



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 17 September 2009.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President Cr Bruce Dowsett declared the meeting open at 11:00am.

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Cr. J R McNeil	North East Ward
Mr. GS Powell	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer

Apologies

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 20 August 2009 Ordinary Meeting of Council

Minutes from the Ordinary Meeting of 20 August 2009 have been circulated to Elected Members with the Agenda.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 20 August 2009 be confirmed.

Scenic Wandering

Simple Majority Required

RESOLUTION 366:2009/10**Moved Cr Price seconded Cr Kerr****That the Minutes of the Ordinary Council Meeting held on 20 August 2009 be confirmed.****Carried 7:0****8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

9. PETITIONS, DEPUTATIONS & PRESENTATIONS**10. REPORTS****10.1 DELEGATE'S REPORT****10.1.1 Attendance of Cr Hardie at the Hotham Way Opening.**

Cr Hardie advised the number of attendees was less than expected but the day was a success. An invoice should be sent shortly for the coffee mugs and is expected to be approximately \$770.00.

RESOLUTION 367:2009/2010**Moved Cr Price seconded Cr McNeil****That Council contributes \$300 to the CWA in recognition of their services for the Annual General Meeting, Hotham Way and other events throughout the year.****Carried 7:0**

Cr McNeil expressed his concern over the general appearance of the gardens within the Shire. He was of the opinion an extra staff member was needed to take care of these duties.

10.1.2 Attendance of the President and the Chief Executive Officer at the meeting in Pingelly regarding amalgamations

Cr Dowsett advised that he and the CEO had attended a further meeting in Pingelly to consider amalgamation. The outcome of discussions is represented in the Shire of Brookton's draft submission which has been circulated with the exception that the Shire of Beverley does not wish to be included with Brookton's preferred option.

10.1.3 Attendance at the Alcoa day

Cr Price stated it was very much a public relations day centring around environmental issues with a tour of the mine site.

10.1.4 Attendance of Cr Barge at the Men's Shed Conference in Mukinbudin

The concept behind the Men's Shed is to provide a facility for men to work in and develop community ideas, to socialise and is tied into the promotion of men's health. Cr Barge advised there is funding available through Lotterywest, Royalties for Regions and other avenues.

10.1.5 Cemetery - Covered Entrance

Cr McNeil said a fax had been sent to the Shire from the Lions Club requesting consideration be given to a covered area being erected at the entry of the Cemetery to provide protection from the elements. Everyone agreed with the concept and Cr McNeil was requested to explore the idea further and present Council with some drawings and specifications.

10.1.5 Attendance of the Chief Executive Officer at the LGMA meeting

The Chief Executive Officer attending a recent LGMA meeting in Cuballing at which the main topic of discussion was amalgamations and the effect on local government employees.

10.2 COMMITTEE REPORTS

Nil.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT**10.3.1 Common Seal Report**

The table below lists all documents that have had the Common Seal affixed for the preceding month.

Date	Purpose
10 September 2009	Transfer of Land – Lot 118 Humes Way

RECOMMENDATION

That Council endorses the action of the Shire President and the Chief Executive Officer in affixing the Common Seal to the documents listed above, in accordance with Resolution 239:2008/09.

Simple Majority Required

RESOLUTION 368:2009/2010

Moved Cr Hardie seconded Cr Kerr

That Council endorses the action of the Shire President and the Chief Executive Officer in affixing the Common Seal to the documents listed above, in accordance with Resolution 239:2008/09.

Carried 7:0

10.3.2 Royalties for Regions Funding – Regional Grouping**FILE REFERENCE:**

DATE OF REPORT: 9 September 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

The State Government has requested that Council nominate which regional group it wishes to participate with for funding allocation purposes.

COMMENT – GENERAL

As Council would be aware, R4R funding is increasingly and progressively allocated to a regional group rather than to individual councils over the life of the program. For the current financial year 30% of funding will be allocated to the regional group increasing to 70% in year four.

