

**Minutes of the Ordinary Meeting held in the  
Council Chambers, Wandering  
on Thursday 16 June 2011**

**1. Declaration of Opening/Announcement of Visitors**

11:00am - The President welcomed all present and declared the meeting open.

**2. Record of Attendance/Apologies/Leave of Absence**

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Attendance:

BE Dowsett	President
GG Kerr	Deputy President
KJ Price	Councillor
DF White	Councillor
JC Schorer	Councillor
JR Mcneil	Councillor
KJ Barge	Councillor
M Whitely	CEO
G Mathewson	Works Supervisor (4:05pm – close)

Apologies:

**3. Public Question Time**

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As there were no members of the public present there were no questions asked.

**4. Applications for Leave of Absence**

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508:2010/11

Moved Cr McNeil, Seconded Cr Barge that Cr White be granted a leave of absence for the July 2011 Ordinary Meeting.

CARRIED 7-0

**5. Confirmation of Minutes of Previous Meetings**

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Shire of Wandering Ordinary Meeting held 19 May 2011

509:2010/11

Moved Cr McNeil, Seconded Cr Price that the minutes of the Shire of Wandering Ordinary Meeting held 19 May 2011 to be confirmed as a true and correct record.

CARRIED 7-0

**6. COUNCILLOR REPORTS**

**Deputy President Kerr**

Meetings Attended

Wandering Community Resource Centre

- Reported to Council that he sat in at the last Committee meeting as an observer. There have been various reports all over the state as to the nature of the difficulties currently being encountered at the Wandering Resource Centre and an independent audit of the centre was to be carried out in the coming weeks so probably best to see what comes out of that report.

Questions Without Notice

Tree clearing on Kubbine Rd

**Councillor McNeil**

Questions Without Notice

Bulldozer tracks at the entrance to CBH

Wandering Primary School – are the existing buildings on school surveyed land

**Councillor Schorer**

Questions Without Notice

Dwarda Crossman Rd edges

Look at installing a light for the man & a horse monument

Clay target shooting venues

## **7. MATTERS REQUIRING COUNCIL DECISION**

### **7.1 Proposed Landfill Facility – Lot 2 Albany Hwy, North Bannister**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 13.1.6  
**AUTHOR:** CEO

**SUMMARY:**

The Shire of Boddington have received a planning application from Perthwaste to establish a landfill facility at the above mentioned location which will be capable of accepting more than 20,000 tonnes per year of putrescibles waste. Comments are invited from the Shire of Wandering on the proposed development by Friday 24 June 2011.

**COMMENT**

Council would be aware that Perthwaste have expressed an interest to establish a landfill facility within the region since several locations in the Shire of Wandering have previously been researched in consideration for the establishment of a waste facility.

**RECOMMENDATION:**

For Council discussion.

[Attachment 2](#)

### **7.2 Telstra Lease Agreement – Lot 12 Watts St, Wandering**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** A144.2  
**AUTHOR:** CEO

**SUMMARY:**

Jones Lang LaSelle, agents acting on behalf of the Telstra Corporation, has forwarded a proposed lease agreement for the Telstra Telephone exchange located at Lot 12 Watts St, Wandering. The existing agreement was signed in May 2003 and is due to expire in May 2013. The current lease arrangement is included at **Attachment 3**.

**COMMENT**

The original lease agreement was signed back in May 2003 where the agreed rent was set at \$356 (GST Inclusive) to be indexed by 4% per annum. A copy of the original agreement is included at **Attachment 4**. The rental payment of \$480 + GST for the commencement of the new lease is consistent with the value of the rental accumulated since May 2003.

There is provision for Council to seek legal advice and be reimbursed up to the value of \$750 so there could be some merit in having a legal practitioner look over the document.

