



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 21st February 2008.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President Cr Bruce Dowsett declared the meeting open at 11.00am

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Mr. GL Bird	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer

Apologies

Cr. D White	North Ward
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RESOLUTION 108:2007/08

Moved Cr Hardie seconded Cr Barge

That Cr JR McNeil be granted a leave of absence for the next Ordinary Meeting of Council to be held on Thursday 20th of March 2008

Carried 6:0

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Cr Hardie declared a financial interest in Item 10.3.10. The nature and extent of this interest being a family member of the applicant.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 20th December 2007 Ordinary Meeting of Council.

Minutes from the Ordinary Meeting of 20th December 2007 have been circulated to Elected Members with the Agenda.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 20th December be confirmed.

Simple Majority Required

RESOLUTION 109:2007/08

Moved Cr Hardie seconded Cr McNeil

That the Minutes of the Ordinary Council Meeting held on the 20th of December 2007 be confirmed.

Carried 6:0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

10. REPORTS**10.1 DELEGATE'S REPORT****10.1.1 Attendance of Cr McNeil at the Hotham Catchment Landcare Meeting on Monday 11th of February 2008.**

Cr McNeil attended the monthly meeting of the Hotham Catchment Landcare on Monday 11th of February 2008 and reported on the following issue's;

- Resignation of Coordinator at the end of the current employment contract, although they will be available for part time work if required. There could be some difficulty attracting interest due to a lack of accommodation.
- Feral pig problem waiting for employee to commence.
- Ms Esbary and Mrs Dawson to attend Landcare Conference in Bridgetown.
- Tabled a copy of the Year To Date Financial Report.
- Tim Haslem has replaced Tom Whittner.

10.1.2 Attendance of Chief Executive Officer at the Boddington Gold Mine Working Group on Wednesday 20th of February 2008.

The Chief Executive Officer attended the monthly Meeting of the Boddington Gold Mine Working Group and reported on the following issues;

- The availability of land and housing is becoming a critical issue, with the Peel Development Commission currently seeking major investors to develop land and house packages. It is proposed that a consultant be engaged to attract such investment into the region.
- WA Treasury have given preliminary approval for many of the various funding submissions, including the salary subsidy and planning costs for the Shire of Wandering. Funding for the proposed commercial facility is still being considered and requires alterations to the funding proposal submitted.
- Funding for the engagement of a suitable business consultant to prepare a business plan and feasibility study for the proposed commercial facility has been approved.
- There is potential for council to host work experience staff from the Boddington TAFE Campus in the Shire Office.

10.1.3 Australia Day Celebrations

Promotional Show Bags were very impressive. Excellent feedback received in relation to Amy Dickerson's speech. Discussion regarding the program of events took place and some concern was raised regarding residents leaving early as they were not aware of events coming up. It was suggested next year we greet people on arrival, hand out a program of events and show bags as well as having name tags available. We will encourage community groups to promote themselves at this event by having information boards so newcomers can circulate and find out information of interest.

Some utensils and electrical equipment has gone missing so it was suggested we organise a lockable cupboard to store these items.

10.2 COMMITTEE REPORTS

Nil.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT**10.3.1 Chief Executive Officer Performance Appraisal**

FILE REFERENCE:	1.2.1.8 (Personnel File)
DATE OF REPORT:	10 February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

THE CHIEF EXECUTIVE OFFICER HAS DECLARED A FINANCIAL INTEREST IN THIS ITEM, THAT BEING THE RECIPIENT OF A FINANCIAL BENEFIT UNDER THE EMPLOYMENT CONTRACT, SUBJECT TO SATISFACTORY PERFORMANCE WHICH IS DETERMINED THROUGH THE PERFORMANCE APPRAISAL PROCESS.

Section 5.38 of the Local Government Act 1995 requires the performance of all employees, including the Chief Executive Officer, to be reviewed on an annual basis.

Further the Contract of Employment between the Shire of Wandering and the current Chief Executive Officer (Clause 7.1) requires an annual appraisal or on a more frequent basis if the Council or the Chief Executive Officer perceives a need for such. The Contract requires the Chief Executive Officer to prepare and submit to Council an assessment of his own performance prior to the assessment by Council.

This Contract requires the appraisal to be assessed against the following Key Result Area's (KRA);

KRA 1: Leadership

- 1.1 The CEO leads by example
- 1.2 High standards of ethical behaviours are displayed
- 1.3 Competent subordinates are employed and developed
- 1.4 The creative ideas of employees are encouraged and developed

KRA 2: Working with Council

- 2.1 The CEO contributes constructively to the Council meeting process.
- 2.2 The decisions of Council are implemented in accordance with Council directions
- 2.3 Councillors have an appropriate level of access to the CEO
- 2.4 The concerns of Councillors effectively and professionally managed
- 2.5 Council is provided with appropriate information and advice on relevant statutory requirements.

KRA 3: Working with External Groups

- 3.1 The organization reflects a customer service oriented modus operandi
- 3.2 The community is provided with relevant and timely information and access regarding Council policies, procedures and decisions.
- 3.3 Effective working relationships with the media exist.
- 3.4 Effective working relationships with State and Federal Government agencies exist.
- 3.5 Effective working relationships with the public exist.

KRA 4: Financial Management

- 4.1 The Shire's annual budget is prepared, issued and monitored in accordance with Council needs and statutory requirements
- 4.2 Longer term financial forecasting occurs and assists with Council's planning processes.

KRA 5: Organisation Management

- 5.1 Organisational arrangements are in place so as to ensure the Council programmes and statutory requirements are achieved.
- 5.2 The Shire's strategic plan is effectively communicated and implemented by the organization.
- 5.3 Senior managers are appropriately delegated and empowered to achieve their functional objectives to the satisfaction of their customers.
- 5.4 Corporate planning allows the achievement of operational objectives.

KRA 6: Undertake and Complete Significant Projects

- 5.5 Residential and industrial sub-division projects.
- 5.6 Ongoing Road building and maintenance.

COMMENT – GENERAL

The performance appraisal process for the Chief Executive Officer has created several difficulties for many local authorities in the past and for this reason a quotation was obtained from Workplace Solutions, the human resources consultancy managed by the Western Australian Local Government Association (WALGA).