Although this decision is clouded to some extent by the reform agenda, it can be determined with some degree of certainty that reform should not impact in the current financial year and in all probability the next two. Therefore, as Council is currently aligned with the Dryandra Group (DVROC) this group should be nominated with the proviso that Council reserves the right to alter this nomination in the light of outcomes from the local government reform process.

It is believed that most of the councils comprising DVROC have opted for the status quo.

Council should also give some consideration to projects it wishes to see progressed with the regional allocation. It is believed that Cuballing will be seeking support for its equestrian project. Acceleration of the regional waste project would be possible if additional funding was allocated. It is anticipated that a meeting of DVROC will be held in the next 1-2 months to consider projects of regional significance and/or benefit.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There should be social benefit arising from this funding program and projects undertaken.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no known environmental implications arising from this Item.

RECOMMENDATION

1. That Council advise the State Government that it wishes its regional allocation to be directed to the DVROC group of Councils at least until the outcome of the local government reform process is known.
2. That Council nominate projects it wishes undertaken utilising the regional component of the Royalties for Regions Program.

Simple Majority Required

RESOLUTION 369:2009/2010

Moved Cr Kerr seconded Cr Barge

1. ***That Council advise the State Government that it wishes its regional allocation to be directed to the DVROC group of Councils at least until the outcome of the local government reform process is known..***

Carried 7:0

Some of the suggestions for projects are as follows:

Regional Townscape Enhancement – including landscaping, underground power, general beautification and upgrading of public facilities.

Regional Social and Economic Development Study –including Youth Services, playgrounds for young children and skateboard parks for the youth, also incorporating the need for Mens Sheds etc as well as addressing the requirements for enhancing economic development
Regional Asset Management and Maintenance Plans – jointly retain consultants/staff to prepare asset management plans for DVROC member

RESOLUTION 370:2009/10**Moved Cr White seconded Cr Kerr****That the meeting adjourn for lunch at 12:30pm.****Carried 7:0**

The meeting resumed at 2:25pm with all members present. Representatives from the Shire of Boddington joined the meeting. President Paul Carrots and CEO Gary Sherry explained the Shire of Boddington's preferred amalgamation option which includes only Wandering and remaining within the influence of the Peel Development Commission. The benefits of this option is that there will only be five Shires in the one Commission, the lack of staff accommodation in Boddington could be rectified by providing more housing in Wandering which would increase the ability to retain staff. A copy of Boddington's draft submission had been circulated.

RESOLUTION 371:2009/10**Moved Cr Barge seconded Cr McNeil****That the following projects be nominated for consideration by DVROC:****Include here as above.****Carried 7:0****10.3.3 Telecentre – Building Repairs**

FILE REFERENCE: 7.1.6
DATE OF REPORT: 9 September 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

It was recently noted that the ceiling in the Telecentre has dropped in some areas. A specialist repairer was requested to inspect the building. The inspection confirmed that the ceiling has the potential to collapse and is in need of repair.

COMMENT – GENERAL

Quotes have been obtained to replace the ceiling with a new plasterboard ceiling for \$11300 or fibre tiles for \$8500. Neither quote includes electrical repairs and provision of new lighting (which could be substantial), painting if necessary, cleaning etc and disposal of waste materials.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

Funding has not been provided within the current budget for any repairs. However, funds will be available from the second R4R allocation which, subject to approval, could be used for this purpose.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

1. That the requirement to replace the ceiling in the Telecentre be noted.
2. That subject to the relevant approvals, the repairs be proceeded with in the current financial year with funding being made available from Council's Royalties for Regions allocation; and
3. A nominal budget of \$20,000 be provided for the works.

