

SHIRE OF WANDERING MINUTES



**15 November
2018**

Minutes of the Ordinary Council Meeting

Unconfirmed Minutes for the Ordinary Council Meeting held on Thursday 15 November, 2018 in the Council Chambers.

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Wandering will be held on Thursday 15 November, 2018 in the Council Chambers, 22 Watts Street, Wandering commencing at 3.30pm.

A handwritten signature in black ink, appearing to read 'A O'Halloran', is written over a light blue circular stamp.

Amanda O'Halloran
Chief Executive Officer

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Meeting opened at 3.32pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr B Whitely	President
Cr C Ferguson	Deputy President
Cr G Parsons	
Cr I Turton	
Cr J Price	
Cr M Watts	

Staff:

M Treasure	Acting Chief Executive (minutes)
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Apologies:

A O'Halloran, Chief Executive Officer

3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'. A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

6.1.1 ORDINARY COUNCIL MEETING AND SPECIAL COUNCIL MEETING

Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 18 October 2018 and minutes of the Special Council Meeting held on Monday 29 October 2018.

ATTACHMENT 6.1.1 & 6.1.2

COUNCIL DECISION – ITEM 6.1

MOVED: CR PRICE

SECONDED: CR FERGUSON

Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 18 October 2018 and minutes of the Special Council Meeting held on Monday 29 October 2018 (Attachment 6.1.1 & 6.1.2) to be confirmed as a true and correct record.

CARRIED 6/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

9. REPORTS OF COMMITTEES

Nil

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF OCTOBER 2018

File Reference	1.1.29.1
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	5 November, 2018
Previously Before Council:	N/A
Authors Name & Position:	Monica Treasure, Manager of Communities

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of October 2018.

BACKGROUND

Council has authorised the updated delegations register at the September 2018 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2018.

COMMENT/ DETAILS

Actions performed under delegation during October 2018 are provided below:

- **Food Stall Holders Licence:**
Brummell's Brew 1 Nov – 31 December 2018
To be operating outside the Wandering Tavern
- **Planning Approval:**
Nil
- **Building Licences Issued:**
BL 192 G & C Ryan
163 O'Connell Road, Wandering
Veranda

Signed: Amanda O'Halloran, CEO

Health:

• **Payments:**

Nil presented for sign off in November – Report will be presented

CONSULTATION

Planning and Building Specialists City of Kalamunda
Environmental Health Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2018
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2018/19 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council ACCEPT the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of October 2018.

COUNCIL DECISION – ITEM 10.1.1

MOVED: CR WATTS

SECONDED: CR TURTON

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of October 2018.

CARRIED 6/0

10.1.2 RENOVATIONS TO 14 DOWN STREET

File Reference	1.1.33
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	5 November, 2018
Authors Name & Position:	Amanda O'Halloran, CEO
Previously Before Council:	N/A

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

Council had approved renovations to 14 Down Street in the 2017/18 Annual Budget, recent quotes for works have indicated that works proposed are likely to exceed the budgeted amount and the Shire Administration is seeking Councils approval to increase the budget for the renovations in an effort to get the works finalised this financial year.

BACKGROUND

The Council has planned to undertake improvements to 14 Down Street in an effort to improve the amenity of the Shires housing stocks and to improve the current living conditions. The 14 Down Street property is one of Councils oldest houses, however it is a good size that provides adequate living space to either a family, couple and/or single tenant. The House however has had no documented improvements or renovation in over 15 years, and has deteriorated to an unsatisfactory level. Council had budgeted to undertake minor improvements, however quotes are exceeding budgeted amounts and the Shire Administration is seeking an increase in funds prior to proceeding with the project and facing budget shortfalls.

Council has an average housing stock of 7 homes, this is planned to reduce to 6 over the coming weeks, once settlement on 1 Michibin Street is finalised. Of the 6 homes one is rented until January 2020 to the Department of Housing to provide housing for the Wandering Primary School, The Department has an option to extend for a further 5 years which may be exercised in June 2019. This leaves five homes of which currently 4 are allocated or occupied. Current housing stocks in Wandering in general are limited and rentals on offer are of a medium to low standard.

