



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 19th November, 2009.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting open at 11.00am.

Cr Elect Dowsett, McNeil, Barge and Schorer were duly sworn in by the CEO.

The CEO called for nominations for the office of Shire President. Cr Dowsett was nominated and there being only one nomination the CEO declared Cr Dowsett duly elected to the office of President. Cr Dowsett then assumed the Chair.

The Shire President called for nominations for the office of Deputy President. Cr Kerr was nominated and there being only one nomination was declared elected.

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett	President
Cr. G G Kerr	Deputy President
Cr. K J Price	
Cr. J R McNeil	
Cr. K J Barge	
Cr. J Schorer	
Cr. D F White	
Mr. G S Powell	Chief Executive Officer

Apologies

Nil

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**7.1 October Ordinary Meeting of Council.**

Minutes from the Ordinary Meeting of October have been circulated to Elected Members with the Agenda.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 15th October 2009 be confirmed.

Simple Majority Required

RESOLUTION 393:2009/10

Moved Cr Barge Seconded Cr Price

That the Minutes of the Ordinary Council Meeting held on the 15th October 2009 be confirmed.

Carried 7:0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

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9. PETITIONS, DEPUTATIONS & PRESENTATIONS**10. REPORTS****10.1 DELEGATE'S REPORT****10.1.1 Attendance of Cr Barge – Land Care**

Cr Barge advised it is evident that the programme will not be funded and will be out of business in February. The Co-ordinator will be leaving at the end of December.

10.1.2 Sub – Group Regional Road Group

The CEO advised he had attended a recent meeting in Pingelly. Essentially there was little to report apart from Gary Clark CEO Brookton being nominated as the sub-group representative.

10.1.3 DVROC – Consideration of Regional Projects

The CEO advised he had attended a recent meeting in Pingelly where the regional project component of R4R was discussed however little could be accomplished as no guidelines had been issued by the State Government. It is proposed to hold a further meeting in December.

10.2 COMMITTEE REPORTS

Nil.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT**10.3.1(a) Common Seal Report**

The table below lists all documents that have had the Common Seal affixed for the preceding month.

Date	Purpose
4 November 2009	TPS 3 amendment # 3
18 November 2009	Transfer of Land Lot 9500 Turton Road

RECOMMENDATION

That Council acknowledges the action of the Shire President and the Chief Executive Officer in affixing the Common Seal to the documents listed above, in accordance with Resolution 239:2008/09.

RESOLUTION 394:2009/10

Moved Cr White Seconded Cr Kerr

That Council acknowledges the action of the Shire President and the Chief Executive Officer in affixing the Common Seal to the documents listed above, in accordance with Resolution 239:2008/09.

Carried 7:0

10.3.1 Council Meeting Dates - 2010**FILE REFERENCE:**

DATE OF REPORT: 27 October 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

In accordance with Regulation 12(1) of the Local Government Act (Administration) Regulations 1996, at least once each year a local government is required to give local public notice of the dates, times and place of its Ordinary Council Meetings and Committee meetings required under the Act to be open to the public.

COMMENT - GENERAL

As has been recent practice, Ordinary Meetings of Council are proposed to be held on the third Thursdays of each month, except January, commencing at 11.00am. Council has previously resolved to recess in January allowing staff and Councillors to plan leave during that month. The January recess releases staff from the early January Agenda preparatory cycle necessary to hold a January Council meeting.

It is therefore recommended that Council Meetings be held on the following dates:

- Thursday, 18th February, 2010
- Thursday, 18th March, 2010
- Thursday, 15th April, 2010
- Thursday, 20st May, 2010
- Thursday, 17th June, 2010
- Thursday, 15th July, 2010
- Thursday, 19th August, 2010
- Thursday, 16th September, 2010
- Thursday, 14th October, 2010
- Thursday, 18th November, 2010
- Thursday, 16th December, 2010

STATUTORY IMPLICATIONS

Local Government Act 1995 and Regulations

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council endorses the following meeting dates for 2010:

- **Thursday, 18th February, 2010**
- **Thursday, 18th March, 2010**
- **Thursday, 15th April, 2010**
- **Thursday, 20st May, 2010**
- **Thursday, 17th June, 2010**
- **Thursday, 15th July, 2010**
- **Thursday, 19th August, 2010**
- **Thursday, 16th September, 2010**
- **Thursday, 14th October, 2010**

- Thursday, 18th November, 2010
- Thursday, 16th December, 2010

RESOLUTION 395:2009/10**Moved Cr Kerr Seconded Cr Barge****That Council endorses the following meeting dates for 2010:**

- Thursday, 18th February, 2010
- Thursday, 18th March, 2010
- Thursday, 15th April, 2010
- Thursday, 20th May, 2010
- Thursday, 17th June, 2010
- Thursday, 15th July, 2010
- Thursday, 19th August, 2010
- Thursday, 16th September, 2010
- Thursday, 14th October, 2010
- Thursday, 18th November, 2010
- Thursday, 16th December, 2010

Carried 7:0**10.3.2 Office Closure – Christmas – New Year 2009**

FILE REFERENCE:	1.2.1
DATE OF REPORT:	28 October 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

In 2007 and 2008, the Council office closed on the days between Christmas and New Year.

COMMENT – GENERAL

It is proposed to again close the office for the three days between Christmas and New Year. With sufficient notification, the community will be able to make arrangements for any transactions such as vehicle licensing. Mail will not be handled but contractor deliveries will continue.