Simple Majority Required

RESOLUTION 372:2009/2010

Moved Cr Hardie seconded Cr McNeil

1. *That the requirement to replace the ceiling in the Telecentre be noted.*
2. *That subject to the relevant approvals, the repairs be proceeded with in the current financial year with funding being made available from Council's Royalties for Regions allocation; and*
3. *A nominal budget of \$20,000 be provided for the works.*

Carried 7:0

10.3.4 Wheatbelt NRM Inc**FILE REFERENCE:****DATE OF REPORT:** 10 September 2009**REPORT AUTHOR:** CEO**SENIOR OFFICER:** CEO**VOTING REQUIREMENTS:** Simple Majority**ATTACHMENTS:** Correspondence from Wheatbelt NRM**BACKGROUND**

Wheatbelt Natural Resource Management Inc (Wheatbelt NRM) formerly known as Avon Catchment Council Inc has recently revisited its Constitution resulting in changes to its management criteria.

Council has been invited to become a registered member of Wheatbelt NRM.

COMMENT - GENERAL

Further details are more fully set out in the attachment. It should be noted that there are no membership fees.

Given that membership provides an opportunity to be more informed it is recommended that Council become a member.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council nominates for membership of Wheatbelt NRM and nominates the CEO as the Registered Officer.

Simple Majority Required

RESOLUTION 373:2009/2010

Moved Cr McNeil seconded Cr Barge

That Council nominates for membership of Wheatbelt NRM and nominates the CEO as the Registered Officer.

Carried 7:0

10.3.5 Peel Harvey Catchment Council (Inc) – Local Government Representation**FILE REFERENCE:**

DATE OF REPORT: 10 September 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

The PHCC is the community based NRM body covering the catchments of the Serpentine, Murray and Harvey River systems.

There are two seats on the Board for local government representatives one of whom represents the five councils comprising the inland catchment being Boddington, Cuballing, Narrogin, Wandering and Williams. Cr Dennis Veitch has been the inland representative for the past four years. His term expires in November.

COMMENT - GENERAL

It should be noted that the monthly meeting of the PHCC Board clashes with the Council meeting. Travel allowance is paid for representatives to attend Board meetings which are usually held in Mandurah.

It is not known whether Cr Veitch will be seeking a further term.

Nominates are required to be in writing and state the persons reasons for nominating, knowledge and experience in NRM matters and local government and governance, and what attributes they can bring to the PHCC.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Nominees would need to be aware of the legislative provisions covering the activities of the PHCC Board.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council determines whether it wishes to nominate one of its members as a candidate for consideration for appointment to the PHCC Board.

Simple Majority Required

RESOLUTION 374:2009/2010

Moved Cr Hardie seconded Cr Kerr

That Council does not nominate one of its members as a candidate for consideration for appointment to the PHCC Board.

Carried 7:0

10.3.6 Local Government Engineering Guidelines for Subdivisional Development**FILE REFERENCE:**

DATE OF REPORT: 10 September 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Index of Guidelines

BACKGROUND

Local Government Guidelines for Subdivisional Development 2009 Edition 2 have been prepared by the Institute of Public Works Engineering Australia (IPWEA).

COMMENT – GENERAL

The Guidelines are intended to support conditions of subdivision applied by WAPC pursuant to the Planning and Development Act 2005. The principles and standards are applicable to the

entire State. Their development has had broad support from state and local government and industry.

The Guidelines are intended to be applied uniformly by engineering professionals and the development industry. They will be referenced by WAPC and SAT in any determinations. They also provide links reference tools and technical data. They are not compulsory but are strongly recommended for adoption.

As can be seen from the attachment, they are comprehensive and will provide guidance and standards. They are not mandatory and can be varied but good reasoning would need to be provided in order for Council to do so.

The Guidelines will be reviewed every two years.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Planning and Development Act 2005

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

The draft guidelines were widely circulated for comment prior to being finalised.

SOCIAL IMPLICATIONS

Social implications arising from the adoption of the Guidelines are that a better standard of development should occur with the benefit of less maintenance requirements on local government.

FINANCIAL IMPLICATIONS

There are no financial implications arising from the adoption of the Guidelines.

ENVIRONMENTAL IMPLICATIONS

It could be argued that there will be environmental benefit arising from use of the Guidelines.