This quotation for \$2,750.00 (Inc GST) would result in the following services being provided to Council by Mr John Phillips, Executive Manager of Workplace Solutions;

- "Draft and distribute a questionnaire to all nominated parties (at a minimum, CEO and all Councillors). We can also offer the option of a telephone interview for anybody who prefers not to complete a questionnaire;
- Aggregate all feedback and compile a 'Feedback Report (a working paper);
- Attend at Wandering to facilitate the Appraisal, viz:
- Meeting with yourself to brief on process for the day, and overview of the Feedback Report;
- Meeting with Council/Review Committee to also brief on process for the day, and provide an overview of the Feedback Report;
- Facilitate Appraisal;
- Review and refine KRA's for 2007/2008;
- Prepare a Final Report and recommendations for Council."

A further proposal has been received from Anne Lake Consultancy, with costs estimated to be less than \$2,000 using a similar process to that outlined by Workplace Solutions.

There are other alternatives to using these two firms and quotations can be obtained from these firms if considered appropriate by Council. It is the view of the Chief Executive Officer that Workplace Solutions would be the most effective solution given that they were appointed by Council to manage the selection process for this position in early 2006. To avoid any perceived conflict of interest, Mr Phillips would coordinate the appraisal process and not Mrs Lydia Highfield who was responsible for the selection of the current Chief Executive Officer.

It should be noted that the Chief Executive Officer has a professional relationship with both of these individuals.

Further to the Performance Appraisal process, the Chief Executive Officer will enter into the final year of his three year employment contract on 1st of May 2008. It is a requirement of the contract that discussions be commenced for any further contract within twelve months of the expiry of the Contract, with such

discussions to be concluded within nine months of the expiry of the Contract. There is no compulsion on either party to enter into a new contractual arrangement.

No action is required regarding any further contract at this Meeting, however, will need to be discussed at the end of the performance appraisal process.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.38
Employment Contract – Chief Executive Officer

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation was required in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The 2007/08 Municipal Budget provides for no allocation towards this expenditure in the event Council would like to use the services of an independent consultant to coordinate the appraisal process.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

It is recommended that Council

1. Undertake an in-house appraisal of the Chief Executive Officer's performance at 10.00am on Thursday 20th of March 2008, prior to the commencement of the March 2008 ordinary Meeting of Council.
2. Instruct the Chief Executive Officer to prepare an assessment of his performance against the Key Result Area's specified in the Contract, to be distributed no later than two weeks prior to the nominated date for the appraisal.

Simple Majority Required

RESOLUTION 110:2007/08

Moved Cr Kerr seconded Cr Barge

That Council;

1. *Undertake an in-house appraisal of the Chief Executive Officer's performance at 10.00am on Thursday 20th of March 2008, prior to the commencement of the March 2008 ordinary Meeting of Council.*
2. *Instruct the Chief Executive Officer to prepare an assessment of his performance against the Key Result Area's specified in the Contract, to be distributed no later than two weeks prior to the nominated date for the appraisal.*

Carried 6:0

10.3.2 Shire of Wandering Townsite Entry Statements and Street Art.

FILE REFERENCE:	new file (Townsite Entry Statements)
DATE OF REPORT:	14 th February 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

There have been several discussions at a Council level in regards to the construction of Entry Statements to the town of Wandering. These discussions have yet to provide any consensus as to the preferred design of the Entry Statements, with several options being favoured by individual Councillors.

This matter was last discussed formally at the August 2006 Ordinary Meeting of Council, where it was resolved as follows;

“RESOLUTION 043:2006/07

Moved Cr Hardie seconded Cr Price

That the Chief Executive Officer liaises with the Wandering Primary School, or any other source, to develop a design based on the “Horses Came First” theme.

Carried 7:0”

Cr Barge and the Deputy Chief Executive Officer met with artist Len Zuks to discuss possible options for the design of an entry statement and involvement of the community in the development of this project.

COMMENT – GENERAL

Mr Zuks has a personal connection to the towns of Wandering and Boddington and is aware of Council’s desire to construct an entry statement. Mr Zuks was given an overview of styles previously submitted and a brief on the “Horses Came First” theme. A number of materials can be used in the construction of such a statement and Mr Zuks is keen to involve the children and other members of the community to create a sense of ownership.

Employing the works of an artist such as Mr Zuks would result in Council purchasing a real asset and could be expected to appreciate with age. Cr Barge and myself together with Mr Zuks conducted a tour of his premises where a variety of statues and art works were on display. Four sketches were prepared prior to our tour, copies of which will be presented at the February meeting together with a slide show of his art works.

Mr Zuks has indicated an interest in holding an Art Exhibition on the weekend of the Clydesdale Ploughing Competition to stimulate interest and gauge community support for the project. He would also be willing to conduct art lessons at the Wandering Primary School so the children can produce pieces of art for inclusion in the project.

It is the view of staff that there is the potential to create to separate projects out of the various proposals for townsite entry statements. It is suggested that a cost effective signage option could be used as an entry statement for the Wandering townsite and that some of the suggestions received would make an ideal feature for the Town Park.

The benefits of this would be that maximum value could be derived from this investment by giving passing motorists a reason to stop at the Town Park and enjoy the facilities on offer. If this investment was put into an entry statement it would most likely result in these motorists admiring the attraction without stopping and continuing on their journey.

As such staff have separated these issues and focussed on the Town Park component for the purpose of this report. A further report will be presented to the March 2008 Ordinary Meeting in regards to suggested entry statement designs and an indicative cost for discussion purposes.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

This has the ability to be a real focus on Wandering and first impressions always count. The final design should reflect the image that Council wishes to portray to the local community and visitors to the Shire.

PUBLIC CONSULTATION

There has been consultation with the local community previously and it is envisaged that by Mr Zuks coming to Wandering for an art exhibition there will be further community involvement.

SOCIAL IMPLICATIONS

This could become a community project that would provide an opportunity to bring new and old residents together.

FINANCIAL IMPLICATIONS

No costs have been included in the 2007/08 Municipal Budget for either the design or construction of townsite entry statements.