*Unconfirmed Minutes for the Ordinary Council Meeting held in the Shire of Wandering Council Chambers on
Thursday 15 November, 2018*

CURRENT HOUSING TYPE, CONDITION AND USAGE

Address	House	Recent Investment or Works required	Tenants	Proposed Use
1. 7 Gnowing St	3x1 House – small living arrangements Brick and Colour bond Roof, Carport, Verandah space out the back, small Garden Shed	2015/16 \$10,000 spent on renovations. Mostly up to date, <ul style="list-style-type: none"> • Kitchen and Bathroom will require renovation in next five years. 	Vacant	Rental or Sale – once renovations on 14 Down Street are complete
2. 14 Down St	3x1 Brick and Tile. Large Outdoor Area under cover, Carport and Large Shed	\$7,000 spent restoring tile roof 2017/18. Works required ASAP: <ul style="list-style-type: none"> • Bathroom • Carpets • Internal Paint Works to be planned: <ul style="list-style-type: none"> • External Paint • Kitchen renovation 	Occupied – Leading Hand	Renovate and continue current usage
3. 13 Dunmall Drive	4 x 2 Brick and Colour bond Roof Substantial Home with Pool, Double Garage, large Garden Shed and Large Outdoor Area Significant Gardens and Surrounds	Minimal \$\$ spent since house was completed – requires substantial works, - <ul style="list-style-type: none"> • Internal and External painting(Hips and Facia Spires, timber exposed), • Window treatments, • Carpets, • Kitchen cupboard renovations, • consider heating options 	Occupied - CEO	Depending on Structure review, consider sale into the future
4. 5 Dunmall Drive	4 x 2 Brick and Colour Bond Roof – Substantial Home with Double Garage, Large Outdoor Area and Garden Shed – built in 2014	Nil – repairs to Solar and Fencing undertaken during 2016 & 2017	Occupied – Rented to Department of Housing for Wandering Primary School	Continue current use – rent for renewal end of 2019 – consider options at that time.
5. 1 Dowsett St	4 x 2 Fibro Weatherboard, Tin Roof Home. Carport and Garden Shed	Lino replaced in kitchen 2016 – requires: <ul style="list-style-type: none"> • Internal & External Painting • Replace Carpets • Patio Paving and Garden Landscape 	Occupied - Trainee	Allocated to Outdoor Crew, Trainee contracted until May 2019.
6. 19 Humes Way	4 x 2 Brick and Colour Bond Roof – Substantial Home with Double Garage and Garden Shed – built in 2014	Nil – installed Tile Fire in 2017	Currently vacant but allocated to Works Manager Role	Maintain or rent if surplus to Shire requirements.
7. 1 Michibin St	4 x 2	Nil	Due for Settlement on the 14 November 2018	To be Sold

COMMENT/ DETAILS

Having reviewed current and future staffing requirements it is the Shire Administrations opinion that 14 Down Street is a sound home that warrants investment. The house being a brick and tile 3x1 home is one of the better houses in the Shires housing portfolio. It is a nicely laid out home, with ample family living space. Whilst the renovations do require a significant investment by Council it is considered worthwhile to improve the amenity.

Council had approved \$14,000.00 in the 2018/19 Annual Budget to undertake repairs to ceiling, minor bathroom renovation, painting and new carpets. Unfortunately given the level of deterioration in the home this amount won't cover the level of works anticipated.

Bathroom renovations have been quoted at approximately \$7,500 without the inclusion of trades by both Clarke Carpentry and Tony Edwards, this will use up a significant proportion of the allocated funding as trades are conservatively estimated at \$2,500.00 leaving only \$4,000.00 to finalise the works.