**RECOMMENDATION:**  
For Council discussion.

[Attachment 3 – Proposed Lease Agreement](#)

[Attachment 4 – Current Lease Agreement](#)

**510:2010/11**

**Moved Cr Kerr, Seconded Cr McNeil that Council seek further advice in regards to relocating the existing Telstra Exchange and the proposed rental payments of the future lease agreement.**

**CARRIED 7-0**

### **7.3 Hotham Catchment Landcare Vehicle**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 1.10.3  
**AUTHOR:** CEO

**SUMMARY:**

Previously the Hotham Catchment Landcare involved the Shires of Wandering, Cuballing and Boddington. As part of the arrangement the Shires of Wandering and Cuballing paid for the provision of the Landcare vehicle. The previous arrangement has not been functioning for the past 18 months and the reason why the Hotham Catchment Landcare has not been wound up is explained that the group has been able to received funding for feral pig eradication in the 2010/11 financial year. However the Landcare vehicle has remained idle during this time and it seems unviable to keep the vehicle housed at the depot and incur insurance, registration, etc costs all while the value of the vehicle continues to depreciate.

Therefore there appears to be 2 obvious options;

1. Sell the vehicle and split the proceeds with Cuballing
2. Either Wandering or Cuballing purchase the vehicle outright from the other party

**COMMENT**

A valuation was received from Narrogin Toyota were an indicative sale only price for the 2003 Toyota Hilux was given of \$10,000. The vehicle was done just under 153,000 km's and is in average/good condition. The vehicle could be used at the depot for the gardener or for other duties as required.

There is no provision for the purchase of the vehicle in the 2011/12 Budget, however there were significant savings in the purchase of the prime mover and side tipper that could be used to offset the purchase of the vehicle should Council wish to proceed along those lines.

**RECOMMENDATION:**

That Council make an offer to purchase the Hotham Catchment Landcare vehicle outright from the Shire of Cuballing for the amount of \$5,000 (GST Inclusive).

**511:2010/11**

**Moved Cr Barge, Seconded Cr Price that Council make an offer to purchase the Hotham Catchment Landcare vehicle outright from the Shire of Cuballing for the amount of \$5,000 (GST Inclusive).**

**CARRIED 7-0**

## 7.4 Dryandra Country Visitors Centre

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 18.1.11  
**AUTHOR:** CEO

**SUMMARY:**

A letter has been received from the Dryandra Country Visitor Centre seeking a financial contribution of \$5,000 + GST towards the operation of the Centre in the 2011/12 financial year. The financial assistance is a contribution towards the employment costs of the Visitor Centre Manager and to assist in the promotion of the Dryandra country area.

**COMMENT:**

The amount requested is the same amount that was contributed in the 2010/11 financial year. There is certainly perceived value in contributing towards the scheme and maybe some feedback from Cr Schorer who is the Council delegate for the Dryandra Country Visitor Centre could be provided at the meeting.

**RECOMMENDATION:**

That Council consider making a contribution of \$5,500 towards the operation of the Dryandra Country Visitor Centre, and if agreed to do so that the contribution be provided in the 2011/12 Budget.

[Attachment 5](#)

512:2010/11

**Moved Cr McNeil, Seconded Cr White that Council make a contribution of \$5,500 towards the operation of the Dryandra Country Visitor Centre that the contribution be included in the 2011/12 Budget.**

**CARRIED 7-0**

## 7.5 Vi Barham Award for Excellence

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 10.1.7  
**AUTHOR:** CEO

**SUMMARY:**

A letter of thanks has been received from the Wheatbelt Education Regional Office for the supporting the Vi Barham Award in past years. Due to a restructure the Narrogin Education District and Northam Education District have been combined and as a result of the restructure the Narrogin Local Education Office will not be seeking a donation from the Shire of Wandering.

**RECOMMENDATION:**

For Council information only.

[Attachment 6](#)

## 7.6 Subdivision Application – Lots 7906, 4566, 5072, 7767, 15443, 3198 & 7905 Mooterdine Loop, Hardie & Grahams Rd, Codjatonine

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**NAME OF APPLICANT:** Brook & Marsh/PJ Hardie  
**FILE REFERENCE:** A88  
**AUTHOR:** CEO

**SUMMARY:**

The Western Australian Planning Commission (WAPC) endorsed the proposal for the above subdivision on the basis that the following condition was met;

“the subdivider demonstrating that all the proposed lots have an adequate potable water supply available for domestic use, or in lieu thereof, making satisfactory arrangements to ensure that prospective purchasers of the proposed lots are advised that no reticulated water supply can be provided and such purchasers will be obliged to make their own arrangements to obtain a potable water supply”.