Preliminary investigations have revealed funding may be available through the Community Arts Network, WA for creative projects where people have the opportunity to participate, learn together and express their local culture and identity. Through the Catalyst Grant it may be possible to access up to \$30,000. A further \$30,000 could come from a variety of sources such public open space contributions and community and corporate donations. It would be anticipated that the Shire would also contribute \$30,000 making the total contribution to the Town Park of \$90,000.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Invite Mr Zuks to participate in the Clydesdale Ploughing competition weekend by bringing down his artwork;**
- 2. Liaise with the Principal of the Wandering Primary School to ascertain if the children can be involved in such a project.**
- 3. Submit an application for funding to the Community Arts Network, WA and any other source identified.**

Simple Majority Required

RESOLUTION 111:2007/08

Moved Cr Hardie seconded Cr McNeil

That Council;

- 1. Invite Mr Zuks to participate in the Clydesdale Ploughing competition weekend by bringing down his artwork;***
- 2. Liaise with the Principal of the Wandering Primary School to ascertain if the children can be involved in such a project.***
- 3. Submit an application for funding to the Community Arts Network, WA and any other source identified.***

Carried 6:0

10.3.3 Shire of Wandering Ward Boundary Review

FILE REFERENCE:	9.1.5 Ward Boundaries and Representation.
DATE OF REPORT:	12 February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Absolute Majority
ATTACHMENTS:	Nil

BACKGROUND

Correspondence has been received from the Local Government Advisory Board (the Board) advising that the Board has resolved to require the Shire of Wandering to complete a review of ward and representation by elected members. This decision has been made to address what the Board perceives to be an imbalance in the current elected member to electors ratios.

Following the 2007 Municipal Elections, the Board has determined that the councillor to elector ratio is as follows;

WARD	COUNCILLORS	ELECTORS	WARD RATIO AVERAGE	% RATIO DEVIATION
North	2	69	35	4.17%
North East	2	73	37	-1.39%
South	2	58	29	19.44%
Town	1	52	52	-44.44%
	7	252	36	

To ensure that any changes can be made in time for the 2009 local government elections, the review must be submitted to the Board by the 31 December 2008.

COMMENT - GENERAL

Research undertaken by the Chief Executive Officer indicates that this issue was addressed by Council during the course of 2005, with it being resolved at the November 2005 Ordinary Meeting of Council as follows;

“Moved Cr White, seconded Cr Price

Recommended that the Board be reminded of the review previously undertaken without any submissions being received and the discussions at the General Electors meeting with the overwhelming preference to retain the status quo, however if change was required the first preference was to amalgamate the South and Town Wards with least preferred option being the abandonment of all Wards.

Carried 5:2”

This decision was advised to the Board who have not responded prior to the recent correspondence received, although subsequent investigations have revealed that it was decided to wait by the Board until after the 2007 elections to further progress this matter.

It would appear that Council has little option but to undertake a further ward review as directed or face the risk of the Board recommending changes to the Minister. It may well eventuate that any review does not alter the previous position of Council.

If Council does choose to accept the decision by the Board to undertake a review, an options paper will need to be prepared by the Chief Executive Officer to stimulate public discussion and comment from electors. Following the statutory public comment period, all submissions will be considered by Council before making a decision regarding the ward structure.

It is the view of the Chief Executive Officer that there are three obvious options to present to electors, which are retain the existing structure, abolish all wards and amalgamate the Town and South Wards to satisfy the

Board's recommended councillor to elector ratios. There are also many other options that could be considered by Council which may be the subject of further discussion at this Meeting.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 2.2 Districts May be Divided Into Wards

2.2. Districts may be divided into wards

- (1) The Governor, on the recommendation of the Minister, may make an order —
 - (a) dividing a district into wards;
 - (b) creating new wards in a district that is already divided into wards;
 - (c) changing the boundaries of a ward;
 - (d) abolishing any or all of the wards into which a district is divided; or
 - (e) as to a combination of any of those matters.
- (2) For the purposes of this Act —
 - (a) an order that divides a district into wards is to be regarded as establishing a ward system for the district; and
 - (b) an order that abolishes all of the wards into which a district is divided and does not create new wards, is to be regarded as discontinuing the ward system for the district.
- (3) Schedule 2.2 (which deals with wards and representation) has effect.
- (4) The Minister can only make a recommendation under subsection (1) if the Advisory Board has recommended under Schedule 2.2 that the order in question should be made.

Local Government Act Schedule 2.2 Provisions about Names, Wards and Representation.

6. Local government with wards to review periodically

- (1) A local government the district of which is divided into wards is to carry out reviews of —
 - (a) its ward boundaries; and
 - (b) the number of offices of councillor for each ward, from time to time so that not more than 8 years elapse between successive reviews.
- (2) A local government the district of which is not divided into wards may carry out reviews as to —
 - (a) whether or not the district should be divided into wards; and
 - (b) if so —
 - (i) what the ward boundaries should be; and
 - (ii) the number of offices of councillor there should be for each ward, from time to time so that not more than 8 years elapse between successive reviews.
- (3) A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so.
[Clause 6 amended by No. 49 of 2004 s. 68(5) and (6).]

7. Reviews

- (1) Before carrying out a review a local government has to give local public notice advising —
 - (a) that the review is to be carried out; and
 - (b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6 weeks after the notice is first given.
- (2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

8. Matters to be considered in respect of wards

Before a local government proposes that an order be made —

- (a) to do any of the matters in section 2.2(1), other than discontinuing a ward system; or
- (b) to specify or change the number of offices of councillor for a ward, or proposes under clause 4(2) that a submission be rejected, its council is to have regard, where applicable, to —
 - (c) community of interests;
 - (d) physical and topographic features;
 - (e) demographic trends;
 - (f) economic factors; and
 - (g) the ratio of councillors to electors in the various wards.

[Clause 8 amended by No. 49 of 2004 s. 68(7).]