Taking this into consideration and reviewing the project the following revised budget is proposed:

• Bathroom renovation including replacing ceiling (replacing like for like)	\$11,500.00
• Painting internal (inclusive ceilings and filling etc)	\$ 6,000.00
• Carpets throughout house	\$ 4,500.00
• Electrics – up grade lights and fans	\$ 3,500.00
• Window Treatments throughout house	\$ 3,500.00
• Misc – Minor Kitchen repairs and repairs to back patio	<u>\$ 7,500.00</u>
Total	\$36,500.00
2018/19 Budgeted figure	\$14,000.00
Shortfall	\$22,500.00

**** This budget has allowed for a 10% contingency, however given the level of deterioration in some instances the full condition and resulting works won't be known until works commence.**

This level of renovation will bring the house up to a reasonable standard, with only minor investment required annually to meet ongoing maintenance needs.

CONSULTATION

Chief Executive Officer

Local Contractors

Landmark Harcourts Real Estate

Finance Manager

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Whilst the increase in funds is unbudgeted, the sale of 1 Michibin Street does provide Council with funds to invest in the 14 Down Street Home.

Council had planned to invest the \$168,563.95 across the Shires Plant and Housing reserves 80/20. This would have amounted to \$33,712.79 being allocated to the Housing reserve. If Council was to approve the proposed increase in expenditure of \$22,500, this would still leave \$11,212.79 for reinvestment.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. APPROVE the renovations to 14 Down Street with a budget of \$36,500.00
2. APPROVE the 2018/19 Annual budget to be amended in the GL E9103 to accommodate the increase in expenditure of \$22,500.00 with funds being provided from the sale of 1 Michibin Street.

COUNCIL DECISION – ITEM 10.1.2

MOVED: CR TURTON

SECONDED: CR PRICE

That Council

1. APPROVE the renovations to 14 Down Street with a budget of \$36,500.00
2. APPROVE the 2018/19 Annual budget to be amended in the GL E9103 to accommodate the increase in expenditure of \$22,500.00 with funds being provided from the sale of 1 Michibin Street.

CARRIED 6/0

10.2 BUILDING AND PLANNING REPORTS

Nil

10.3 COMMUNITY SERVICES REPORTS

10.3.1 WANDERING COMMUNITY RESOURCE CENTRE FEES AND CHARGES

File Reference	1.1.33
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	5 November, 2018
Authors Name & Position:	Monica Treasure, Manager of Communities
Previously Before Council:	N/A

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

For Council to give consideration to adopting fees and charges relating to services charged within the Wandering Community Resource Centre.

BACKGROUND

The Wandering Community Resource Centre charges fees for services and workshops that have been omitted from the current schedule of fees and charges 2018/19. As per the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

ATTACHMENT 10.3.1.1

COMMENT/ DETAILS

The Wandering Community Resource Centre (WCRC) is operated under the financial management of the Council hence the requirement to adopt fees and charges associated with the operation of the business. As the WCRC has evolved it is providing further services to the community in areas of training, workshops and food service. To be compliant under the Local Government Act, these associated fees are required to be adopted by Council.

The fees and charges to be applied to new items have been determined by

- the cost to the WCRC or providing the service or goods
- The importance of the service or good to the community; and
- The price at which the service or good could be provided by an alternative provider

CONSULTATION

Chief Executive Officer
Finance Manager

STATUTORY/ LEGAL ENVIRONMENT

- Local Government Act 1995, Section 6.16
6.16. *Imposition of fees and charges*
 - (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*
 - * Absolute majority required.
 - (2) *A fee or charge may be imposed for the following —*
 - (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
 - (b) *supplying a service or carrying out work at the request of a person;*
 - (c) *subject to section 5.94, providing information from local government records;*
 - (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
 - (e) *supplying goods;*
 - (f) *such other service as may be prescribed.*
 - (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
 - (a) *imposed* during a financial year; and*
 - (b) *amended* from time to time during a financial year.*
 - * Absolute majority required.

