman Dwarda Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.9
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 12](#)

7.12 Bridge No. 0423 Wandering Pingelly Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.4
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 13](#)

7.13 Hotham Catchment Landcare Agreement

NAME OF APPLICANT: CEO
FILE REFERENCE: 1.10.3
AUTHOR: CEO

SUMMARY:

I have received in the mail a copy of the Memorandum of Understanding between the Hotham Catchment Landcare and the Shire of West Arthur. A copy of the agreement has been tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 14](#)

7.14 RadioWest Around the Towns

NAME OF APPLICANT: CEO
FILE REFERENCE: 7.1.3
AUTHOR: CEO

SUMMARY:

RadioWest run a segment on their morning program called Around the Towns which is an invitation to Local Governments to appear on the show to inform listeners of community events/projects that are taking place around the town. There are 10 monthly interviews in total commencing from 1 February 2011 and the cost of each segment is \$55, or \$550 per year. Last year the Shire of Brookton, Kulin, Kondinin, Lake Grace and Williams all participated in the segment.

COMMENT:

There is provision in the budget for \$2,000 for area promotion and to date none of this allocation has been expended.

RECOMMENDATION:

That Council agree to participate in the RadioWest Around the Towns 2011 segment.

473:2010/11

Moved Cr McNeil, Seconded Cr Barge that Council opt to run with only 4 segments of the RadioWest Around the Towns 2011 segment.

CARRIED 7-0

7.15 Budget Review

NAME OF APPLICANT: CEO
FILE REFERENCE: 10.1.4
AUTHOR: CEO

SUMMARY:

Part 33A of the Local Government (Financial Management) Regulations 1996A requires a review of each Local Governments annual budget to take place between 1 January and 31 March, with details of the review to be submitted to Council within 30 days of completion of the review.

A review has been conducted for the 7 month period ending 31 January 2011. Local Government (Financial Management) Regulations 1996 require Council to either adopt the Budget Review, or alternatively make further recommendations on the Budget Review process.

RECOMMENDATION:

Council accept the recommendations from the budget review for the period 1 July 2010 to 31 January 2011, continuing to adopt the original 2010/11 Budget without change for the remainder of the 2010/11 financial year.

[Attachment 15](#)

474:2010/11

Moved Cr Kerr, Seconded Cr White that Council accept the recommendations from the budget review for the period 1 July 2010 to 31 January 2011, continuing to adopt the original 2010/11 Budget without change for the remainder of the 2010/11 financial year.

CARRIED 7-0

7.16 List of Accounts – December 2010

NAME OF APPLICANT: Finance Officer
FILE REFERENCE: N/A
AUTHOR: Finance Officer

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$211,380.97 be passed for payment.

[Attachment 16](#)

475:2010/11

Moved Cr Barge, Seconded Cr Schorer that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$211,380.97 be passed for payment.

CARRIED 7-0

7.17 List of Accounts – January 2010

NAME OF APPLICANT: Finance Officer
FILE REFERENCE: N/A
AUTHOR: Finance Officer

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$91,897.47 be passed for payment.

[Attachment 17](#)

475:2010/11

Moved Cr Barge, Seconded Cr Schorer that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$91,897.47 be passed for payment.

CARRIED 7-0

7.18 Financial Reports – December 2010

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the monthly Financial Statements for the period ending 31 December 2010.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 31 December 2010.

[Attachment 18](#)

476:2010/11

Moved Cr White, Seconded Cr Price that Council endorse the monthly Financial Statements for the period ending 31 December 2010.

CARRIED 7-0

7.19 Financial Reports – January 2011

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the monthly Financial Statements for the period ending 31 January 2011.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 31 January 2011.

[Attachment 19](#)

476:2010/11

Moved Cr White, Seconded Cr Price that Council endorse the monthly Financial Statements for the period ending 31 January 2011.

CARRIED 7-0

11. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 17 March 2011 commencing at 11:00am

12. CLOSURE OF MEETING

There being no further business the meeting closed at 6:15pm

**These Minutes were confirmed by Council at the Ordinary Council Meeting
on Thursday 17 March 2011.**

CR B E DOWSETT, Chairman