9. Proposal by local government
On completing a review, the local government is to make a report in writing to the Advisory Board and may propose* to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.
* Absolute majority required.
10. Recommendation by Advisory Board
- (1) Where under clause 5(b) a local government proposes to the Advisory Board the making of an order under section 2.2(1), 2.3(3) or 2.18(3), and the Board is of the opinion that the proposal is —
 - (a) one of a minor nature; and
 - (b) not one about which public submissions need be invited,the Board, in a written report to the Minister, is to recommend the making of the order but otherwise is to inform the local government accordingly and the local government is to carry out a review.
 - (2) Where under clause 9 a local government proposes to the Advisory Board the making of an order of a kind referred to in clause 8 that, in the Board's opinion, correctly takes into account the matters referred to in clause 8(c) to (g), the Board, in a written report to the Minister, is to recommend the making of the order.
 - (3) Where a local government proposes to the Advisory Board the making of an order of a kind referred to in clause 8, or that a submission under clause 4(2) be rejected, that, in the Board's opinion, does not correctly take into account the matters referred to in that clause —
 - (a) the Board may inform the local government accordingly and notify the local government that a proposal that does correctly take those matters into account is to be made within such time as is set out in the notice; and
 - (b) if the local government does not make a proposal as required by a notice under paragraph (a), the Board may, in a written report to the Minister, recommend* the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit that would correctly take into account those matters.
* Absolute majority required.
 - (4) Where a local government fails to carry out a review as required by clause 6, the Advisory Board, in a written report to the Minister, may recommend* the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit that would correctly take into account the matters referred to in clause 8.
* Absolute majority required.
- [Clause 10 amended by No. 49 of 2004 s. 68(8).]
11. Inquiry by Advisory Board
- (1) For the purposes of deciding on the recommendation, if any, it is to make under clause 10(3)(b) or (4), the Advisory Board may carry out any inquiry it thinks necessary.
 - (2) The Advisory Board may recover the amount of the costs connected with an inquiry under subclause (1) from the local government concerned as if it were for a debt due.
12. Minister may accept or reject recommendation
- (1) The Minister may accept or reject a recommendation of the Advisory Board made under clause 10.
 - (2) If the recommendation is accepted the Minister can make a recommendation to the Governor for the making of the appropriate order.

STRATEGIC IMPLICATIONS

The Shire of Wandering is currently undertaking the preparation of a Strategic Plan.

The electoral structure to be used by Council is a key strategic issue as the services and operations of the Council should reflect the requirements of the community as determined through the democratic process.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item, although the matter was discussed at the 2005 Annual Electors Meeting where there was overwhelming support for the retention of the existing ward structure.

SOCIAL IMPLICATIONS

The ward structure to be sued by Council should reflect the local community and should be adopted to promote unity and good decision making.

It is the view of the Chief Executive Officer that a no ward structure is the best option as it encourages elected members to vote for decisions for what is best for the whole community, not just their ward, although it is recognised and acknowledged that this is not the preferred position of Council.

FINANCIAL IMPLICATIONS

No provision has been made in the 2007/08 Municipal Budget for any costs associated with the conduct of a Ward Review, although the majority of these costs will be met through existing salaries and wages allocations.

There will be costs for advertising and other minor expenses which will need to be met from existing budget allocations and if necessary an appropriate allocation made in the 2008/09 Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

Not applicable.

RECOMMENDATION

That Council;

1. **Accept the direction from the Local Government Advisory Board to undertake a review of existing electoral ward boundaries and electoral representation, and**
2. **The Chief Executive Officer be instructed to prepare an Options Paper for public discussion and submission purposes, based on the following three scenario's;**
 - **Retention of the existing ward structure,**
 - **Abolish all wards, and**
 - **Amalgamate the Town and South Wards to satisfy the Local Government Advisory Board's councillor to elector representation ratios.**

Absolute Majority Required.

RESOLUTION 112:2007/08

Moved Cr Kerr seconded Cr Hardie

That the meeting adjourn for lunch at 12:26pm.

Carried 6:0

Moved Cr Hardie

That Council;

- 1. Accept the direction from the Local Government Advisory Board to undertake a review of existing electoral ward boundaries and electoral representation, and*
- 2. The Chief Executive Officer be instructed to prepare an Options Paper for public discussion and submission purposes, based on the following three scenario's;*
 - Retention of the existing ward structure,*
 - Abolish all wards, and*
 - Amalgamate the Town and South Wards to satisfy the Local Government Advisory Board's councillor to elector representation ratios.*

The motion lapsed as there was no seconder.

RESOLUTION 113:2007/08

Moved Cr McNeil seconded Cr Barge that the item be deferred for discussion at the April Ordinary Council Meeting, to allow all Councillors input into this decision.

Carried 6:0

REASON FOR VARIATION TO RECOMMENDATION

It was agreed that all Councillors should be present when making a decision on this item and given Cr McNeil's absence from this Meeting, the matter was deferred until April 2008.

10.3.4 Shire of Wandering Private Works and Sand Deliveries.

FILE REFERENCE:	33.1.14 Private Works
DATE OF REPORT:	12 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

In recent months Council Works Staff have been requested to undertake an increasing number of private works, predominantly being the delivery of sand and gravel, which is a reflection of the increased development currently taking place within the Shire.

Concern has been expressed at the impact that this work is having on the ability of staff to complete the usual construction and maintenance of the road network and the availability of sand and gravel supplies into the future for Councils own requirements.

Accordingly it was considered appropriate to refer this matter to Council for further deliberation.

COMMENT - GENERAL

It is understood that these works have increased progressively over time, as a result of the increased development and partly due to the relatively cheap cost charged by Council.

The solution to the problem would be to cease these private works activities and rely on private enterprise to meet the demand for these works although it is appreciated that this may cause some property developers problems in being able to obtain an alternative supplier.

Discussions with Council's Leading Hand, Mr David Carstairs, indicates that the sand pit on Crossman Dwarda Rd is being steadily diminished and that would be no alternative for Council's own requirements once this supply is exhausted. From a work program perspective, at present most of these works are being undertaken on a weekend to avoid disruption to the program. This still creates some inconvenience as the Loader has to be mobilised back to the Depot or Sand Pit every Friday afternoon, to accommodate this work. Gravel supplies would appear to be satisfactory for the time being although the Native Vegetation Clearing Regulations will make the process of opening new pits a more time consuming and expensive process in the future.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Environmental Protection (Clearing of Native Vegetation) Regulations 2004.

STRATEGIC IMPLICATIONS

The access to future sand and gravel supplies into the future will become an increasingly important issue over time as will the ability for Council to meet its road construction and maintenance obligations.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The fee set in the adoption of the Municipal Budget each year is currently set at \$160.00, with a premium of \$35.00 payable if the work is undertaken when penalty labour rates are applicable. This fee is set to "average" the cost of providing this service to property owners, regardless of their geographical location within the Shire

The small profit derived from these works has no significant impact on the Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

The Environmental Protection (Clearing of Native Vegetation) Regulations 2004 now require a local authority to obtain a permit before opening any form of gravel or sand pit. This will involve significant resources to prepare the necessary applications and accompanying documentation and increased rehabilitation obligations.

There are no environmental implications arising from the provision of this service other than the above.

RECOMMENDATION

That this matter be further considered in the adoption of the 2008/09 Municipal Budget, with a view to ceasing to supply sand from the Crossman Dwarda Pit effective 1 July 2008 and increasing the fee payable for the supply of gravel to reflect a true commercial rate for the supply of this service.

Simple Majority Required

RESOLUTION 114:2007/08

Moved Cr Price seconded Cr Barge

That this matter be further considered in the adoption of the 2008/09 Municipal Budget, with a view to ceasing to supply sand from the Crossman Dwarda Pit effective 1 July 2008 and increasing the fee payable for the supply of gravel to reflect a true commercial rate for the supply of this service.

Carried 6:0

10.3.5 Shire of Wandering Computer Network Upgrade

FILE REFERENCE:	1.3.3 Computers
DATE OF REPORT:	14 February 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Absolute Majority
ATTACHMENTS:	Nil

BACKGROUND

The computer network in the administration building is currently unreliable and unstable with staff experiencing drop outs of the network and internet several times per day. In order to rectify this situation two companies servicing the local area and specialising in information technology were requested to complete an onsite inspection and provide recommendations for repair.

Narrogin Technology Solutions - \$2766

Narrogin Technology Solutions attended the Shire Office and have recommended upgrading one administration computer which will act as the main server, much the same as it operates now. The data from all computers will be transferred to the one location on the administration computer so as to enable regular back up of all data.

For our internet requirements they have suggested exploring a Satellite connection as ADSL is not planned for Wandering in the near future. Alternatively we could investigate installing Next G wireless which would be controlled by the administration computer. Once again this is similar to how our services operate at present

Chisson Network Support Services – Boddington - \$5560

Chisson Network Support Services completed an audit of the computer system and our future requirements. In their opinion, the current cable setup appeared to be illegal and they have recommended the installation of a communications cabinet and the instalment of new cables. The current setup requires all computers to “piggy back” off the Finance Officer’s computer and this is probably why we experience regular dropping out.

They found we currently run Category 5 cables which transmit data at a very slow speed of 10-100bps and have recommended an upgrade to Category 5E which will give a constant average speed of 100bps. A higher speed is achievable but cost prohibitive.

It is recommended a Cisco switch be installed to manage the Server as it will provide more opportunity to grow and manage a variety of networks if required in the future. A “stand alone” Server has been recommended to maintain a secure environment and will enable all machines to be switched off when not in use and will allow for a complete system back up each night. The current system requires all machines to be turned on to allow sharing of data.

In order to maintain regular software updates they have recommended we enter into WALGA’s Network Enterprise Agreement with Commander. There is an annual fee for this service of approximately \$1200 however WALGA is currently reviewing this service.

For our internet solutions they have suggested we request the Telecentre to obtain quotations for the purchase of a Wireless Router. Telecentres receive a commission for offering these services.

Since receiving these quotation the computer currently utilised by the Works Supervisor has broken down beyond repair and replacing this computer is now considered urgent.

COMMENT - GENERAL

The two quotations received provide very different solutions. It is the opinion of the Deputy Chief Executive Officer that the recommendation/quotation from Chisson Network Support Services will provide the most stable environment and allow for growth in the organisation.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There is no provision for the upgrade of computer equipment in the 2007/08 Municipal Budget however there has been a savings in expenditure on administration furniture and equipment of \$2975 and it is proposed that a transfer of \$2585 be made from the Office Equipment Reserve to fund the balance. There is an amount of \$17191 in the Office Equipment Reserve which can be utilised for these purposes. Assuming Council accepts the Officer's recommendation, there will be no impact on the 2007/08 Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION**That Council:**

- 1 Accepts the quotation from Chisson Network Support Services to upgrade the computer network.
- 2 Transfers \$2585 from the Office Equipment Reserve to fund the upgrade of the computer network.

Absolute Majority

RESOLUTION 115:2007/08

Moved Cr Barge seconded Cr Hardie

That Council:

- 1 ***Accepts the quotation from Chisson Network Support Services to upgrade the computer network.***
- 2 ***Transfers \$2585 from the Office Equipment Reserve to fund the upgrade of the computer network.***

Carried 6:0

10.3.6 Local Government Week 2008 Banners in the Terrace Competition.

FILE REFERENCE:	18.1.3 WALGA
DATE OF REPORT:	12 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

The “Banners in the Terrace” competition hosted by the Western Australian Local Government Association (WALGA) is a highlight of the annual Local Government Convention, with the maximum capacity of 95 entries being quickly filled by Western Australian local authorities.

As one of the State’s largest single community arts projects, this annual event is widely acknowledged as being one of the most colourful and vibrant displays throughout the year and the support of the project by the City of Perth is acknowledged by WALGA.

Invitations have been sent to local authorities to participate in the 2007 competition, with the following schedule applicable to the submission of entries;

- Entry reservation form submission 23 March 2007
- Banner delivery 6 July 2007
- Display in the terrace 29 July to 12 August 2007
- Announcement of winners 5 August 2007

COMMENT - GENERAL

A entry was submitted by the Council in 2006 and 2007, which were prepared by students of the Wandering Primary School. It is understood that an entry has not been submitted every year and direction is requested as to whether Council would like to participate in the 2008 event.

The cost to Council, assuming the Wandering Primary School are again available to assist, is estimated to be between \$300 and \$400, depending on the arts supplies used in the production of the banner. It should be noted that banners submitted by Council in previous years have been produced on a canvas banner, with new rules requiring all banners to be of a “pvc” type which are more durable and present better over the two week display.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

As stated above, the estimated cost to Council of purchasing preparing and displaying the banner is between \$300 and \$400 depending on art supplies used. A provision is contained for this expenditure in the 2008/09 Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council enter the 2008 Banners in the Terrace Competition and that the Wandering Primary School be invited to again assist Council with the production of the Banner, with Council to supply all reasonable materials required for this purpose.

Simple Majority Required

RESOLUTION 116:2007/08

Moved Cr McNeil seconded Cr Kerr

That Council enter the 2008 Banners in the Terrace Competition and that the Wandering Primary School be invited to again assist Council with the production of the Banner, with Council to supply all reasonable materials required for this purpose.

Carried 6:0

10.3.7 Shire of Wandering Town Planning Policy – Outbuildings: Residential and Rural Residential Properties

FILE REFERENCE: 28.1.1.3.2 Town Planning Policy - Outbuildings
DATE OF REPORT: 12 February 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

At the December 2007 Ordinary Meeting of Council, an Item was presented to Council to adopt a Town Planning Scheme to set standards for the size and type of materials used for the construction of an outbuilding in a residential or rural residential zone. Following discussion on this Item, the following Resolution was adopted;

“RESOLUTION 104:2007/08

Moved Cr Hardie seconded Cr Price

That Council advertise the draft Town Planning Policy “Outbuildings; Residential and Rural Residential Zones” in accordance with the provisions of the Town Planning Scheme No 3.

Carried 6:0”

This draft Policy was prepared after an anomaly in the current policies of Council in relation to whether it is permissible to construct a residence on a rural residential property without having to first obtain planning approval became apparent after the creation of the Wandering Downs Rural Residential estate.

At present Council Policy is as follow;

“Rural Residential Development

20th June, 1996 Item 5.2.35

That outbuildings will not be permitted on blocks of 5 ha or less without a residence.”

This creates an anomaly in that owners of property in the “Blackboy Springs Estate” are able to construct a shed without a residence and owners in the Wandering Downs Estate” are not.

COMMENT – GENERAL

In accordance with the above Resolution the draft Policy was advertised in the Narrogin Observer on Wednesday the 9th and 16th of January 2008, with public submissions to be received no later than Wednesday 6th of February 2008. No submissions have been received regarding the proposed Policy.

One deficiency in the Policy has been identified in the period since the draft was adopted, that being there are several properties within the Blackboy Springs State 2 Development which are greater than the maximum lot size provided for in the Policy. To overcome this deficiency it is recommended that the maximum lot size to be covered by the Policy be increased to 100,000m², to ensure all residential and rural residential properties are covered by the Policy.

The Shire of Wandering Town Planning Scheme No 3 Part 8 allows for the construction of an outbuilding in Residential, Rural, Commercial and Industrial zones without the need for planning approval, while specifically stating that planning approval is required for Rural Residential zones.

An outbuilding is defined in the Residential Design Codes of Western Australia as being;

“An enclosed non-habitable structure that is required to meet the standards of the Building Code of Australia and is detached from any dwelling.”

In addition to the above provisions, it is common for many local authorities to adopt a Town Planning Policy which provides greater detail and direction for Council staff and property owners as to the minimum

standard required for such a proposal to obtain approval and control the development of outbuildings in the permitted areas.

It is the view of the Chief Executive Officer that such a Policy is needed in the residential and rural residential zones for two reasons as follows;

1. A policy will provide greater certainty to property owners wishing to construct an outbuilding and the standard to which Council is prepared to approve such an application.
2. Clear standards will be set and the lack of control over the construction of large sheds, second-hand materials and the like in both the permitted area and the Rural Residential Zone.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Planning and Development Act 2006.

Residential Design Codes of Western Australia (R Codes)

Shire of Wandering Town Planning Scheme No 3.

A policy adopted under the Town Planning Scheme has the full legal effect on the Scheme, with significant penalties applying for non compliance. These powers would give Council greater control over the finished quality of a second hand transportable dwelling relocated to the Shire.

The process for adopting a Town Planning Policy is reproduced for the information of Elected Members as follows;

2.1 Local Planning Policies

The local government may prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area so as to apply:

- (a) generally or for a particular class or classes of matters and;
- (b) throughout the Scheme area or in one or more parts of the Scheme area;

and may amend or add to or rescind a Policy so prepared.

2.2 Relationship of Local Planning Policies to Scheme

2.2.1 Any Local Planning Policy prepared under this Part shall be consistent with the Scheme and if any inconsistency arises the Scheme shall prevail.

2.2.2 A Local Planning Policy is not part of the Scheme and shall not bind the local government in respect of any application for planning approval but the local government shall have due regard to the provisions of any Policy and the objectives which the Policy is designed to achieve before making its decision.

2.3 Procedures for Making and Amending a Local Planning Policy

A Local Planning Policy shall become operative only after the following procedures have been completed:

- (a) the local government having prepared and adopted a draft Policy shall advertise the draft Policy by way of a notice published once a week for 2 consecutive weeks in a newspaper circulating within the Scheme area and by such other methods as the local government may consider appropriate to ensure notice of the draft Policy, giving details of where the draft Policy may be inspected, the subject and nature of the Policy, and in what form and during what period (being not less than 21 days from the date specified in the notice) submissions may be made;

- (b) the local government shall carry out such other consultations as it thinks fit;
 - (c) the local government shall review the draft Policy in the light of any submissions made and shall then resolve either to finally adopt the draft Policy with or without modification, or not to proceed with the draft Policy;
 - (d) following final adoption of a Policy, notification of the final adoption shall be published once in a newspaper circulating within the Scheme Area;
 - (e) where, in the opinion of the local government, the provisions of any Policy affects the interests of the Commission, a copy of the Policy shall be forwarded to the Commission.
- 2.3.2 A copy of any Policy shall be kept and made available for public inspection at the offices of the local government.
- 2.3.3 Any amendment or addition to a Policy shall follow the procedures set out in clause 2.3.1 (a)-(e).

2.4 **Rescission of a Local Planning Policy**

A Local Planning Policy may be rescinded by:

- (a) the final adoption of a new Policy pursuant to clause 2.3 specifically worded to supersede an existing Policy; or
- (b) publication of a formal notice of rescission by the local government once a week for 2 consecutive weeks in a newspaper circulating in the Scheme Area.