RECOMMENDATION

**That Council adopt the Local Government Guidelines for Subdivisional Development 2009.
Simple Majority Required**

<p>RESOLUTION 375:2009/2010 Moved Cr McNeil seconded Cr Barge That Council adopt the Local Government Guidelines for Subdivisional Development 2009. Carried 5:2</p>
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10.3.7 Bridge Programme for Works – 2010/2011

FILE REFERENCE: 12.1.2
DATE OF REPORT: 10 September 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Main Roads has advised that Bridge No 5174 on the Wandering-Narrogin Road has been recommended for funding in the above programme. It is intended to place a concrete overlay on the bridge at a cost of \$1,011,000.

COMMENT – GENERAL

This project will be funded on a 2/3 WALGGC 1/3 MRWA basis. The Commission will be seeking applications for works and the above project should be nominated.

Main Roads should also be advised that it will need to arrange for the design and construction of the works.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item as the works are funded from external sources.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

1. That Bridge 5174 works comprising a concrete overlay estimated at \$1,011,000 be nominated to WALGGC for Special Project Funding for the 2010/2011 programme
2. That MRWA be requested to under the design and construction of the works.

Simple Majority Required

RESOLUTION 376:2009/2010

Moved Cr White seconded Cr Barge

1. *That Bridge 5174 works comprising a concrete overlay estimated at \$1,011,000 be nominated to WALGGC for Special Project Funding for the 2010/2011 programme*
2. *That MRWA be requested to under the design and construction of the works.*

Carried 6:1

10.3.8 Staff – Chief Executive Officer – Performance Appraisal

FILE REFERENCE:	1.2.1.15
DATE OF REPORT:	10 September 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

At the conclusion of the last Council Meeting, discussion took place in relation to the performance of the CEO over the past twelve months. As it is a statutory requirement to undertake an appraisal of CEOs on annual basis, the process should be completed by way of a formal record that the appraisal has taken place.

COMMENT – GENERAL

As well as documenting a formal record of appraisal, the process also provides an opportunity to review the contractual and remuneration arrangements.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council completes the performance appraisal of the CEO for the period ending August 2009.

Simple Majority Required

RESOLUTION 367:2009/2010

Moved Cr Kerr seconded Cr Barge

That Council completes the performance appraisal of the CEO for the period ending August 2009.

Carried 7:0

The Chief Executive Officer was requested to provide further information for consideration by Council.

10.4 FINANCE**10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment**

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	16 September 2009
REPORT AUTHOR:	Deputy CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity Payment Listing

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT – GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

The 2009/10 Rates were issued on 5 August 2009 and revenue raised totalled \$595,493. The due date for payment of Rates is 14 September 2009 and ratepayers who have paid by this date will receive a 10% discount. Ratepayers who wish to choose the Instalment Option must also make this selection by 14 September October 2008.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2009/2010 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

1. Receive the August 2009 monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.
 2. Endorse the Accounts for Payment as presented in the attached Payment Listing.
- Simple Majority Required**

RESOLUTION 377:2009/2010

Moved Cr Price seconded Cr White

That Council;

1. Receive the August 2009 monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.
2. Endorse the Accounts for Payment as presented in the attached Payment Listing.

Carried 7:0

10.4.2 2009/10 Fees and Charges – Update Charges

FILE REFERENCE: 10.1.4 Budget
DATE OF REPORT: 16 September 2009
REPORT AUTHOR: DCEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Absolute Majority
ATTACHMENTS: Nil

BACKGROUND

Each year during the Budget preparations, Council sets its Fees and Charges for the financial year. When a service has not been included in this schedule Council must adopt a fee for the service and advertise the intention to charge this fee in a local paper for a period of 30 days.

COMMENT – GENERAL

The 2009/10 Schedule of Fees and Charges did not include a fee for Standpipe Water of \$2.20 per 1000L or a fee for the removal of abandoned vehicles of \$300.00.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council adopts the recommended fees for Standpipe Water of \$2.20 per 1000L and for the removal of abandoned vehicles of \$300.00.

Absolute Majority

RESOLUTION 378:2009/2010

Moved Cr Hardie seconded Cr White

That Council adopts the recommended fees for Standpipe Water of \$2.20 per 1000L and for the removal of abandoned vehicles of \$300.00.

Carried 7:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT

10.5.1 Environmental Health Officer's Report

Nil.

10.5.2 Building Inspector's Report

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS**11.1.1 Cr Hardie: Graham's Crossing**

Cr Hardie requested works to be done on Graham's Crossing.

11.1.2 Cr Price

Cr Price asked whether the potholes will be graded. He was advised it will be sorted out as soon as the weather permits.

11.1.3 Cr McNeil: George Road

Cr McNeil said there was a need for tree slashing. The Chief Executive Officer advised it is his intention to identify the roads, allocate the funds available and anything remaining will be included in next year's budget.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**13.1.1 Amalgamation Submission**

The Chief Executive Officer gave a brief overview of the options available. It was suggested the submission include an unranked list of options available.

13.1.2 Cr McNeil – Plinths at the Cemetery

Cr McNeil commented there were many names falling off and questioned who was responsible for fixing them. He was advised the Lions Club had initiated the program and maintenance of them had not been identified.

13.1.3 Cr McNeil – Table in Rotunda

Cr McNeil asked for consideration to be given to a table being purchased for the Rotunda next to the Telecentre.

13.1.4 Cr McNeil – School Bus at Depot

Cr McNeil asked if the Council was receiving rent for housing the School Bus at the Depot. He was advised we did not receive rent. It was therefore suggested the Roller should be housed out of the weather as it was a Council asset.

13.1.5 Cr White – Street Lighting

Cr White stated the lighting is poor along Cheetaning Street.

13.1.6 Cr Dowsett – New Development

Cr Dowsett said he had been approached by a ratepayer regarding a proposed landfill site within the Shire. Apparently a private company is investigating a location in the area and this is a concern to the ratepayer. Council was advised that development of this nature would require planning and environmental approval.

13.1.7 Cr Price – Pumphreys Public Conveniences

Cr Price congratulated the works crew on the good workmanship at the Pumphrey's toilets.

13.1.8 Cr Price – Rate Book

Cr Price questioned the possibility of including the rate per hectare as a comparison in the Rate Brochure. He was advised this was a very manual process which had been done in the past but was labour intensive. The Chief Executive Officer requested Cr Price send a fax advising what he would like included in the report and he will investigate the cost to have a report written.

14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS

15. INFORMATION BULLETIN



COUNCILLORS INFORMATION BULLETIN – SEPTEMBER 2009

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1. **CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**

1.1 **Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

Nil

1.2 **WALGA**

WALGA information received since the previous agenda was prepared is:

17 August 2009

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- ◀ [SUSTAINABLE STREET LIGHTING OPTIONS FOR LOCAL GOVERNMENT](#)
- ◀ [PROPOSALS TO SHAPE AUSTRALIA'S DIGITAL REGIONS](#)
- ◀ [MAIN ROADS INTEGRATED SERVICES AGREEMENTS](#)
- ◀ [WA ASSET MANAGEMENT MOU](#)

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- ◀ INFO PAGE -2009 LOCAL GOVERNMENT ROAD SAFETY AWARD WINNERS
- ◀ ROADS FOUNDATION NEWSLETTER
- ◀ INFO PAGE - LOCAL GOVERNMENT TRANSPORT AND ROADS STRATEGY
- ◀ MWAC INFORMATION BULLETIN AUGUST 2009 – ISSUE 128
- ◀ INFO PAGE - PROTOCOL FOR THE RELEASE OF VEHICLE OWNER DETAILS BY WA POLICE TO LOCAL GOVERNMENTS
- ◀ WASTE & RECYCLE CONFERENCE BROCHURES