Staff will be required to take leave either, annual or accrued RDO's. A system will be put in place to ensure emergencies are dealt with and a skeleton crew will be available.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item but appropriate and timely notification of closure will be placed in the local media and signage will be in place.

Although some adverse comment was received after the 2007 closure there was no comment last year.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

Price/Schorer

That the Council Office be closed for the period 29-31 December inclusive and the community be notified of the closure via signage and advertisement.

RESOLUTION 396:2009/10

Moved Cr Price Seconded Cr Schorer

That the Council Office be closed for the period 29-31 December inclusive and the community be notified of the closure via signage and advertisement.

Carried 7:0

10.3.3 Town Planning – Proposal to Establish Development Assessment Panels

FILE REFERENCE:

DATE OF REPORT: 29 October 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Description of the Proposal

The Department of Planning has advised by letter dated 11 September 2009 the release of a discussion paper - *Implementing Development Assessment Panels in Western Australia* - setting out the assessment panel model to which the Government is committed to implementing. The letter was accompanied by the discussion paper and a questions and answers document and the discussion paper contains a seven page feedback form which seeks to shape feedback to a predetermined format.

The letter advises any submission should be provided to the Department of Planning by Monday 2 November 2009 and that a series of were to be held across the State explaining the proposal. The model provides for two types of assessment panels; the type applicable to the Shire of Wandering is the Joint Development Assessment Panel to determine applications made to two or more local governments that do not have high growth to support their own local development assessment panel. The development assessment panels will be mandatory and will determine applications made under planning schemes meeting particular criteria to be established by regulation.

The objectives of the proposed model are listed as:

Streamline the determination process for particular types of development applications, by eliminating the requirement for two decision-makers to make a decision on the same development application where the provisions of both local and region planning schemes apply;

Involve independent technical experts in the determination process, in accordance with the DAF Leading Practice Model;

Encourage an appropriate balance between independent professional advice and local representation in decision-making for significant projects;
and;

Reduce the number of complex development applications being determined by local governments, to allow local governments to focus their resources on strategic planning.

Requirements for dual approvals

Certain areas of the State are covered by both a region scheme and a local planning scheme. In most instances responsibility for determining approvals under the region scheme is delegated to local authorities so that both approvals can be determined at the one time. There are however a limited number of circumstances where the authority is not delegated and separate determinations are required by both the local authority and the regional authority. The proposed development assessment panel model would provide for certain applications to require only one determination by the development assessment panel.

Local government resources

The discussion paper identifies that local governments are required to spend a large amount of resources assessing applications for planning approval. It identifies that some local authorities have limited resources and may lack staff with appropriate expertise in assessing complex development applications. It claims this lack of resources may affect the timeliness and consistency of planning decisions. A further claim is that skilled local government staff are often distracted from addressing long-term strategic planning which should be the focus of planning authorities by administering development application determinations.

Lack of regional planning

The discussion paper points out many areas of the State do not have region planning schemes but if there were regional planning schemes the development assessment panel model would help to eliminate the requirement for dual approvals.

Development industry bodies

It is noted in the paper that development industry bodies have been vocal in their criticism of the development assessment process particularly the time taken for determinations. The State government is committed to improving the planning process by addressing approval timelines and streamlining approval requirements.

Development assessment panels

It is proposed to amend the Planning and Development Act 2005 and introduced regulations to prescribe that for certain development applications the provisions relating to responsibility for determination would be overridden in favour of the appointed panels. In effect the appointed panels would be determining certain development applications in place of the local authority. The discussion paper claims the proposed panels will not introduce a new approval system but operate within the existing system. It also claims that this should assist local governments and the Western Australian Planning Commission by allowing them to focus on the development of strategic planning instruments, rather than the administration of them, and that the development assessment panels will not undermine the decision making role of local governments as decisions by the development assessment panels will be determined within the local policy framework set by the local government.

The joint development assessment panels (JDAPs) will consist of three independent specialist members and two elected members of the local authority has application is being considered. The members will be appointed by the Minister. The intent of the non-metropolitan joint development assessment panels are to assist with strategic planning, but more significantly to overcome resource and skill shortages within the individual councils by grouping their resources and allowing them to refer as much of their decision-making power as is necessary to promote effective planning.

How the system will work

An application is made to the local authority and an assessment carried out by staff and or consultants as is currently the case. If the application is for a class of development that is required to be determined by a panel, an assessment report is compiled by the local authority staff and included in the agenda for the next meeting of the panel. If the application is for a class a development that is not required to be determined by a panel an assessment report will be prepared for either determination by local authority staff under delegated authority or for inclusion in an agenda for determination by the elected council. All of the necessary administrative work, receiving the application, any advertising for public comment, agenda preparation, meeting support, and advising proponents and others where necessary of the determination will be carried out by the local authority. In addition to these administrative costs the local authority will also be responsible for payment of the appointed specialist members for their time in preparing for and participating in the determination.

It is also proposed that the local authority will publicise the determinations made by the panels and prepare an annual report to the Minister for Planning detailing the panel

determinations and the voting history of the panel members. The discussion paper has been released for public consultation to inform the drafting of the new regulations that will implement the development assessment panels.

COMMENT

The proposed model for DAPs will involve a complete change in the approach to the assessment of development applications in WA. It will take the emphasis away from elected members responsible to the community and place it instead on specialists appointed by and responsible to the State. This proposed change is presented as following the example of practice in other states but it will sideline local government and community interest to a greater extent.

The change is clearly not justified by the "issues" set out in the Discussion Paper all the accompanying Questions and Answers Paper. The first issue identified is an alleged lack of transparency with discussion about delegation of decision-making to local government officers. This is difficult to understand as most local authorities that exercise their powers of delegation do so for the approval of applications, with determinations for refusal being exercised by the elected members. If lack of transparency is concerned with the existing approvals process it is considered that this would be relatively easy to address with far less effort than is involved in introducing the proposed development assessment panels. It would be a relatively simple exercise to require all local government development determinations (whether the result of a council determination or of an officer acting under delegated authority) to be published in a form more readily accessible to the public than Council meeting minutes. It would also be simple to require local governments to report on their development assessment activity under their local planning scheme annually to the Minister for Planning.

Another issue identified in the discussion paper is the limited local government resources available for the assessment of development applications. It is readily apparent that many local governments have limited staff and financial resources and this may on occasion cause some delay in the assessment of development applications. It is also readily apparent that the proposed model of development assessment panels will not make the slightest difference to the situation as the local government will still be required to assess the application and prepare the report for determination. The fact that the assessment panel or the elected council has individuals with greater or lesser expertise in a development specialty area will not have any impact on the resources required to carry out the assessment. This is obvious to anyone with experience of the State Administrative Tribunal process.

If there is genuine concern for the resources available to local government to assess development applications a more productive approach than the proposed model may be to provide a level of funding for local governments to be able to access approved independent consultancies to assist in the assessment. This would be far more beneficial than the proposed model which will add to the financial burden of local government without any obvious benefits.

Another issue addressed in the discussion paper is identified as striking an appropriate balance between local representation and professional advice. The existing model involves local government staff assessing the application and preparing a report and recommendation (professional advice) and the matter being determined by Council of

elected members (local representation). This appears to be an appropriate balance. To claim this is a problem with the existing model must be based on an assumption that decisions are not a balance between professional advice and local representation. The proposed model of appointed panels would certainly remove any effective local representation but would not necessarily have any impact on professional advice or improve the outcomes for the community by altering the balance between the two. This is apparent to anyone who has had the opportunity to observe the State Administrative Tribunal in action where technical experts often display a range of opposing good will opinions and filling a panel with independent experts is unlikely to improve the quality of the decision-making.

If the stated reasons for establishing the development assessment panels do not stand up to examination it is reasonable to look for likely reasons for the introduction of the change. These may include the following points listed in a recent presentation by Mr Dennis McLeod to the Local Government Planners Association:

- a) The fact that development industry bodies have been vocal in their criticism of the development approval process;*
- b) The government has made commitments for change to the development industry; and*
- c) Planners and other specialists serving the development industry are convinced they are better equipped to determine development applications than elected councillors.*

The use of terminology such as independent specialists to describe proposed panel members suggests it is unlikely that any such specialists will be currently employed by local government or state agencies. This suggests that local and state government employees are unable to be independent whereas consultants engaged with the development industry now or in the past are considered to be independent. The discussion paper lists a number of benefits of the proposed assessment panels but it is considered these supposed benefits should not be accepted at face value.

Timeliness: *As a development assessment panel will be the only decision-making body responsible for determining development applications for significant projects where dual assessment would ordinarily be required, the overall time taken to determine the application shall be reduced. For panels established voluntarily, the participation of independent and technical experts will save the costs and time delays you should occurred at the bearing of such experts to brief the decision making authority.*

This is the most superficial of the issues identified in the discussion paper. If all the development applications to be determined by an assessment panel are currently being determined by local government councils, there will not be any discernible change in the time taken for these assessments. Every development application to be determined by an assessment panel that is currently being determined by local government officers under delegated authority will take longer if determined by a panel than under the current process. This claim for more timely development assessments is clearly not true. The Shire of Wandering does not operate under a system requiring dual assessments as there is not yet a region planning scheme for the area. If complicated applications were to be received requiring the engagement of technical experts to provide advice it is likely that any regional development assessment panel would also require such technical expert advice. There would not be any detectable reduction in the cost or time taken to

assess such applications. The assembling of the number of development assessment panels envisaged in the proposed model could well impact on the shortage of experienced planners which could exacerbate issues such as timeliness. The issues most often identified as affecting the timeliness of the development applications are those where approval is required by one or more state agencies (Environmental Protection Authority, Department of Planning etc). A proposal to address delay in these areas would clearly be a benefit but the proposed model does not address this area at all.

Efficiency: *By only requiring one decision-making body to determine applications for significant projects, applicants will incur fewer costs and fewer government resources will need to be dedicated to the matter.*

The Shire of Wandering does not operate under a system requiring dual assessments therefore there will be no reduction in the costs and resources required for the assessment of applications. If an application was considered to be of regional significance under a region scheme such application would need to be assessed by both the local and the region authority so there would not be a reduction in government resources required to carry out the assessment.

Simplicity: *Eliminating the need for dual approval will simplify the application process for significant projects, as well as for development applications made to local governments that have delegated powers to a panel.*

It is agreed that development applications may be of state, regional, or local significance and that the decision-making should take place at the appropriate level. For this to be achieved there would need to be changes to the existing legislation but that would be no more difficult than the changes that will be required to introduce the proposed assessment panels. There are undoubtedly more effective ways to simplify the current legislation than the introduction of assessment panels. The Shire of Wandering does not operate under a system requiring dual assessments therefore there will be no reduction in the complexity of the application process. The Shire of Wandering has a system of delegation to officers which achieves significant measurable reduction to processing times. The delegation of these powers to a panel in place of the existing delegation to officers would significantly increase processing times and resources required.

Transparency: *Decisions made by development assessment panels will be transparent and publicly accessible, as they will be made in a public forum. Voting trends will be recorded and made publicly available.*

The determination of development applications by the Shire of Wandering are transparent and publicly accessible as they are either made by officers under delegated authority or by the Council in public in open meetings. The only difference between a Council decision and a decision by one of the proposed panels is that the voting of the panel members would be recorded in every instance rather than by request. It would be a very simple matter to introduce changes to the current system to provide an appropriate degree of transparency. This would have the added advantage that it would maintain community accountability that would be diminished by the proposed model.

Sustainability: *The involvement of both independent experts and elected members on a development assessment panel should ensure that the panel makes the most sustainable decision possible.*

There is no evidence and no basis for any assertion that decisions made by one of the proposed panels would be any more sustainable than decisions made by an elected Council.

Accountability: *Development assessment panels will be required to report regularly to the Minister on their decisions, and panel members will be subject to a strict Code of Conduct. Voting trends will be recorded and made publicly available.*

If there is a value to be gained from regular reporting of development assessment decisions to the Minister this could be made a requirement for local government. Similarly if there is a value to be gained from the recording and publication of votes on development assessment decisions, this could be made a requirement for local government. If this is a benefit to be derived from the proposed panels it could be easily be derived from the existing process.

Fairness: *Applicant's will be able to make an application for review to the State Administrative Tribunal regarding a discretionary decision made by a development assessment panel (unless called in by the Minister).*

Applicants are able to make an application for review to the State Administrative Tribunal regarding discretionary decisions made by an elected council. There is no additional benefit to be achieved by the proposed panels.

Consistency: *The application and determination process for significant projects will be clear, as the criteria for such applications will be identified in the regulations made to support the panels. In addition, the confusion surrounding dual approval requirements will be eliminated by development assessment panels consistently being the determining authority for applications made in particular local government areas. Development assessment panels will make decisions in accordance with the existing planning framework.*

If the application and determination process for significant projects is unclear, this can be rectified by regulation as is proposed. There is no additional benefit to be achieved by the proposed panels.

Suitability: *Development assessment panels will determine development applications for matters of State and regional significance. Panels may also be created by the Minister to determine applications made to a non-performing local government, or to a local government that is voluntarily participating in the development assessment panel.*

If there is a problem with the determination of matters of State and regional significance, or with non-performing local governments, these problems need to be identified publicly and a suitable solution put in place. A proposal similar to the proposed development assessment panels may be a suitable option for resolving such problems but a convincing case for that is yet to be made.

It is recommended Council make a submission in response to the discussion paper outlining possible improvements to the existing process, the lack of evidence to support change to the existing process, reinforce the appropriateness for determinations to be made by local government, highlight the inability of appointed councillors to represent the council, and identify the cost increase that will arise from the proposal.

CONSULTATION

The discussion paper was distributed on 11 September 2009 and submissions were due on 2 November 2009.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

POLICY IMPLICATIONS

Nil at this time.

FINANCIAL IMPLICATIONS

The proposed development assessment panel model will increase costs and staff time required for development assessment.

STRATEGIC IMPLICATIONS

The proposed development assessment panel model would result in diminished accountability for development approval determination to the local community.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the Hon. Ministers for Planning and Regional Development, the Department of Planning be advised that the Shire of Wandering does not support the creation of Development Assessment Panels.

RESOLUTION 397:2009/10

Moved Cr McNeil Seconded Cr White

That the Hon. Ministers for Planning and Regional Development, the Department of Planning be advised that the Shire of Wandering does not support the creation of Development Assessment Panels.

Carried 7:0

10.3.4 Establishment of Concessional Loading Route Networks

FILE REFERENCE: 18.1.36
DATE OF REPORT: 30 September 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Letter

BACKGROUND

Council is in receipt of a letter from Main Roads Western Australia dated 16th Sept 2009 advising of the Establishment of Concessional Loading Route Networks. The letter from Main Roads western Australia is attached.

COMMENT

Main Roads Western Australia has advised Council of a new method for dealing with concessional loading permits. This is addition to the RAV Permit Networks (established in 2006). Main Roads Western Australia have reviewed the access arrangements for concessional loading across the state and believe that a similar network approach would be beneficial.

Current practice is to issue Concessional Loading Bulk Product Scheme (CLBPS) permits to individual transport operators on specific routes between fixed loading and unloading points for specific products. The CLBPS allows for an additional 3.5 tonnes mass on all triaxle groups in a vehicle combination – increased mass is not allowed on other axle groups.

Over the years Main Roads Western Australia has issued CLBPS permits on selected roads to a number of different operators for a variety of products and vehicles. Main Roads Western Australia is seeking Council's assistance in developing concessional loading networks based on these individual approvals. Main Roads Western Australia advise that the current CLBPS will not be extended as part of this process and the new concessional loading network will only include those routes currently approved for concessional loading.

It should be noted that the access controls currently available to Shires/road owners under the RAV permit network system will also apply to Concessional Loading Permit Network routes. The currently approved CLBPS route within the Shire is Pennington Road.

Council will continue to control access by imposing conditions such as curfews, or speed restrictions, and may include a condition requiring a letter of approval issued by the Council to the operator on any routes not available to all operators.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be a reduction in the life (years) of Council's Road Assets as the number and mass of heavy vehicle loads increases. The life of a pavement is designed for a projected number of Standard Axle repetitions estimated over an asset's life measured in years and an increase in the number of repetitions or the mass of those repetitions will reduce the period of time for which the pavement remains viable. Concessional loading implies greater than standard axle loading and increases the impact on the road thus bringing forward maintenance and renewal requirements.

STRATEGIC IMPLICATIONS

Nil

REPORT RECOMMENDATION

That Council advises Main Roads Western Australia that it supports the introduction of Concessional Load Route Networks and in particular the routes identified in Main Roads Western Australia letter of 16 September 2009 being Pennington Road.

RESOLUTION 298:2009/10

Moved Cr Kerr Seconded Cr McNeil

That Council advises Main Roads Western Australia that it supports the introduction of Concessional Load Route Networks and in particular the routes identified in Main Roads Western Australia letter of 16 September 2009 being Pennington Road.

Carried 7:0

10.3.5 Permission to Collect Native Seed

FILE REFERENCE: 20.1.1
DATE OF REPORT: 9 November 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Emmott Ochtman Environmental seeks permission to collect seed from land vested in the management authority of the Shire of Wandering.

COMMENT – GENERAL

At its August 2008 and July 2009 meeting, Council resolved to allow a private company and Greening Australia to collect seeds but only from road reserves and not other Reserves under Council control and management. The company was looking for a specific species whereas Greening Australia wishes to collect native seed for revegetation projects across the region. It can be argued that its activities would be broader in nature and hence would not detrimentally affect one species, thus approval to collect seed from all Reserves could be considered.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Wildlife Conservation Act 1950

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council grant approval to Emmott Ochtman Environmental to harvest seed from Council controlled Reserves for a 12 month period commencing 1 January 2010 subject to harvesting complying with any conditions that may be imposed by the Department of Conservation and Environment.

RESOLUTION 299:2009/10

Moved Cr McNeil Seconded Cr Barge

That Council grant approval to Emmott Ochtman Environmental to harvest seed from Council controlled Reserves for a 12 month period commencing 1 January 2010 subject to harvesting complying with any conditions that may be imposed by the Department of Conservation and Environment.

Carried 6:1

10.3.6 Wandering Fuel Outlet**FILE REFERENCE:**

DATE OF REPORT: 10 November 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

Council has previously resolved to allocate a portion of its Royalties for Regions (R4R) allocation to the construction of a fuel outlet in Wandering.

COMMENT – GENERAL

The CEO had intended to project manage this initiative over the remainder of the current financial year. However with his impending departure there is a need to ensure that progress is made to ensure that the funding obligations are met. To enable this, a consultant has been identified (Kelvin Cooper of Cooper Engineering Services Pty Ltd) with qualifications and experience in the field and who is recognised by the government regulators.

Mt Cooper has been briefed on the project and a quote obtained to undertake site analysis, prepare concept layouts, undertake dangerous goods compliance checks, determine equipment requirements and cost estimates and prepare total project estimates. His fee for undertaking the above is \$5190 ex GST. This cost will be met from the R4R allocation.

Mr Cooper has been retained to undertake the project as soon as possible.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are social implications arising from this Item in that the project will meet community needs.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item as the costs will be contained within budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item. Environmental approvals may be required but can be assessed after the project scope has been agreed.

RECOMMENDATION

That the action of the CEO in retaining the services of Cooper Engineering Services Pty Ltd be endorsed and the information noted.

RESOLUTION 300:2009/10**Moved Cr McNeil Seconded Cr Barge****That the action of the CEO in retaining the services of Cooper Engineering Services Pty Ltd be endorsed and the information noted.****Carried 7:0****Moved Cr Kerr Seconded Cr White****Luncheon adjournment 12.08pm****Resumed at 2.17pm****10.3.7 Chief Executive Officer - Appointment****FILE REFERENCE:****DATE OF REPORT:** 10 November 2009**REPORT AUTHOR:** CEO**SENIOR OFFICER:** CEO**VOTING REQUIREMENTS:** Absolute Majority**ATTACHMENTS:** Nil**BACKGROUND**

Council will undertake interviews of shortlisted applicants for the position of CEO on Friday 13th November, 2009.

COMMENT – GENERAL

Legislation requires the appointment to be made by resolution of Council. As Council should confirm the appointment at the earliest opportunity, this agenda provides the opportunity to do so.

Further information on the interviews and the contract of employment will be available at the meeting.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

1. That Mr Martin Whitely be appointed Chief Executive Officer with the Shire of Wandering for a period of three years commencing on 18th January, 2010 and concluding on 19th January, 2010.

2. That Council endorses the Contract of Employment drafted by the Western Australian Local Government Association, Local Government Manager's Association and the Department of Local Government and Regional Development which incorporates a package of \$136046.

RESOLUTION 301:2009/10

Moved Cr Barge Seconded Cr Schorer

1. That Mr. Martin Whitely be appointed Chief Executive Officer with the Shire of Wandering for a period of three years commencing on 18th January, 2010 and concluding on 19th January, 2010.

2. That Council endorses the Contract of Employment drafted by the Western Australian Local Government Association, Local Government Manager's Association and the Department of Local Government and Regional Development which incorporates a package of \$136046.

Carried 4:3

10.3.8 Shed – Historical Machinery Display**FILE REFERENCE:**

DATE OF REPORT: 10 November 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

Quotes have been received for the supply and erection of a shed for the display of machinery on the recently cleared site adjacent to the new public toilets.

COMMENT – GENERAL

Quotes were sought from suppliers of industrial/farm machinery sheds. Some declined the offer or could not/would not complete the entire project including the concrete floor.

Specifications are:

Dimensions – 30mx12mx4m
Colorbond walls & roof
Concrete floors

Quotes were received from:

Wheatbelt Steel	\$125,510.00
Wandering Construction and Engineering	quote withdrawn
Highline Ltd	\$ 72,996.00

The budget estimate for the project is \$80,000.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item as the lowest tender is within the budget estimate.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the quote from Highline Ltd for the supply and erection of a shed at a cost of \$72,996.00 be accepted.

RESOLUTION 302:2009/10

Moved Cr Schorer Seconded Cr McNeil

That the quote from Highline Ltd for the supply and erection of a shed at a cost of \$72,996.00 be accepted.

Carried 7:0

10.4 FINANCE**10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment**

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	12 November 2009
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Greg Powell
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity Payment Listing

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

Rates revenue received to 31 October 2009 total \$479,402. Approximately 87% of rates raised were paid by the due date of 14th September 2009. Discount of \$51,543 has been applied which is over the expected budget and a total of 28 ratepayers have selected the instalment option. As at 30 October the total rates outstanding were \$64,194.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2009/10 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

1. Receive the October 2009 monthly financial report incorporating the Statement of Financial Activity.
2. Endorse the Accounts for Payment as presented in the attached Payment Listing.

RESOLUTION 303:2009/10

Moved Cr Price Seconded Cr Kerr

That Council;

1. *Receive the October 2009 monthly financial report incorporating the Statement of Financial Activity.*
2. *Endorse the Accounts for Payment as presented in the attached Payment Listing.*

Carried 7:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**10.5.1 Environmental Health Officer's Report – October**

Nil.

10.5.2 Building Inspector's Report – October

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS

Cr Price – Queried progress on North Wandering seal and condition of existing seal which is failing.

Query on tree clearing contractor and when he would commence.

Cr Barge – Queried the maintenance needs of Bannister Road.

Cr McNeil – Advised Potts Road and other roads around the vicinity need grading.

North Bannister – Wandering Road verge needs attention to improve drainage.

Firebreaks – FCO's to advise who infringements should be issued to.

Cr White – Advised Shire Houses yard and garden maintenance is required as is slashing of town blocks.

Cr Schorer – queried road maintenance practices.

Cr Price – requested that bookings for the Community Centre and payment of hire charges be reconciled.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Australia Day – arrangements need to be made. Lions Club invite. Citizen of the year - invite nominations close 16th December.

Cemetery – letter of support for cemetery pergola etc as Lions project.

Tenders – Council Office.

Firebreaks – need further action.

Tip – dumping of recyclables. Provide another bin at tip.

Headworks refund on industrial subdivision.

Fire Truck – purchase.

Water Corp – use of water in dams on oval.

Shire of Boddington – set up a meeting in February to discuss resource sharing eg staff.

14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS

15. INFORMATION BULLETIN



COUNCILLORS INFORMATION BULLETIN – November 2008

INDEX

1. **Chief Executive Officer's Information Report**
2. **Building Surveyor's Report and Environmental Health Officer's Report**
3. **Staff**
4. **Works Information Report**
5. **Plant Information Report**
6. **Outwards Correspondence**
1. **CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**
- 1.1 **Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**
Nil
- 1.2 **WALGA Newsletters**
 - 12 October 2009**
 - HEADLINES**
 - ◀ **LEGAL WORKSHOP – 4-5 DECEMBER**
 - ◀ **VACANCIES ON BOARDS AND COMMITTEES**
 - ◀ **FUNDING ANNOUNCED FOR WATER SAVING PROJECTS**
 - ◀ **FESA REVIEW OF WESTPLAN-BUSHFIRE**
 - ◀ **TRAINING AND DEVELOPMENT UPDATE**
 - ◀ **LIBRARY AGREEMENT FORUM**
 - ◀ **DRAFT WASTE MANAGEMENT POLICY STATEMENT OUT FOR COMMENT**
 - ◀ **REVIEW OF THE STATE BLACK SPOT PROGRAM**
 - ◀ **CLAREMONT MUSEUM OPEN DAY**
 - ◀ **POLITICAL SAVVY: POLITICS, POLICY AND THE PUBLIC SECTOR**
 - ◀ **WALK WEEK SEMINAR 2009**
 - ◀ **DESIGN OUT CRIME CONFERENCE**
 - MAILBAG**
 - ◀ **ECONOMIC BRIEFING OCTOBER 2009**
 - ◀ **SUMMARY OF CURRENT VACANCIES**
 - ◀ **PLANNING AND COMMUNITY DEVELOPMENT NEWSLETTER**
 - ◀ **HR EVOLUTION – RESPONDING TO A CHANGING WORLD**
 - ◀ **INFO PAGE - REVIEW OF THE STATE BLACK SPOT PROGRAM PRESENTATIONS IN YOUR AREA**
 - ◀ **INFO PAGE: HARVEST MASS MANAGEMENT SCHEME**

19 October 2009**HEADLINES**

- ◀ 2010 LOCAL GOVERNMENT CONVENTION & TRADE EXHIBITION
- ◀ WALGA LEGAL SERVICES WORKSHOP
- ◀ \$25M FEDERAL LOCAL GOVERNMENT REFORM FUND
- ◀ WALGA TAX SERVICE WORKSHOP
- ◀ APPLICATIONS OPEN FOR \$220M IN COMMUNITY INFRASTRUCTURE FUNDING
- ◀ TRAINING AND DEVELOPMENT UPDATE
- ◀ MOU BETWEEN LOCAL GOVERNMENT AND THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
- ◀ DRAFT NRM BACKGROUND POLICY PAPER OUT FOR COMMENT
- ◀ MELVILLE ONE OF THE WORLD'S MOST LIVEABLE COMMUNITIES
- ◀ 2009 LIWA AQUATICS COUNTRY SEMINAR

MAILBAG

- ◀ WALGA LEGAL SERVICES WORKSHOP REGISTRATION FORM
- ◀ 2010 CONVENTION ACCOMMODATION AND PARKING
- ◀ WALGA TAX SERVICE WORKSHOP REGISTRATION FORM
- ◀ UPDATE - NATIONAL PARTNERSHIP AGREEMENT ON PREVENTATIVE HEALTH

26 October 2009**HEADLINES**

- ◀ 2010 LOCAL GOVERNMENT CONVENTION & TRADE EXHIBITION
- ◀ VACANCIES ON BOARDS AND COMMITTEES
- ◀ WALGA LEGAL SERVICES WORKSHOP
- ◀ FUNDING ANNOUNCED FOR WATER SAVING PROJECTS
- ◀ NEW AWARD INTERPRETATION FOR OFFICERS COURSE
- ◀ THREE YEARS OF KEEPING YOU INFORMED ON ROAD SAFETY
- ◀ NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
- ◀ MOTOR VEHICLE INJURY PREVENTION AND PUBLIC HEALTH LECTURE
- ◀ WA SPORT AND RECREATION INDUSTRY AWARDS

MAILBAG

- ◀ TELSTRA - XORA GPS TIME TRACK OVERVIEW
- ◀ INFO PAGE - WHITE RIBBONS FOR ROAD SAFETY CAMPAIGN
- ◀ PLANNING & COMMUNITY DEVELOPMENT NEWSLETTER
- ◀ MWAC INFORMATION BULLETIN
- ◀ FAX BACK: DEVELOPMENT ASSESSMENT PANELS (DAPS) – QUESTIONNAIRE
- ◀ INFO PAGE - UPDATE-NATIONAL PARTNERSHIP AGREEMENT ON PREVENTATIVE HEALTH

2 November 2009**HEADLINES**

- ◀ LEGAL SERVICES WORKSHOP – SINGLE SESSION REGISTRATION
- ◀ APPLICATIONS OPEN FOR \$220M IN COMMUNITY INFRASTRUCTURE FUNDING
- ◀ LGIS RECOGNISED FOR SERVICES TO CITY
- ◀ STREET LIGHTING INFORMATION FOR LOCAL GOVERNMENTS
- ◀ OFFICER TRAINING AND DEVELOPMENT UPDATE
- ◀ WALGA 2010 DESK PAD CALENDARS
- ◀ NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
- ◀ BETTER SETTLEMENTS: RE-IMAGINING OUR AGRICULTURAL LANDSCAPES PUBLIC FORUM
- ◀ PUBLIC SEMINAR – TARGETING SPEED LIMITS

- ◀ WALIS INTERNATIONAL FORUM

MAILBAG

- ◀ 2010 DESK PAD CALENDAR ORDER FORM
- ◀ USED OIL COLLECTION REBATE SCHEME APPLICATION FORM- PERIOD 2
- ◀ INFO PAGE AND FAX BACK - MAIN ROADS ROADSIDE MEMORIAL POLICY
- ◀ LEGAL SERVICES WORKSHOP - REGISTRATION FORM

9 November 2009

HEADLINES

- ◀ WESTERN POWER POLICY IMPACTS ON ROAD CONSTRUCTION AND MAINTENANCE ACTIVITIES
- ◀ REPORT ON LOCAL ROAD ASSET AND EXPENDITURE 2008-09
- ◀ LEGAL SERVICES WORKSHOP – SINGLE SESSION REGISTRATION
- ◀ NEW TRUCK SUPPLIERS APPOINTED
- ◀ OFFICER TRAINING AND DEVELOPMENT UPDATE
- ◀ WALGA 2010 DESK PAD CALENDARS
- ◀ COLLABORATIVE SWIMMING POOL COVERS FUNDING BID
- ◀ INQUIRY INTO DEEP SEWERAGE IN THE COCKBURN AREA
- ◀ LARGE WHITE RIBBONS NOW AVAILABLE

MAILBAG

- ◀ 2010 DESK PAD CALENDAR ORDER FORM
- ◀ FAX BACK - INFILL SEWERAGE
- ◀ ROAD SAFETY WHITE RIBBON

2. **ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

Environmental Health Officer/ Building Surveyor's Activity Report October.

2.1 **Environmental Health**

Septic Tank Approvals

APPROVAL NUMBER	OWNER	ADDRESS

Food Premises Inspections

Nil

Other Environmental Health Matters

Nil

2.2 Building Surveyor**Building Inspections**

Nil

Building Approvals

Building Permits have been issued as follows:

DATE	LICENSE NUMBER	OWNER	ADDRESS	TYPE	VALUE
17.01.08	21	R & D Madrugo	63 Moramocking Rd	Dwelling	\$157,240
17.01.08	22	D Chambers	3 Pollard Rd	Shed	\$11,000
17.01.08	23	G Carstairs	121 Down St	Shed	\$6,000
24.02.08	24	S & N Kelliher	350 Wandering-Pingelly Rd	Dwelling	\$91,000
24.01.08	25	S Thornton	186 Fuller Rd	2 Sheds	\$20,000
31.01.08	26	J & D Lockwood	47 O'Connell Rd	Shed	\$19,800
31.01.08	27	B Warnock	4914 York Williams Rd	Shed	\$4,000
21.02.08	28	G Bowen	93 O'Connell Rd	Dwelling	\$150,000
27.02.08	29	B Sibley & S Constantine	124 Down St	Dwelling	\$70,000
27.02.08	25A	G Treasure	110 Gnowing St	Dwelling	\$150,000
20.03.08	30	R Steer and D Ebsary	2507 North Bannister – Wandering Rd	Kiosk	\$190,000
20.03.08	31	D Parsons	450 George Rd	Dwelling	\$80,000
20.03.08	32	C Maylor	26562 Albany Highway	Kitchen additions and ablutions	\$45,000
27.03.08	33	D Morris	6 Blackboy Gully Rd	Shed	\$18,000

3. STAFF

There have been no staff changes during October.

3.1 Leave and Overtime Report – October.

Leave taken for month of October is as follows:

LEAVE TYPE	HOURS
Annual Leave	94.83 hours
Sick Leave	57.9 hours

Bereavement Leave	Nil hours
Long Service Leave	Nil hours
Leave Without Pay	Nil hours
Overtime	9.5 hours

4. **WORKS REPORT** – October/November

4.2 **Construction**

Black Spot intersection of York-Williams Road has been reconstructed and sealed. Work has been commenced on North Wandering Road prior to sealing. This has included some work on Sheok Road.

4.3 **Maintenance**

Bitumen patching

Some patching has been undertaken on all sealed roads.

Maintenance Grade

Resheeting of potholed sections of Carrabin Road.

Signs

Nil

Depot

Nil

Town

Ongoing mowing of reserves and verges and yard maintenance of shire housing. Trees removed in preparation for machinery museum shed. Area around new toilet block levelled, footpaths and surrounds brick paved.

Next Jobs

Continue with North Wandering Road construction and resheeting of York-Williams Road. Maintenance grade/drag major unsealed roads.

4.4 **Private Works**

A number of fire break installation and block slashing jobs have been completed. Additional breaks have also been constructed over three days on land owned by Southern Aboriginal Corporation.

4.5 **Fuel Quotes (11.1.1)**

29 October 2009

Diesel

Caltex	\$1.1969
Great Southern Fuel Supplies	\$1.2150
Fuel Distributors of WA	\$1.1960 less 4 cents if paid in 7 days

An order for 4500 litres was issued to Fuel Distributors.

4.6 Traffic Counts

Nil. Traffic counts undertaken by MRWA on a number of roads in the Shire will be made available.

4.7 Roadwork's Requests Received

Nil

4.8 Councillors Roadwork's Requests from Previous Meeting/s

Nil

5. PLANT REPORT

The Plant Report will be tabled at the Council Meeting.

6. OUTWARD CORRESPONDENCE

Date	Addressee	Subject
15/10/2009	Westpac Bank	Bank Confirmation Request
15/10/2009	Suncorp Metway Ltd	Bank Confirmation Request
15/10/2009	WA Country Builders	Building License Application
15/10/2009	JW & RJ Kelliher	Bushfire Letter
15/10/2009	D & J Hill	Building letter for O'Connell Road
15/10/2009	ATO	Staff Tax Forms
19/10/2009	Kelvin Price	November 2010 sticker
21/10/2009	Ross Williamson	Contract for Sale of Land
21/10/2009	Southern Aboriginal Corporation	Vehicle transfer receipt
21/10/2009	Hotham Catchment Landcare Committee	Invoice
21/10/2009	Main Roads Western Australia	Certificate of Completion
26/10/2009	FESA	Fire Incident Report
26/10/2009	P & R Monk	
26/10/2009	Hotham Dale	
26/10/2009	Western Power	GS 010100 Lot 51 Schorer Road, Wandering
26/10/2009	Western Australian Planning Commission	Ref 25839 Edwards Road Codjatonine
28/10/2009	Wandering Primary School P & C	Funding for Storage Shed
28/10/2009	Department of Transport	Reimbursement of Call Costs
28/10/2009	Darcy Seymour	Invoice
30/10/2009	Rates Notices	x42
30/10/2009	Rates Notices	x42
11/11/2009	Main Roads Western Australia	Invoice
11/11/2009	Haynes Norton	Payment

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 4.52pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 17 December 2009.

CR B E DOWSETT, Chairman