The above condition imposed by the WAPC needs to be endorsed by the Local Government..

**COMMENT:**

Brook and Marsh, who are acting on behalf of the owners, have forwarded a template “Advice for Purchaser” which is to be signed and completed by prospective purchasers and a copy of the template is provided in the attachment. The Advice to Purchaser clearly states there is no reticulated water supply for each lot and as such clearly meets the condition imposed by the WAPC.

**RECOMMENDATION:**

That Council notify the WAPC that the Shire of Wandering are satisfied that satisfactory arrangements have been taken by the subdivider to ensure that prospective purchasers have been made fully aware that there is no reticulated water supply to the lots offered for sale.

[Attachment 7](#)

**513:2010/11**

**Moved Cr Barge, Seconded Cr Price that Council notify the WAPC that the Shire of Wandering are satisfied that satisfactory arrangements have been taken by the subdivider to ensure that prospective purchasers have been made fully aware that there is no reticulated water supply to the lots offered for sale.**

**CARRIED 7-0**

## **7.7 Subdivision – Lot 9000 Bannister Rd, North Bannister**

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**NAME OF APPLICANT:** Western Australian Planning Commission  
**FILE REFERENCE:** A311  
**AUTHOR:** CEO

**SUMMARY:**

A letter has been received from the Western Australian Planning Commission (WAPC) advising they are prepared to endorse the above mentioned subdivision once the conditions outlined in their letter have been fulfilled. A copy of the letter from the WAPC is enclosed at **Attachment 8**.

**COMMENT:**

Those conditions imposed by the WAPC that relate directly to the Local Government are Conditions 1, 2, 3, 6, 7, 8 and 13.

**RECOMMENDATION:**

For Council information.

[Attachment 8](#)

**514:2010/11**

**Moved Cr Kerr, Seconded Cr Price that Council adjourn for lunch at 12:26pm.**

**CARRIED 7-0**

**Council returned from lunch and commenced the meeting again at 2:26pm.**

## **7.8 Subdivision – Lot 189 & 190 North Wandering Rd, Wandering**

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**NAME OF APPLICANT:** Western Australian Planning Commission  
**FILE REFERENCE:** A172  
**AUTHOR:** CEO

**SUMMARY:**

A letter has been received from the Western Australian Planning Commission (WAPC) advising they are prepared to endorse the above mentioned subdivision once the conditions outlined in their letter have been fulfilled. A copy of the letter from the WAPC is enclosed at **Attachment 8**.

**COMMENT:**

The only condition imposed by the WAPC that relates directly to the Local Government is Condition 2 which relates to reticulated sewerage not being available and the need for prospective purchasers to have septic tanks.

**RECOMMENDATION:**

For Council information.

[Attachment 9](#)

**515:2010/11**

**Moved Cr McNeil, Seconded Cr Schorer that Council endorse the planning application for Lot 189 & 190 North Wandering Rd on the basis that there is no reticulate sewerage and prospective purchasers will need to arrange septic tanks.**

**CARRIED 7-0**

## **7.9 Town Entrance Signs**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 29.1.2  
**AUTHOR:** CEO

**SUMMARY:**

Attached is a proof of a Town Entrance sign that I am proposing would be made and located at the northern and southern entry points to town. The lettering for the sign is cut out and is mounted away from the background and allowed to rust to create a rusty red/brown colour, while the background has the designs cut out of it and is powder coated so that the lettering in front appears to be coloured. The whole lot is then mounted on two posts with one either side.

**COMMENT:**

There is provision in the budget for town entrance statements after the purchase of the coming events signage of \$8,000 +GST. The cost of the Town Entrance signs will be in the vicinity of \$3,500 - \$4,000 + GST each, or \$7,000 - \$8,000 + GST in total for the two signs. Other quotes for various town entrance signs have ranged from \$7,500 - \$20,000 per sign.