7 September 2009**HEADLINES**

- ◀ WA COUNCILS SHARE \$226M IN FEDERAL FINANCIAL ASSISTANCE GRANTS
- ◀ MEETING WITH MINISTER DONNA FARAGHER MLC AND MINISTER CASTRILLI MLA
- ◀ MEETING WITH MS MARGARET QUIRK MLA
- ◀ NEW CARING FOR OUR COUNTRY NATIONAL COORDINATOR – LOCAL GOVERNMENT
- ◀ YAKKA– 2009 LGC COLLECTION
- ◀ ROADS FOUNDATION
- ◀ TRADE MEASUREMENT BRANCH
- ◀ WA AMBULANCE SERVICE INQUIRY
- ◀ STAY ON YOUR FEET WA WEEK
- ◀ 2009 SUMMIT – FROM GRASSROOTS TO GREATNESS

MAILBAG

- ◀ ARTCRAFT SPECIALS FLYER
- ◀ SAFE SYSTEM NEWS – ISSUE 1
- ◀ YAKKA FLYER

2. **ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

Environmental Health Officer/ Building Surveyor's Activity Report September 2009.

2.1 **Environmental Health**

Septic Tank Approvals

Nil

Food Premises Inspections

Nil

Other Environmental Health Matters

Nil

2.2 **Building Surveyor**

Building Inspections

Building Approvals

Building Permits have been issued as follows:

DATE	LICENSE NUMBER	OWNER	ADDRESS	TYPE	VALUE
24/08/2009	23	L & B Rose	Lot 10 Mellows	Dwelling	300,000
24/08/2009	24	Jamusan (Westeel)	Lot 163 O'Connell	Dwelling	269,863

General Matters**3. STAFF**

As previously advised Alan Dunn, the new Works Supervisor commenced duty on 3 September, 2009. Ms Rhona Hawkins has tendered her resignation effective from 13th November, 2009.

3.1 Leave and Overtime Report – August 2009.

Leave taken for months of August is as follows:

LEAVE TYPE	HOURS
Annual Leave	138 hours
Sick Leave	12 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil hours
Leave Without Pay	Nil hours
Overtime	15 hours

4. WORKS REPORT – August 2009**4.2 Construction**

Complete site works around new ablution facilities in Wandering and Pumphreys Bridge.

4.3 Maintenance**Bitumen patching**

North Bannister-Wandering Road, Wandering-Pingelly Road, 14 Mile Brook Road, North Wandering Road

Maintenance Grade

Reformation on George, Codjatotine-Hastings, Codjatotine-Mooterdine, Monks, Edwards, Reid and Moramocking Roads.

Various culverts cleared.

Currently undertaking shoulder reformation on North Bannister – Wandering Road

Signs

Minor repairs to various signs.

Depot

Nil

Town

All ovals mowed, trees pruned, some areas sprayed.

Next Jobs

Complete shoulder reformation on all sealed roads

Commence Black Spot project on York-Williams intersection

Commence resheeting of southern section of York-Williams subject to availability of gravel

4.4 **Private Works**

Two crossovers at Blackboy Springs

4.5 **Fuel Quotes (11.1.1)****Diesel**

Caltex \$1.2154

Great Southern Fuel Supplies \$1.2329

Fuel Distributors of WA \$1.2115

An order for 4500 litres was issued to Fuel Distributors

Unleaded

Caltex \$1.3229

Great Southern Fuel Supplies \$1.2698

Fuel Distributors of WA \$1.2399

An order for 500 litres was issued to Fuel Distributors

4.6 **Traffic Counts**

Nil

4.7 **Roadwork's Requests Received**

Various for bitumen patching and school bus set down on White Road

4.8 **Councillors Roadwork's Requests from Previous Meeting/s**5. **PLANT REPORT – June 2009 to 9 September, 2009**

5.1 **Caterpillar 12H 3306 6NC25698 Grader** – WD.483 – G1 – 6447 (218hrs for period)