- Local Government Act 1995, Section 6.17 –
6.17. *Setting level of fees and charges*
 - (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*
 - (a) *the cost to the local government of providing the service or goods; and*
 - (b) *the importance of the service or goods to the community; and*
 - (c) *the price at which the service or goods could be provided by an alternative provider.*
 - (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
 - (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
 - (a) *under section 5.96; or*
 - (b) *under section 6.16(2)(d); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
 - (4) *Regulations may —*
 - (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

- Local Government Act 1995, Section 6.19 –
6.19. *Local government to give notice of fees and charges*

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

 - (a) *its intention to do so; and*
 - (b) *the date from which it is proposed the fees or charges will be imposed.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Fees and charges associated for the WCRC have been taken into consideration in the 2018/19 budget

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to:

- ADOPT the Fees and Charges included as ATTACHMENT 10.3.1.1 of this Agenda and Minutes, to take effect from 1 January 2019; and
- ADVERTISE the Fees and Charges in the December edition of the Local Newspaper and on the public noticeboard at the Wandering Public Library for a minimum of 14 days.

COUNCIL DECISION – ITEM 10.3.1

MOVED: CR FERGUSON

SECONDED: CR PRICE

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to:

- ADOPT the Fees and Charges included as ATTACHMENT 10.3.1.1 of this Agenda and Minutes, to take effect from 1 January 2019; and
- ADVERTISE the Fees and Charges in the December edition of the Local Newspaper and on the public noticeboard at the Wandering Public Library for a minimum of 14 days.

CARRIED 6/0

10.4 CORPORATE SERVICES

Nil

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1

MOVED: CR PARSONS

SECONDED: CR WATTS

That Council accept the Notice of Motion from Councillor Turton.

CARRIED 6/0

That Council resolves that if it has not received any claims for both WANDRRA AGRAN 743 and AGRN 761 events by the 30 November, 2018 that the CEO immediately arranges a deputation to meet the appropriate Government Officials to inquire reasons for delay and actions that need to be taken to achieved approved claims.

MOVED: CR TURTON

SECONDED: CR PARSONS

That Council resolves that if it has not received any claims for both WANDRRA AGRAN 743 and AGRN 761 events by the 30 November, 2018 that the CEO immediately arranges a deputation to meet the appropriate Government Officials to inquire reasons for delay and actions that need to be taken to achieved approved claims.

CARRIED 5/1

11.2

**MOVED: CR FERGUSON
WATTS**

SECONDED: CR

That Council accept the Notice of Motion from Councillor Parsons.

CARRIED 6/0

That Council review the documentation between the Council, LGIS and Mr J McNeil regarding gravel sourced from Mr J McNeil's property be tabled at the December, 2018 Ordinary Council Meeting to help formulate Council's gravel reserve policy.

MOVED: CR PARSONS

SECONDED: CR PRICE

That Council review the documentation between the Council, LGIS and Mr J McNeil regarding gravel sourced from Mr J McNeil's property be tabled at the December, 2018 Ordinary Council Meeting to help formulate Council's gravel reserve policy.

CARRIED 5/1

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

MOVED: CR TURTON

SECONDED: CR PARSONS

That Council accept the new business of an urgent nature.

CARRIED 5/1

That a Rate Review Implementation Plan is to be prepared for the December 2018, Ordinary Council Meeting to include:

- 1 Time Frames for each stage of the plan be outlined
- 2 Aiming for the plan to be implemented for the 2019/2020 rate setting
- 3 The budget is to align with the consultant's fees as per the September 2018, Ordinary Council Meeting.

MOVED: CR PRICE

SECONDED: CR PARSONS

That a Rate Review Implementation Plan is to be prepared for the December 2018, Ordinary Council Meeting to include:

- 1 Time Frames for each stage of the plan be outlined
- 2 Aiming for the plan to be implemented for the 2019/2020 rate setting
- 3 The budget is to align with the consultant's fees as per the September 2018, Ordinary Council Meeting.

CARRIED 4/2

13. CONFIDENTIAL ITEMS

Nil

14. TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 13 December, 2018 at 3:30pm.

15. CLOSURE OF MEETING

The Shire President declared the meeting closed at 4.48pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 13 December 2018.**

Signed:

Presiding Person at the meeting at which the minutes were confirmed

Date: