



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 21 May 2009.

1. **DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President Cr Bruce Dowsett declared the meeting open at 11.00am.

2. **RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

Present

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. D White	Town Ward
Cr. C R Hardie	North Ward
Mr. G Powell	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer

Leave of Absence

Cr. K J Barge	Town Ward
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3. **DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

Nil

4. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

5. **PUBLIC QUESTION TIME**

6. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 **16th April 2009 Ordinary Meeting of Council.**

Minutes from the Ordinary Meeting of 16th April 2009 have been circulated to Elected Members.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 16th April 2009 be confirmed.
Simple Majority Required

RESOLUTION 304:2008/09

Moved Cr Price seconded Cr McNeil

That the Minutes of the Ordinary Council Meeting held on the 16th April 2009 be confirmed.

Carried 6:0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

10. REPORTS**10.1 DELEGATE'S REPORT****10.1.1 Attendance of Cr Hardie and the CEO at the Reform Strategy Workshop**

Cr Hardie reported that the meeting was very interesting and there was much talk regarding staff and retaining rights and privileges. Over 400 delegates attended. Generally across the board nobody is interested in amalgamations. All the checklists are in and the steering committee are working on reviewing these and reporting back to the Minister.

Cr Price was of the belief amalgamations will not take place in the immediate future and more likely occur around 2011 to coincide with the elections. Cr Price requested consideration of surveying ratepayers and perhaps public consultation through a Public Meeting. The CEO advised there would be public consultation as part of the submission procedure when more information is available and is part of the Consultant's brief.

Before changes can be made to boundary lines this must go to a poll which is binding.

10.1.2 Attendance of Cr Dowsett and the CEO at the Regional Road Group Meeting

Funding details are not yet available. Total funding has gone up by 6.3%. Other matters discussed included the grain freight network where progress seems to have stalled and adoption of procedures which is dealt with elsewhere in the agenda.

10.1.3 Attendance of Cr McNeil at the Landcare Meeting

Landcare meeting a bit of a non event. No financial statement since November. Cr McNeil reminded staff that a Rental Agreement needed to be drawn up between the Hotham Catchment Landcare Committee and the Shire. SWCC and Peel Catchment are reviewing their services and there is uncertainty regarding future funding.

10.2 COMMITTEE REPORTS**10.2.1 30th April 2009 Bush Fire Advisory Committee Meeting**

Minutes from the 30th April 2009 Bush Fire Advisory Committee Meeting of 30th April 2009 have been circulated to Elected Members.

RESOLUTION 305:2008/09**Moved Cr Kerr seconded Cr Price****That the Minutes of the Bush Fire Advisory Committee Meeting held on the 30th April 2009 be received.****Carried 6:0****RESOLUTION 306:2008/09****Moved Cr McNeil seconded Cr Hardie****That the following persons be appointed Fire Control Officers for the 2009/10 fire season:****Hastings VBFB****G R Parsons****G G Kerr****C Ferguson**

	R Bostock A K Turton
Wandering VBFB	T M Hardie B E Dowsett B C Ferguson S F Watts
Codjatotine VBFB	P B Monk D R Warburton B Penny
Wandering Town VBFB	E R Dickerson

Carried 6:0

RESOLUTION 307:2008/09**Moved Cr Hardie seconded Cr Kerr****That Council adopt the following Fire Break Order for the 2009/10 fire season:****Notice to owners and occupiers of land in the Shire of Wandering**

Pursuant to the powers contained in Section 33 of the Bush Fires Act, you are hereby required on or before the 31st day of October, 2009 or before such later date as the Council may, according to local conditions decide, to plough, cultivate, scarify or otherwise clear of all inflammable materials and thereafter maintain the firebreaks clear of all inflammable materials, up to and including the 19th day of April, 2010.

1. For properties zoned "rural residential" (Blackboy Springs and Wandering Downs), clear firebreaks, not less than 3 metres wide, inside and within 20 metres of the road reserve and clear firebreaks not less than 3 metres within 20 metres of the perimeter of all buildings on the land.

For all other single rural holdings with an area of 80 hectares or less that are not contiguous with other rural holdings, clear firebreaks, not less than 3 metres wide, inside and within 20 metres of the entire boundary.

2. Property owners with contiguous rural holdings in the Shire of Wandering of area greater than 80 hectares must satisfy at least one of the following conditions:

(i) Have on stand-by an operational fire-fighting unit of minimum 600 litre capacity. In cases of more than one such holding in the Shire of Wandering, a minimum of one unit is required for the total land holding; OR

(ii) Clear firebreaks of not less than 3 metres wide, inside and within 20 metres of the boundary of all rural land held.

3. Property owners with contiguous rural holdings in the Shire of Wandering of area greater than 80 hectares must clear firebreaks not less than 3 metres within 20 metres of the perimeter of all buildings on the land and recommend that all flammable material be removed for a distance of 3 metres immediately adjacent to all buildings.

4. Plantations (regarded as a clump of planted trees greater than 10 hectares or 25 acres in area):

(i) Clear firebreaks not less than 10 metres wide immediately inside all external boundaries of land.

(ii) Clear internal firebreaks not less than 10 metres wide surrounding compartments of maximum area of 100 hectares.

5. Mobile Fire Fighting Units:

Throughout the above mentioned period during the conduct of the harvest of grain and seed an operational mobile fire fighting unit, self propelled or with towing vehicle, of minimum 450 litre capacity must be in close proximity to the harvest activities at all times.

If it is impracticable for any reason to clear firebreaks in the position required by this notice, the approval of the Council must be obtained to provide them in an alternative place. If for any reason it is found impracticable to construct firebreaks in accordance with the provisions of this notice by the set date, which is the 31st day of October, 2009, you are requested to notify the District Chief Fire Control Officer or the Chief Executive Officer of the circumstances.

Notes:

Ploughing of roadsides in the Shire of Wandering is prohibited. Burning on roadsides is only permitted outside the prohibited and restricted burning period and only in heaped piles - no strip burning.

Camp fires within the Shire of Wandering during the restricted and prohibited burning period are prohibited at all times.

Pursuant to the powers contained in Section 27 of the Bush Fires Act, the operation of a tractor towing a harvester or a self propelled harvester (including a straw baler), without a operational fire extinguisher as defined by the Act, is prohibited during the restricted and prohibited burning periods.

Pursuant to the powers contained in Regulation 39 a fire extinguisher together with a container of at least 600 litres of water is to be provided at the site of chaff cutting operations.

Rural property owners are urged to fit a 38mm female cam lock coupling and check valve to their water storage tanks to allow easy access to water by fire fighters.

Carried 6:0

RESOLUTION 308:2008/09

Moved Cr Hardie seconded Cr Kerr

That the meeting adjourn for lunch at 12:25pm.

Carried 6:0

The meeting resumed at 2:00pm with all present.

RESOLUTION 309:2008/09

Moved Cr Hardie seconded Cr Price

That provision be made in the 2009/10 Municipal Budget to purchase the old Fire Truck from FESA.

Carried 6:0

RESOLUTION 310:2008/09

Moved Cr White seconded Cr Price

That Fire Control Officers advised Council staff, by 15 November 2009, where firebreaks have either not been constructed or constructed to an insufficient standard and infringement notices will be issued but FCO's be permitted to exercise discretion prior to advising Council staff that infringements should be issued

Carried 6:0

RESOLUTION 311:2008/09

Moved Cr Hardie seconded Cr Price

That provision be made in the 2009/10 Municipal Budget to purchase a stationery pump for the Wandering Town Brigade.

Carried 6:0

10.2.1.1 Attendance of Cr Hardie at the Hotham Way Committee Meeting

Cr Hardie was disappointed with the lack of attendance by members at this meeting.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

10.3.1(a) Common Seal Report

The table below lists all documents that have had the Common Seal affixed for the preceding month.

Date	Purpose
NIL	

10.3.1 Wheatbelt Development Commission – Board Vacancies - 2009

FILE REFERENCE: 18.1.17
DATE OF REPORT: 29 April 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

The Commission has advised that Local Government, Ministerial and Community vacancies currently exist and nominations are open until 5 June, 2009.

COMMENT – GENERAL

Council may wish to nominate one of its members as a candidate for one of the local government vacancies.

Further information has been sought from the Commission and will be available at the Council Meeting.

STATUTORY IMPLICATIONS

Regional Development Commission Act

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council consider nominating one of its number as a candidate for vacancies on the Wheatbelt Development Commission.

Simple Majority Required

RESOLUTION 312:2008/09

Moved Cr Price seconded Cr McNeil

That Council nominate the Chief Executive Officer as a candidate for vacancies on the Wheatbelt Development Commission.

Carried 6:0

10.3.2 Grain Freight Local Government Evaluation Strategy

FILE REFERENCE: 18.1.1
DATE OF REPORT: 7th May 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

As Councillors would be aware, a Working Party has been developing a strategy in conjunction with consultants Parsons Brinkerhoff (PB) for the upgrading of roads comprising the grain freight network in conjunction with a lobbying strategy to retain grain on rail because of the deleterious effect of heavy transport on local roads.

COMMENT – GENERAL

A copy of the WALGA Infopage is attached for information. A copy of the PB Strategy document will be available at the Council Meeting.

Of specific interest to Council are those roads within its jurisdiction. The Strategy includes the North Bannister-Wandering, Wandering-Pingelly and Wandering Narrogin Roads in the first year of the program with an allocation of \$2859896 (2008 dollars). A review of the Strategy added Crossman Dwarda and Fourteen Mile Brook Roads at a further cost of \$1424524 although no timetable has been advised.

As yet, no commitment has been given to funding the Strategy and it would be useful to publicise the above at the local level so that the community is informed and may be able to influence decision makers and to raise awareness with local politicians.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item but they will arise when the Strategy is implemented.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item and it is suggested that public awareness be raised.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item as it is expected that any funding will be new money.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

- 1 That the information be noted.
- 2 That posters be placed in the Council office and the community made aware of the Strategy through the usual media outlets.
- 3 That relevant local politicians be made aware of Council's support for the Strategy and Council seeks their support for funding of the Strategy.

Simple Majority Required

RESOLUTION 313:2008/09

Moved Cr White seconded Cr Price

- 1 ***That the information be noted.***
- 2 ***That posters be placed in the Council office and the community made aware of the Strategy through the usual media outlets.***
- 3 ***That relevant local politicians be made aware of Council's support for the Strategy and Council seeks their support for funding of the Strategy.***

Carried 6:0

10.3.3 Shade Structures – Playgrounds & Community Centre

FILE REFERENCE:	various
DATE OF REPORT:	12 May 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

At its February meeting, Council resolved to consider constructing shade structures at the play ground between the Council Office and the Telecentre, the playground area at the Community Centre and the eastern verandah area of the Community Centre itself utilising Royalties for Regions funding.

COMMENT - GENERAL

Further quotations have been obtained for all structures. An initial quote of approximately \$25000 had been obtained for only the playground adjacent to the office but another quote for essentially the same structures has resulted in a total cost of \$36124 erected for all structures.

Given that the funding is available and all locations would benefit it is recommended that the lower quote be accepted and all structures proceeded with when funding is available from the State Government

STATUTORY IMPLICATION

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the quotation of \$36,124 for shade structures at the Community Centre and the Watts Street playground be accepted and work proceed when funding is available.

Simple Majority Required

RESOLUTION 314:2008/09

Moved Cr White seconded Cr Hardie

That provision be made in the 2008/09 Municipal Budget to:

- 1 Purchase shade structures at the Community Centre and the Watts Street playgrounds as per the quotation of \$36,124.***
- 2 Erect a Vintage Machinery shed and funds to be allocated from Royalties for Regions.***
- 3 Partially fund the infrastructure required for the fuel outlet from Royalties for Regions with the balance being made up from Council's Reserves and the balance of the remaining Royalties for Regions money be split between the staff housing allocation and town street upgrade.***

Carried 6:0

REASON FOR VARIATION TO RECOMMENDATION

Councillors were advised that the current shade structures were not deemed infrastructure in terms of funding from Royalties for Regions.

10.3.4 Tenders – Council Office Extensions

FILE REFERENCE: 2.1.7

DATE OF REPORT: 12 May 2009

REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Expressions of interest were sought from builders to undertake the extensions to the Council Offices. They were subsequently invited to submit formal tenders for the works. Tenders close on 13th May 2009.

COMMENT – GENERAL

It is anticipated that tenders received by the closing date will be assessed by the Architect and the CEO with a view to making a recommendation to Council at the Council Meeting. Additional information will be tabled at that time.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council consider information tabled the Council Meeting with a view to awarding a tender for the construction of extensions to the Council Office.

Simple Majority Required

RESOLUTION 315:2008/09

Moved Cr McNeil seconded Cr Hardie

That all tenders for the construction of extensions to the Council Office be declined and that the Chief Executive Office negotiate with the Telecentre Committee to relocate library and the vacant area be renovated to provide office space.

Carried 6:0

REASON FOR VARIATION FROM RECOMMENDATION

Tenders received were higher than anticipated and therefore it was decided that all tenders be declined.

10.3.5 Regional Road Group – Local Road Funding User Manual

FILE REFERENCE: 33.1.12
DATE OF REPORT: 14 May 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Manual

BACKGROUND

For some time, the Regional Road Group’s technical committee has been working with MRWA representatives to produce a manual to standardize the funding application and assessment process and to ensure critical deadlines are met.

At the RRG meeting held in Kulin on 13 May 2009, the Group was asked to adopt the Manual but it was referred back to constituent Councils for further comment which is to be considered by RRG sub-groups prior to formal adoption “out of session” by the RRG.

Of note is that the timelines contained in the Manual at 2.5 will apply immediately.

COMMENT – GENERAL

A copy of the Manual is attached. It is essentially technical in nature. There has been some debate about the road count data and its interpretation but this may have been in an attempt to artificially inflate some counts to underpin claims for funding. A level playing field will now apply. Of importance is that funding will be withheld should Council not meet its obligations in terms of timelines etc.

It should be noted that this process will only apply to regional roads which in the case of the Shire of Wandering has been identified as the North Bannister-Wandering Road for the foreseeable future with funding in the order of \$220000 per annum being made available.

It is recommended that the sub-group of the RRG be advised that Council has no comment to make on the draft Manual.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council advise the Regional Road Group through its sub-group that it endorses the draft manual as attached.

Simple Majority Required

RESOLUTION 316:2008/09

Moved Cr Price seconded Cr White

That Council advise the Regional Road Group through its sub-group that it endorses the draft manual as attached.

Carried 6:0

10.3.6 Sale of Land – Lot 108 Dunmall Drive, Wandering**FILE REFERENCE:**

DATE OF REPORT: 14 May 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

An offer for the above lot of \$80,000 was accepted and the proposed sale advertised. The advertising period closes on 27th May.

COMMENT – GENERAL

Finance has now been approved and as the new owners intend to construct a house on the land some urgency has accrued to the sale process because of the availability of government subsidies.

It is recommended that authority be delegated to the Shire President to endorse the documentation when to hand to complete the sale at the earliest opportunity..

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

Public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council endorse the action of the Shire President and CEO in accepting the offer for the sale of Lot 108 Dunmall Drive and delegate authority to the Shire President and CEO to endorse documentation to effect the sale.

Simple Majority Required

RESOLUTION 317:2008/09**Moved Cr Kerr seconded Cr McNeil****That Council endorse the action of the Shire President and CEO in accepting the offer for the sale of Lot 108 Dunmall Drive and delegate authority to the Shire President and CEO to endorse documentation to effect the sale.****Carried 6:0****10.3.7 Staff – Works Supervisor – David Carstairs**

FILE REFERENCE: 1.2.2.1
DATE OF REPORT: 14 May 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Mr Carstairs has tendered his resignation as Works Supervisor effective from 5th June 2009.

COMMENT – GENERAL

Mr Carstairs commenced work with the Shire on 15th January 1985, and has given over 24 years service to the Shire. He will be taking up a position with the City of Swan later in June.

There are options for filling the vacancy that will be discussed at the Council Meeting.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council thanks Mr Carstairs for his service to Council and residents and consider options for his replacement as detailed by the CEO.

Simple Majority Required

RESOLUTION 318:2008/09

Moved Cr Hardie seconded Cr White

That Council thanks Mr Carstairs for his service to the Shire of Wandering and residents by way of a barbecue on Friday, 29th May 2009 and present him with a gift.

Carried 6:0

RESOLUTION 319:2008/09

Moved Cr Kerr seconded Cr McNeil

That the position of Works Supervisor be advertised in the local papers in Wandering, Pingelly, Boddington and Narrogin.

Carried 6:0

10.4 FINANCE

10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	12 May 2009
REPORT AUTHOR:	Deputy CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity. Accounts for Payment.

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

Rates revenue received to 30 April 2009 total \$508,920. Approximately 88% of rates raised were paid by the due date of 2nd October 2008. This represents an increase of approximately 5% of anticipated receipts. Discount of \$49,433 has been applied which is less than anticipated in the budget and a result of more ratepayers choosing the instalment option. This year 25 ratepayers have selected the instalment option, an increase of 14. As at 30 April 2009 the total rates outstanding were \$15,208.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Receive the April 2009 monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as presented in the attached Payment Listing.**

Simple Majority Required

RESOLUTION 320:2008/09**Moved Cr Price seconded Cr McNeil****That Council;**

- 1. Receive the April 2009 monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as presented in the attached Payment Listing.**

Carried 6:0**10.4.2 Increase of Statutory Fees – Health Regulations**

FILE REFERENCE:	10.1.4 Budget
DATE OF REPORT:	12 May 2009
REPORT AUTHOR:	DCEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Absolute Majority
ATTACHMENTS:	Schedule of Local Government Fees and Charges

BACKGROUND

The annual review of statutory fees able to be charge by local governments under the Health Act 1911 has been carried out which has resulted in an increase of approximately 3.7%.

COMMENT

These fees will apply from 1 July 2009 and will be included in the standard Schedule of Fees and Charges when preparing the 2009/10 Municipal Budget.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Planning & Development Act & Regulations

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council adopted the adopt the fees and charges as outlined in the attached “Schedule of Local Government Fees and Charges” effective from 1 July 2009.

Absolute Majority Required

RESOLUTION 321:2008/09

Moved Cr Hardie seconded Cr Kerr

That Council adopted the adopt the fees and charges as outlined in the attached “Schedule of Local Government Fees and Charges” effective from 1 July 2009.

Carried 6:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**10.5.1 Environmental Health Officer's Report**

Nil.

10.5.2 Building Inspector's Report

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS**11.1.1 Cr Price – George Road**

Overhanging trees are causing some concern. Cr McNeil advised the T-junction sign is also missing.

11.1.2 Cr Hardie - Fourteen Mile Road

Tree and shane Kelliher's entry – western end of Ricks road

11.1.3 Cr McNeil – North Bannister Wandering Road

Road near treasure's bridge – road trains having difficulty with ruts

11.1.4 Cr Dowsett – Cemetery

Needs a bank to take water away from area.

11.1.5 Cr Price – Premix

Need some wholes filled throughout the region.

11.1.6 Cr McNeil – Fourteen Mile Brook Road – few cracks – needs a reseal.**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS****14.1.1 Cr Hardie – Community Centre – furniture****14.1.2 Cr Hardie – What is our position on GM Canola****14.1.3 Cr McNeil – Bitumen up the centre of the Cemetery. Many people are getting older and it is hard to walk on loose gravel.**

- 14.1.4 Cr Price – New Radio’s for Bush Fire
How far does the replacement program go and does it cover the replacement of private radios.
The CEO will make contact with FESA.
- 14.1.5 Cr Price – Pumphrey’s Toilet
CEO should be completed next week. The facility needs to be facing south.
- 14.1.6 Cr Price – Williamson’s property not going ahead
- 14.1.7 Cr Price – Local Govt Week
Cr Price advised he would attend the AGM and lunch on Saturday but not any other functions.
Cr White will not be attending. Cr Hardie will be attending Thursday, Friday and Saturday night.

15. **INFORMATION BULLETIN**



COUNCILLORS INFORMATION BULLETIN – MAY 2009

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2. **Building Surveyor’s Report and Environmental Health Officer’s Report**
3. **Staff**
4. **Works Information Report**
5. **Plant Information Report**
6. **Outwards Correspondence**

1. CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**1.1 Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)****1.2 WALGA Issues Update****HEADLINES**

- ◀ [MEETING WITH THE HON JOHN DAY MLA](#)
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MAILBAG

- ◀ WESTERN COUNCILLOR NOVEMBER 2008
- ◀ INFO PAGE AND FAXBACK – FESA ESL SERVICE DELIVERY & PLANNING 2009/10
- ◀ INFO PAGE - REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM GUIDELINES
- ◀ THE COMPLETE GUIDE TO THE LOCAL GOVERNMENT ACT 1995 – FORMS & PROFORMAS CD

HEADLINES

- ◀ [MEETING WITH MINISTER CASTRILLI](#)
- ◀ [LOCAL COMMUNITIES TO RECEIVE \\$300M FOR REGIONAL & LOCAL INFRASTRUCTURE](#)
- ◀ [VACANCIES ON BOARDS AND COMMITTEES](#)
- ◀ [AUSTROADS MEMBERSHIP – FREE LOCAL GOVERNMENT ACCESS TO AUSTROADS PUBLICATIONS ONLINE](#)
- ◀ [WALGA Eco-News](#)
- ◀ [TOWN PLANNING AND TELSTRA](#)
- ◀ [WHITE RIBBONS FOR ROAD SAFETY 2008](#)

MAILBAG

- ◀ INFO PAGE – CLAIMING ADVANCE PAYMENT- ROAD PROJECT GRANTS
- ◀ MWAC INFORMATION BULLETIN – ISSUE 119 NOVEMBER 2008
- ◀ GUARANTEE ON DEPOSITS OF AUTHORISED DEPOSIT-TAKING INSTITUTIONS
- ◀ REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE FUND

HEADLINES

- ◀ [MEETING WITH DEREK CAREW-HOPKINS AND MIA DAVIES- NATIONALS](#)
- ◀ [MEETING WITH DR TARUN WEERAMANTHRI AND JIM DODDS OF PUBLIC HEALTH DEPARTMENT](#)
- ◀ [AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT](#)
- ◀ [NEW PREFERRED SUPPLIER FOR LOCAL GOVERNMENT SIGNS](#)
- ◀ [GRAFFITI REMOVAL COURSE](#)
- ◀ [TRAINING UPDATE](#)
- ◀ [ASSET AND EXPENDITURE REPORTS 2007-08](#)
- ◀ [2009 LOCAL GOVERNMENT PUBLIC RELATIONS & COMMUNICATION CONFERENCE](#)

MAILBAG

- ◀ INFO PAGE – HARVEST MASS MANAGEMENT SCHEME

HEADLINES

- ◀ [MINISTERIAL MEETING WITH THE HON TERRY WALDRON MLA](#)
- ◀ [VACANCIES ON BOARDS AND COMMITTEES](#)
- ◀ [WA LOCAL GOVERNMENT CONVENTION 2009](#)

- ◄ [ROADS AND TRANSPORT FORUM 2009](#)
- ◄ [NEW ICLEI OCEANIA FORUM](#)
- ◄ [WALGA TAX SERVICE](#)
- ◄ [IAP2 BREAKFAST](#)
- ◄ [LORD MAYOR'S RELIEF FUND](#)

MAILBAG

- ◄ INFO PAGE- 2009 LOCAL GOVERNMENT CONVENTION DATES AND ACCOMMODATION DETAILS
- ◄ INFO PAGE- MUSIC TARIFFS UPDATE
- ◄ INFO PAGE- FOOD ACT 2008 PROGRESS UPDATE
- ◄ ECONOMIC BRIEFING NOVEMBER 2008

HEADLINES

- ◄ [MEETING WITH THE HON ROB JOHNSON MLA MINISTER FOR POLICE; EMERGENCY SERVICES; ROAD SAFETY](#)
- ◄ [ROADS TO RECOVERY- MINISTERIAL APPROVAL FOR DEPRECIATION](#)
- ◄ [NEW CONTROLS OVER PESTICIDE USE](#)
- ◄ [DESK CALENDAR PADS 2009](#)
- ◄ [LOCAL GOVERNMENT CLIMATE CHANGE POLICY-BACKGROUND PAPER RELEASED](#)
- ◄ [USE OF RECYCLED MATERIALS IN ROAD CONSTRUCTION WORKSHOP](#)

MAILBAG

- ◄ MWAC INFORMATION BULLETIN ISSUE 118 – OCTOBER 2008
- ◄ ORDER FORM – DESK CALENDAR PAD 2009
- ◄ INFO PAGE – USE OF RECYCLED MATERIAL IN ROAD CONSTRUCTION WORKSHOP
- ◄ AUSTROADS MEMBERSHIP – FREE LOCAL GOVERNMENT ACCESS TO AUSTROADS PUBLICATIONS ONLINE
- ◄ INFO PAGE AND FAX BACK SURVEY- NEW CONTROLS OVER PESTICIDE USE
- ◄ INFO PAGE AND FAXBACK - RECREATION AND LEISURE ISSUES

- ◄ [MINISTER ANNOUNCES NEW SSS STEERING COMMITTEE](#)
- ◄ [ALGA LOCAL GOVERNMENT CONSTITUTIONAL SUMMIT – MELBOURNE](#)
- ◄ [AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT](#)
- ◄ [WATER SENSITIVE CITIES SPEAKERS SERIES](#)
- ◄ [TRAINING UPDATE](#)
- ◄ [SOCIAL INCLUSION OF REFUGEES WORKSHOP](#)

MAILBAG

- ◄ IN CAPTIVATE PARTICIPATION FOR ALL TOOLKIT
- ◄ INFO PAGE AND FAXBACK - RECREATION AND LEISURE ISSUES
- ◄ STRUCTURAL REFORM OF PUBLIC LIBRARIES IMPLEMENTATION PLAN AND UPDATE
- ◄ WATER SENSITIVE CITIES SPEAKERS SERIES FLYER

- ◄ [2009 LOCAL GOVERNMENT CONVENTION & TRADE EXHIBITION – PROGRAM UPDATE](#)
- ◄ [WALGA REGIONAL EVENTS](#)
- ◄ [ROADS AND TRANSPORT FORUM 2009](#)
- ◄ [OPPORTUNITY FOR WHEATBELT COUNCILS](#)
- ◄ [REVIEW OF ENGINEERING STANDARDS FOR SUBDIVISIONS](#)
- ◄ [INVITATION TO ICT BENCHMARK STUDY](#)
- ◄ [NORTH WEST POOL MANAGER SEMINAR](#)
- ◄ [SPORTS LEADERSHIP GRANTS AND SCHOLARSHIPS FOR WOMEN](#)
- ◄ [COMMUNITY PARTICIPATION FUNDING](#)
- ◄ [WORKING SMARTER IN TOUGH TIMES](#)
- ◄ [CANWA SHARING STORIES](#)
- ◄ [2009 LOCAL GOVERNMENT CONVENTION & TRADE EXHIBITION – FULL DELEGATE REGISTRATION](#)
- ◄ [SUBMISSIONS OF MOTIONS AND VOTING REGISTRATION – WALGA AGM 2009](#)

- ▶ [PANDEMIC INFLUENZA UPDATE](#)
- ▶ [GRAIN ON RAIL](#)
- ▶ [WALGA BREAKFAST: DECODING DIGITAL](#)
- ▶ [LOCAL GOVERNMENT ASSET MANAGEMENT FORUM 2009](#)
- ▶ [OPERATING LEASES – NEW PROVIDER](#)
- ▶ [AUSTRALIA’S BIODIVERSITY CONSERVATION STRATEGY OUT FOR COMMENT](#)
- ▶ [2009 NATIONAL DISABILITY AWARDS](#)
- ▶ [WALK SAFELY TO SCHOOL DAY](#)
- ▶ [RECREATION, DO IT AT YOUR LEISURE](#)
- ▶ [ASSOCIATION HONOURS 2009](#)
- ▶ [WALGA BREAKFAST: DECODING DIGITAL](#)
- ▶ [LOCAL GOVERNMENT ASSET MANAGEMENT FORUM 2009](#)
- ▶ [FUNDAMENTALS OF BIORETENTION SYSTEM DESIGN](#)
- ▶ [TRAINING AND DEVELOPMENT](#)
- ▶ [HEART FOUNDATION LOCAL GOVERNMENT AWARDS 2009](#)
- ▶ [DRAFT NATIONAL BIODIVERSITY STRATEGY](#)
- ▶ [2009 BANKSIA AWARDS](#)
- ▶ [WA CULTURAL ACHIEVEMENT AWARDS](#)
- ▶ [NEW ALGWA PRESIDENT ELECTED](#)

- ▶ [MEETING WITH MINISTER FOR EDUCATION; TOURISM AND WOMEN’S INTERESTS](#)
- ▶ [DEPARTMENT CHANGES](#)
- ▶ [CARBON POLLUTION REDUCTION SCHEME LEGISLATION BRIEFING PAPER](#)
- ▶ [VACANCIES ON BOARDS AND COMMITTEES](#)
- ▶ [WALGA BREAKFAST – DECODING DIGITAL](#)
- ▶ [REVIEW OF MRWA UTILITY PROVIDERS CODE OF PRACTICE](#)
- ▶ [JOBS FUND](#)
- ▶ [ROADS TO RECOVERY COUNCIL ALLOCATIONS](#)

1.3 **Local Government Advisory Board**

The Board has advised that the Minister has accepted its recommendations that all wards be abolished from the 2009 elections and those councillors whose term expires in 2011 will represent the whole of the district.

Council will be advised when the changes have been gazetted.

2. **ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

Environmental Health Officer/ Building Surveyor's Activity Report

2.1 **Environmental Health**

Septic Tank Approvals

APPROVAL NUMBER	OWNER	ADDRESS
13/09	D & E Pullen	Loc 27267 Noombling Norrine Rd
14/09	M Cornish	Loc 19735 Nth Bannister Road
15/09	G & A Hardie	Lot 5391 Noombling Norrine Rd

Food Premises Inspections

Three Ways Roadhouse – Cleanly maintained. No outstanding issues.

Bannister Roadhouse – Clean and well maintained.

Water Samples

Water samples have been taken from:

Three Ways Roadhouse and

Bannister Roadhouse

Both sample results were good.

Other Environmental Health Matters

A water sample has also been taken from liquid pooling below the retaining wall of lot 105 Dunmall Drive. The sample has been taken to try and establish whether the liquid is water (ground water) or effluent leaching out of the septic system servicing the house on lot 105. Although not entirely conclusive, the results indicate that it is most probably effluent coming from the septic system at lot 105.

The sample was taken from lot 104 which at this point in time is vacant.

The septic system has been installed as per the approval and has been checked by the previous EHO.

Apart from the leach drains being a little too deep (they have recently been lifted closer to the surface), the septic system should be operating more effectively.

I am proposing to monitor the situation and resample the liquid towards the middle of next month to try and establish what action is necessary to rectify the situation.

2.2 **Building Surveyor****Building Inspections**

Building inspections are ongoing with premises issued with building permits (and sometimes without!)

Building Approvals

Building Permits have been issued as follows:

DATE	LICENSE NUMBER	OWNER	ADDRESS	TYPE	VALUE
April	17	G & A Hardie	Lot 5391 Noombling Norrine Rd	Steel clad Transportable dwelling	\$130000
April	18	P Papadopoulos/F Naisbitt	Lot 103 O'Connell Rd	Colorbond shed	\$15000

General Matters

Plans have been submitted by the owners of the Three Ways Tavern for the chalets at the rear of the roadhouse however they are incomplete at this stage. Early indications are that the scope has exceeded what was previously approved however more information is required before this can be substantiated.

3. **STAFF**3.1 **Leave and Overtime Report – April 2009.**

Leave taken for the month of April is as follows:

LEAVE TYPE	HOURS
Annual Leave	76.7 hours
Sick Leave	7.6 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil hours
Leave Without Pay	2.8 hours
Overtime	42.5 hours

4. **WORKS REPORT** – 7 April 2009 to 11 May 2009

4.2 **Construction**

North Bannister Wandering Rd Reconstruction (E157501) has been completed with prime coat applied and swept. Seal coats have been applied to North Wandering Rd, and York Williams North Wandering Rd intersection (E157508)

Reconstruction of Watts St has been ongoing, and was sealed (E157502).

Pennington Rd has been resealed (E157503).

4.3 **Maintenance**

Several trees and branches have been removed. A bus turnaround on North Wandering Rd has been modified and improved. Gravel has been sheeted over the salt affected area on Fuller Rd. Deck maintenance, fence removal and debris removal has been undertaken on Pumphreys Bridge (MRWA Bridge No 5174).

Maintenance carried out on machinery and plant this month included;

G2, Cat 120M Grader, Oil leak repaired on diff lock fitting (warranty), field recall performed (fitment of safety decals).

U1, Toyota Hilux 4 x 4 Ute, 180,000km service carried out.

G1, Cat 12H Grader, valve in park brake replaced.

R4, Cat 563E Roller, 750 hour service performed.

BR, Sewell road broom, bobbins replaced.

9000 Litre Water tank, new 3" pump fitted.

Bitumen patching

North Bannister Wandering Rd, has had patches put in place.

Maintenance Grade

Roads dragged this month include; Fourteen Mile Brook Rd, Dwarda East Rd, Moramocking Rd, York Williams Rd, Codjatotine Hastings Rd and North Wandering Rd.

Signs

School bus signs no longer required have been taken down on North Wandering Rd.

Depot

A ramp into the new lunchroom facility has been constructed and is currently being paved, one air conditioner has been fitted; an exposed water pipe has been buried to allow access to new section of depot.

Town

The Townscape area was cleaned and tidied for the ANZAC day service; African love grass has been mown and sprayed on the cricket oval. Repairs have been made to the reticulation at the Administration Centre.

Next Jobs

Installation of sub soil drainage on Watts St reconstruction. Maintenance grading of gravel roads.

4.4 **Private Works**

Nil

4.5 **Fuel Quotes (11.1.1)**

One order was placed as per Council Item 7.1.5 (17 September 1992) as follows;

22 April 2009

Diesel

Caltex	\$1.1564
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$1.1608

An order for 4500 litres was issued to Caltex Petroleum.

4.6 **Traffic Counts**

No traffic data has been collected this month.

4.7 **Roadwork's Requests Received**

Nil

4.8 **Councillors Roadwork's Requests from Previous Meeting/s**

5. **PLANT REPORT**

- 5.1 **Caterpillar 12H 3306 6NC25698 Grader** – WD.483 – G1 – 6,132hrs (80 hrs for month)
- 5.2 **Caterpillar 120M Grader (Serial No B9C00395)** – WD.300 – G2 – 206hrs (71 hrs for month)
- 5.3 **Isuzu FVZ1400 Tandem Axle Truck** – WD.458 – T1 – 26,995km (945kms for month)
- 5.4 **Isuzu FVZ1400 Tandem Axle Truck** – WD.355 – T2 – 11,679km (825kms for month)
- 5.5 **Mitsubishi FE649EWSRFAA Crew Cab Truck** – DC – 130,710km (1,173kms for month)
- 5.6 **Caterpillar 924G Loader** – WD.118 – L1 – 951hrs (31 hrs for month)
- 5.7 **John Deere 6510 Tractor** – WD.229 – TRA – 3,495hrs (19 hrs for month)
- 5.8 **Volvo P240Multi Tyred Roller (Serial No 1788)** – WD.182 – R2 – 26hrs (26 hrs for month)
- 5.9 **Caterpillar CS-563E Roller (Serial No ASA00505)** – WD.219 – R4 – 831hrs (39 hrs for month)
- 5.10 **Caprice** – OWD – 9900km
- 5.11 **Toyota Hilux 3.0D LN167R 4 x 4 Utility** – WD.487 – U1 – 182,544kms (1,863kms for month)
- 5.12 **Isuzu FSS Wandering Town 2.4B Fire Truck** – WD.281 – 1,698 km (66kms for month)
- 5.13 **Isuzu FSS500 Fire Truck (VIN J202129)** – WD.475- 81,515km (49kms for month)
- 5.14 **Hustler Mini Z Zero Turn Mower (Serial No 7070336)** - 110 hrs (1 hrs for month)
- 5.15 **Davleco Vib Steel Drum Drawn Roller/Lister HR3** – WD.598 – R3 – 105 hrs (0 hrs for month)

Other

Moore Multi Tyred Drawn Roller - R1
Stihl 009AV, 034AV @ 039AV Chainsaws, Whipper Snipper
Sewell B200 Road Broom
Drag

6. **OUTWARD CORRESPONDENCE**

Date	Addressee	Subject
16/04/2009	McLeods Barristers & Solicitors	
21/04/2009	WA Planning Commission	Proposed Subdivison Lot 60
22/04/2009	Perth Monumental Works	Mellows Map, Receipt
22/04/2009	Liz Bushby	Proposed Amendment #3
22/04/2009	Pioneer Road Service	Application for Commercial Credit
22/04/2009	Mr D and Mrs J Hassett	Regarding Blackboy Springs
22/04/2009	Australia Post	Australia Post Training
22/04/2009	Australian Taxation Office	FBT Returns 2009
28/04/2009	Australian Taxation Office	Employment Declaration
28/04/2009	Allison Singleton	Redirection of Mail
		Examination of building plans- Shire office extensions
1/05/2009	FESA	
5/05/2009	Mr P and Mrs T Spicer	Interim Rate Notice
5/05/2009	Finco Superannuation Fund	Interim Rate Notice
5/05/2009	Clayton Utz Lawyers	FOI Request: Fires 10 May 2006-15 May 2006
6/05/2009	Wandering-Hotham Delared Species	Financial Trustee for the group information letter
8/05/2009	McLeods Barristers & Solicitors	Lot 17 North Bannister Road
8/05/2009	Wendy Thomspson	Application for Finance Officer
8/05/2009	LGIS Insurance Broking	Insurance Declaration

16. **MEETING CLOSURE**

There being no further business, the Chairman closed the meeting at 5:30pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on Thursday, 21 May 2009.

CR B E DOWSETT, Chairman