



MEMORIALS ON COUNCIL LAND POLICY

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1. OBJECTIVE

- (i) To preserve the amenity of public reserves by managing the placement of private monuments and memorials; and
- (ii) To provide guidelines on what memorials may be placed in public places and the process that needs to be followed to gain consent for the placement of a memorial.

The application of this policy is to be in conjunction with the Shire of Wandering Councillors, employees and community members.

2. PRINCIPLES

2.1 Definitions

Memorials and Monuments means structures made of concrete, natural stone, marble or timber or the like which have words inscribed onto them and make take on a variety of sizes and shapes. Headstones in cemeteries are an example of a memorial or monument.

Plinths means structures onto which plaques are attached. They may be made of concrete, natural stone, marble or timber or the like.

2.2 Memorials Located on Public Land

The creation or placement of memorials or monuments on public land is not permitted unless the consent of the Shire of Wandering is provided.

2.2.1 Seats

- (i) The Shire of Wandering will consider applications for the placement of seats with plaques in appropriate locations, such as along paths and in accordance with any Land Management Orders that may operate for the reserve. Applications must be made in writing to the CEO with a clear description of the proposed location. All applications will require Council approval.
- (ii) The purchase and placement of the seat will be at the expense of the applicant and the seat will be to Shire specifications and the location in accordance with Shire wishes. Approval will also be required for the wording to be placed on a plaque.
- (iii) Fees and charges for the installation of the seat is as scheduled under Private Works.

2.2.2 Plinths and Rocks with Plaques

- (i) Such memorials will not be permitted on public land unless the person, event or location is of historical significance and the memorial is approved by the Council.
- (ii) The placement of plinths and rocks with plaques will be to Shire specifications and the location in accordance with Shire wishes. Costs



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associated with purchasing the plaque, plinth or support/surround and engraving the chosen message are the responsibility of the donor. Approval will also be required for the wording to be placed on a plaque.

- (iii) Fees and charges for the installation of the plinths and rocks with plaques are as scheduled under Private Works.

2.2.3 Trees

- (i) The Council will consider applications for the planting of trees on public land. The location and species of the trees will be to Shire specifications. Trees will not be marked with plaques.
- (ii) The purchase and placement of the tree will be at the expense of the applicant and will be to Shire specifications and the location in accordance with Shire wishes.
- (iii) Fees and charges for the installation of the tree with plaques is as scheduled under Private Works.

2.2.4 Scattering of Ashes

The scattering of Ashes within the Shire's owned or managed property may be permitted with the consent of the CEO.

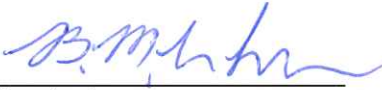
2.3 General

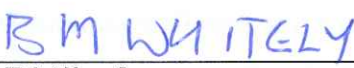
- (i) This policy does not apply to the erection of memorials and plaques in the Council cemeteries or memorial gardens.
- (ii) All plaques may be no larger than 150mm x 150mm, with the surrounding plinth or support / surround no larger than 200mm x 200mm.
- (iii) No responsibility is to be taken by the Shire of Wandering for the ongoing maintenance of the memorials.
- (iv) No responsibility is to be taken by the Shire of Wandering for any damage to any memorial or for their unauthorised removal.
- (v) The Shire of Wandering reserves the right to remove any memorials at any time.

3. REFERENCES TO RELATED DOCUMENTS

- *Local Government Act 1995*
- *Land Administration Act 1997*
- *Road Traffic Act 1974*

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Last Reviewed:	November 2017
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[Signature]
Signed


[Print Name]
Shire President

This Policy takes effect from the date of adoption by Council and shall remain valid until it is amended or deleted.