The penalties that would apply in the event Council was forced to act against a non compliant development are prescribed under the Planning and Development Act 2005 Section 223 and detail a fine of \$50,000 and up to \$5,000 per day for a continuing offence.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this item.

PUBLIC CONSULTATION

Public advertising was undertaken in accordance with the Town Planning Scheme No3.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item, other than the minor expenditure incurred in the advertising of the draft policy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council adopt the draft Town Planning Policy “Outbuildings; Residential and Rural Residential Zones” in accordance with the provisions of the Town Planning Scheme No 3.

Simple Majority Required

RESOLUTION 117:2007/08

Moved Cr Barge seconded Cr Hardie

That Council adopt the draft Town Planning Policy “Outbuildings; Residential and Rural Residential Zones” in accordance with the provisions of the Town Planning Scheme No 3.

Carried 6:0

10.3.8 Application for Subdivision Approval – Application No 136501 Lot 19784 North Wandering Rd.

FILE REFERENCE:	66 (Property File)
DATE OF REPORT:	12 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Absolute Majority
ATTACHMENTS:	Subdivision Plan and Application.

BACKGROUND

The Western Australian Planning Commission has received an application for planning approval to subdivide Lot 19784 North Wandering Rd into two lots of 84.0983 and 117.0305 respectively.

The land is currently used for agricultural and contains no dwellings. Approximately 175 hectares of the land is considered to be native bushland with no significant clearing having taken place in the past.

The property is currently accessed through an unmade road reserve which will service both of the proposed lots to be created.

A copy of the subdivision plan and the application is attached for the information of Elected Members.

COMMENT - GENERAL

The land is currently zoned as “Rural” in the Shire of Wandering Town Planning Scheme #3.

The Shire of Wandering Town Planning Scheme #3 states that Council will have regard for the following factors when considering an application for subdivision in a rural area:

- (a) the potential impact on continuation of existing uses on adjoining lots
- (b) evidence of a sustainable water supply that does not rely on catchment outside the proposed lot or lots, or the damming of a stream that will impact on the water availability for another lot or lots.
- (c) whether effluent disposal systems be set back 100 metres (conventional septic system or 50 metres (alternative system) from any stream. (The buffer distances may be reduced depending on the size and nature of the stream and the soil types).

Further the Scheme provides for the following objectives in relation to rural zoned land:

- (a) to ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.
- (b) to provide for diversification and intensive agricultural uses in suitable areas.
- (c) to consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.
- (d) to allow for facilities for tourists and travellers, and for recreation uses.
- (e) to have regard to use of adjoining land at the interface of the Rural zone with other zones to avoid adverse effects on local amenities.

The Shire of Wandering Policy Manual contains further reference to the subdivision of rural zoned land as follows;

“That property subdivision, other than for rural residential, is supported in the following instances:

- *Subdivision for the purpose of commercial enterprise (intensive farming) subject to the controls of the Shire of Wandering Town Planning Scheme. Generally, lots shall be no smaller than 15 ha. Land capability study (including water provisions) required.*

- *Subdivision of all other land down to a size no smaller than 80ha in size.*
- *Subdivision to create bush blocks for homestead use (regardless of size) providing a 1,600m² building envelope is defined and clearing restrictions are put in place.*
- *Minor boundary realignment will be considered.”*

The proposal to subdivide the property into two lots is in keeping with the 80 hectare lot size minimum prescribed by the above Policy, although it is understood that Council has only approved subdivision of rural properties to this size for conservation and homestead purposes. The applications makes no mention of conservation, horticultural or homestead use to be undertaken on the proposed lots and as such it is assumed the property will continue to be used for broadacre agricultural purposes.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Shire of Wandering Town Planning Scheme No 3.

Shire of Wandering Policy Manual – Subdivision of Rural Land.

STRATEGIC IMPLICATIONS

One of the objectives of the rural land zoning, as prescribed by the Town Planning Scheme No 3 is to “ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities”.

The proposed subdivision would not impact on the lands capability to be used for agricultural purposes and is in keeping with the minimum lot size prescribed in the Council Policy.

It is the view of the Chief Executive Officer that the Application can not be supported due to the provisions of Council’s Policy and the fact that other similar applications have been refused in the past.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council advise the Western Australian Planning Commission that Subdivision Application No 136501 is not supported by Council due to the undesirable precedent that will be created for other rural properties to be subdivided into smaller lots.

Simple Majority Required

RESOLUTION 118:2007/08

Moved Cr Hardie seconded Cr Barge

That Council

- 1 Advise the Western Australian Planning Commission that Subdivision Application No 136501 is not supported by Council due to the undesirable precedent that will be created for other rural properties to be subdivided into smaller lots.***
- 2 That the policy is discussed at the April Ordinary Meeting***

Carried 4:2

10.3.9 Application for Subdivision Approval – Application No 136653 Lot 51 Wandering – Pingelly Rd.

FILE REFERENCE:	336 (Property File)
DATE OF REPORT:	13 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Subdivision Plan and Application.

BACKGROUND

The Western Australian Planning Commission has received an application for planning approval to subdivide Lot 51 Wandering –Pingelly Rd into 11 lots, including the balance of the land parcel.

The applicant in this instance is the Shire of Wandering who have agreed to purchase the subdivided portion of the land from the existing owner to develop into industrial lots of approximately 4000m² each.

The land is currently zoned as industrial in the Shire of Wandering Town Planning Scheme No 3.

The land is currently used for agricultural and contains no dwellings, although a windmill is located on one of the proposed new lots.

A copy of the subdivision plan and the application is attached for the information of Elected Members.

COMMENT – GENERAL

The Shire of Wandering Town Planning Scheme No 3 zones the land as industrial. The Scheme provides for the following objectives in relation to industrial zoned land;

- (a) to provide for the needs of light and general industry to support the community.
- (b) to provide appropriate buffers between industry and adjacent land uses, so as to avoid land use conflicts.
- (c) to provide appropriate buffers to the industrial area.
- (d) to avoid non-industry related uses establishing in the industrial area.

The proposed subdivision plan is in keeping with these stated objectives and as the land is already zoned as industrial there would appear to be no reason to withhold Shire approval. The main question to determine is what conditions should be imposed by Council in relation to the subdivision.