**RECOMMENDATION:**

That Council proceed with the purchase of the town entrance signage up to the value of \$8,000.

[Attachment 10](#)

**516:2010/11**

**Moved Cr McNeil, Seconded Cr Kerr that Council proceed with the purchase of the town entrance signage up to the value of \$8,000.**

**CARRIED 7-0**

## 7.10 Wagin Regional Waste Group

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**NAME OF APPLICANT:** Wagin Regional Waste Group  
**FILE REFERENCE:** 13.1.6  
**AUTHOR:** John Case – Project Manager

**SUMMARY:**

The operating budget is required to be supplemented by each of the eleven participating councils for the on-going work of the Strategic Waste Project during 2011-2012. Additionally, each council will need to include a reserve provision in their respective capital budgets towards the land purchase of the Regional Landfill Site.

**BACKGROUND:**

The Wagin Group of Councils Strategic Waste Project is continuing during the next financial year. Existing funds will need to be topped up by the member councils in order to keep the project moving towards fruition.

It is anticipated that within the time period, the following project milestones will be achieved

- Regional Landfill Site selected
- Negotiations concluded with landowner on costs
- A legal agreement between member councils drawn up
- DEC application submitted
- Firm capital costs established
- Draft operating procedures created

**COMMENT:**

A common agenda item for all member councils to use for the June 2011 meetings was a motion at the May meeting of the Regional Waste Group.

Provision of \$5,000 was made in the 2010/11 Budget for further Regional Waste Facility studies. To date none of these funds have been expended and the amount could be carried forward into the 2011/12 financial year.

**STATUTORY REQUIRMENTS:**

Environmental Protection Act 1986  
Environmental Protection (Rural landfill) Regulations 1997  
Waste Avoidance and Resource recovery Act 2007  
Local Government Act 1995

**FINANCIAL IMPLICATIONS:**

This item is to be included in the 2011 – 2012 budget.

**STRATEGIC IMPLICATIONS:**

This item has long term strategic value to the Council.

**VOTING REQUIRMENTS:**

Simple Majority

**RECOMMENDATION:**

That Council approve a contribution of \$5,000 to the Strategic Waste Project for 2011-2012 and to create a reserve provision of \$60,000 for future land acquisitions.

[Attachment 11](#)

<p><b>517:2010/11</b> <b>Moved Cr Kerr, Seconded Cr Barge that Council approve a contribution of \$5,000 to the Strategic Waste Project and create a provision of \$60,000 in the 2011/12 Budget for future waste facilities.</b></p>
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**CARRIED 7-0**

**7.11 List of Accounts – May 2011**

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**NAME OF APPLICANT:** Finance Officer  
**FILE REFERENCE:** N/A  
**AUTHOR:** Finance Officer

**SUMMARY:**  
Attached is a list of accounts for Council consideration.

**RECOMMENDATION:**  
That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$757,170.88 be passed for payment.

[Attachment 12](#)

<p><b>518:2010/11</b> <b>Moved Cr Schorer, Seconded Cr White that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$757,170.88 be passed for payment.</b></p> <p style="text-align: right;"><b>CARRIED 7-0</b></p>
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**7.12 Financial Reports – May 2011**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** N/A  
**AUTHOR:** CEO

**SUMMARY:**  
Separately attached are the monthly Financial Statements for the period ending 31 May 2011.

**RECOMMENDATION:**  
That Council endorse the monthly Financial Statements for the period ending 31 May 2011.

[Attachment 13](#)

<p><b>519:2010/11</b> <b>Moved Cr McNeil, Seconded Cr Schorer that Council endorse the monthly Financial Statements for the period ending 31 May 2011.</b></p> <p style="text-align: right;"><b>CARRIED 7-0</b></p>
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## **8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

## **9. NEXT MEETING**

Next Ordinary Council meeting to be held on Thursday 21 July 2011 at a time to be confirmed.

## **10. CLOSURE OF MEETING**

There being no further business the meeting closed at 4:55pm

**These Minutes were confirmed by Council at the Ordinary Council Meeting  
on Thursday 21 July 2011.**

**CR B E DOWSETT, Chairman**