5.2 **Caterpillar 120M Grader (Serial No 2AN0039)** – WD.300 – G2 – 538 (259 hrs for period)

5.3 **Isuzu FVZ1400 Tandem Axle Truck** – WD.458 – T1 – 28629km (856kms for period)

5.4 **Isuzu FVZ1400 Tandem Axle Truck** – WD.355 – T2 – 13,759km (1333kms for period)

5.5 **Mitsubishi FE649EWSRFAA Crew Cab Truck** – WD.6 – 141,608km (8738kms for period)

5.6 **Caterpillar 924G Loader** – WD.118 – L1 – 1161hrs (131hrs for period)

5.7 **John Deere 6510 Tractor** – WD.229 – TC1 – 3,525hrs (19 hrs for period)

5.8 **Volvo SP Roller (Serial No 1447)** – WD.182 – RL2 – 339hrs (253hrs for month)

5.9 **Caterpillar CS-563E Roller (Serial No ASA00505)** – WD.219 – RL4 – 842hrs (3hrs for period)

5.10 **Statesman Sedan** – 0.WD – 18500km

5.11 **Toyota Hilux 3.0D LN167R 4 x 4 Utility** – WD.487 – 187902kms (2,798kms for period)

5.12 **Isuzu FSS Wandering Town 2.4B Fire Truck** – 1CPF913 – 1,732 km (34kms for period)

5.13 **Isuzu FSS500 Fire Truck (VIN J202129)** – WD.475- 81,537km (23kms for period)

5.14 **Hustler Mini Z Zero Turn Mower (Serial No 7070336)** - 144hrs (27 hrs for period)

5.15 **Davleco Vib Steel Drum Drawn Roller/Lister HR3** – WD.598 – RL3 – 105 hrs (0 hrs for period)

5.16 **Toyota Hilux Crew Cab** – WD 842 – 102km

Others

Repairs to 12H hand brake and fuel pump leak

Repairs to 120M oil leak at compressor and reprogramming.

Replace door glass on tractor

Replace front tyres on Crew Cab Truck

6. OUTWARD CORRESPONDENCE

Date	Addressee	Subject
18/08/2009	Mr. L Bunter	Unsuccessful Work Supervisor
18/08/2009	Mr. R J Ellis	Unsuccessful Work Supervisor
18/08/2009	Combined Property Settlements	
18/08/2009	Graeme Egerton-Warburton	DPI Payment Receipt
18/08/2009	Dept. Transport	DPI Course Claim re A Yzerman
19/08/2009	Surrounding Owners	Pennington Road - Proposed Amendments x 11
24/8/2009	Jamusan Enterprises	Building licence documentation Ryan #242
24/8/2009	Geoff Botting	Rates Notice
24/8/2009	Lindsay Greenham	Rates Notice
24/08/2009	Hotham Ridge Winery	Special Facility Liquor Licence
24/08/2009	WA Planning Commission	Application no 140301
26/08/2009	Pingelly Spray Services	Order & Map for Noxious Weed Control
26/08/2009	Mail	AJ & JJ Deane
27/08/2009	B & L Rose	BL approval
27/08/2009	DPI	Telephone reimbursement
27/08/2009	Aust Apprenticeship Centre	Incentive claim
27/08/2009	Wandering Tavern	Food premises inspection
31/08/2009	Westpac Bank	Weekly Banking 280809
2/09/2009	Director General J Mathews	Budget Update
3/09/2009	FESA	Funding Agreement
3/09/2009	D & J HILL	Unauthorized Building on 104 O'Connell
7/09/2009	FESA Albany	
8/09/2009	Alexander Pollard	Valuation Objection Form
10/09/2009	Department of Health	EHO Authority Card
10/09/2009	D & L Hassett	#453 Caravan & Structures Lot 94 O'Connell Rd
10/09/2009	Mick Oliver Pingelly Shire	Letter came to our shire

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 5:50pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 15 October 2009.

CR B E DOWSETT, Chairman