



# OFFICIAL PHOTOGRAPHS POLICY

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## 1. OBJECTIVE

To ensure there is a historical photographic record and official listing kept of serving Councillors and senior management of the Shire.

The application of this policy is to be in conjunction with all elected members.

## 2. PRINCIPLES

An official group photograph of Councillors and the executive management will be taken following each ordinary election, each change in Council or change of CEO.

The official honour board will be updated following the Ordinary Election or change of CEO.

Policy Number:	CP009
Previous Policy Number:	N/A
Resolution Numbers:	
Last Reviewed:	November 2017
Next Reviewed:	October 2019
Responsible Officer:	CEO

[Signature]  
Signed

[Print Name]  
Shire President

This Policy takes effect from the date of adoption by Council and shall remain valid until it is amended or deleted.