Although the Shire of Wandering has separate policies in relation to the subdivision of rural and rural residential zoned land, no such policies exist for the subdivision of industrial zoned land.

A list of draft conditions has been included in the recommendation by the Chief Executive Officer for consideration and discussion by Council. There may well be other conditions identified as a result of these discussions.

STATUTORY IMPLICATIONS

Local Government Act 1995
Shire of Wandering Town Planning Scheme No 3.

STRATEGIC IMPLICATIONS

The subdivision of this land will expand the commercial and employment opportunities available within the Shire.

The application is a continuation of a previous industrial subdivision undertaken by Council adjoining the proposed subdivision. This earlier subdivision has now been fully sold with two properties currently being

developed for industrial purposes. Anecdotal evidence suggests that there is a reasonable level of demand for industrial lots within the district, predominantly to establish or expand light industry type businesses to service the Boddington Gold Mine and the large amount of development taking place within the district.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

The potential for increased employment opportunities will add to the social structure of the community and help retain the Shire's youth in the district.

FINANCIAL IMPLICATIONS

The subdivision application will result in the receipt of town planning fees and in time, building license fees to develop the properties. In addition, the Shire of Wandering rate base will also increase by a minimum of \$4,000 based on the 2007/08 minimum rate for residential properties. This figure will only increase as the properties are developed.

Council has previously resolved to support the purchase of the land, which is to be funded from the Land and Buildings Reserve.

ENVIRONMENTAL IMPLICATIONS

Environmental implications arising from this subdivision application are able to be assessed in greater detail by other State Government agencies that are better equipped and resourced to undertake such an assessment. There are no unfavourable environmental implications that the Shire is currently aware of.

RECOMMENDATION

That Council advise the Western Australian Planning Commission that the Application for Subdivision No 136653 is supported by Council subject to the following conditions;

- 1. All lots to be provided with constructed road access and drained as per Council specification.**
- 2. Crossovers to be supplied to all lots as per Council specification.**
- 3. Land to be filled and drained to the satisfaction of the local authority, at the developer's expense.**
- 4. Effluent disposal systems to be installed to the satisfaction of the Health Department and the Shire of Wandering.**
- 5. All reserves to be revested without payment of compensation.**

Simple Majority Required

RESOLUTION 119:2007/08

Moved Cr Price seconded Cr Kerr

That Council advise the Western Australian Planning Commission that the Application for Subdivision No 136653 is supported by Council subject to the following conditions;

- 1. All lots to be provided with constructed road access and drained as per Council specification.***
- 2. Crossovers to be supplied to all lots as per Council specification.***
- 3. Land to be filled and drained to the satisfaction of the local authority, at the developer's expense.***
- 4. Effluent disposal systems to be installed to the satisfaction of the Health Department and the Shire of Wandering.***
- 5. All reserves to be revested without payment of compensation.***

Carried 6:0

10.3.10 Application for Subdivision – Application No 136624 Lot 7906 Mooterdine Loop

Cr Hardie declared a financial interest in Item 10.3.10. The nature and extent of this interest being a family member of the applicant and departed the Chamber at 3:20pm.

FILE REFERENCE:	362 (property File).
DATE OF REPORT:	13 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Subdivision Plan and Application

BACKGROUND

The Western Australian Planning Commission has received an application for planning approval to subdivide Lots 7906, 4566, 5072, 7767, 15443 and 3198 Mooterdine Loop, Codjatonine.

Whilst the proposal is defined as a subdivision, it would be more accurate to describe it as a realignment of the existing boundaries for these lots so that all have dedicated road access. No new tiles will be created if Council were to approve the Application.

A copy of the proposed subdivision plan and application is attached for the information of Elected Members.

COMMENT – GENERAL

The land is currently zoned as rural and is used for agricultural purposes. There are two dwellings on the site which will be situated on separate titles if the subdivision is approved.

The Shire of Wandering Town Planning Scheme No 3 states that Council will have regard for the following factors when considering an application for subdivision in a rural area:

- (a) the potential impact on continuation of existing uses on adjoining lots
- (b) evidence of a sustainable water supply that does not rely on catchment outside the proposed lot or lots, or the damming of a stream that will impact on the water availability for another lot or lots.
- (c) whether effluent disposal systems be set back 100 metres (conventional septic system or 50 metres (alternative system) from any stream. (The buffer distances may be reduced depending on the size and nature of the stream and the soil types).

Further the Scheme provides for the following objectives in relation to rural zoned land:

- (a) to ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.
- (b) to provide for diversification and intensive agricultural uses in suitable areas.
- (c) to consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.
- (d) to allow for facilities for tourists and travellers, and for recreation uses.
- (e) to have regard to use of adjoining land at the interface of the Rural zone with other zones to avoid adverse effects on local amenities.

The Shire of Wandering Policy Manual contains further reference to the subdivision of rural zoned land as follows;

“That property subdivision, other than for rural residential, is supported in the following instances:

- *Subdivision for the purpose of commercial enterprise (intensive farming) subject to the controls of the Shire of Wandering Town Planning Scheme. Generally, lots shall be no smaller than 15 ha. Land capability study (including water provisions) required.*
- *Subdivision of all other land down to a size no smaller than 80ha in size.*
- *Subdivision to create bush blocks for homestead use (regardless of size) providing a 1,600m² building envelope is defined and clearing restrictions are put in place.*
- *Minor boundary realignment will be considered.”*

Road access is considered the biggest issue in such an application and as all new lots will have constructed road access, is not considered to be an impediment to supporting the application in this instance.

STATUTORY IMPLICATIONS

Local Government act 1995

Shire of Wandering Town Planning Scheme No3.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

Environmental implications arising from this subdivision application are able to be assessed in greater detail by other State Government agencies that are better equipped and resourced to undertake such an assessment. There are no unfavourable environmental implications that the Shire is currently aware of.

RECOMMENDATION

That Council advise the Western Australian Planning Commission that Application No 136624 is supported by Council without conditions.

Simple Majority Required

RESOLUTION 120:2007/08

Moved Cr Price seconded Cr Kerr

That Council advise the Western Australian Planning Commission that Application No 136624 is supported by Council without conditions.

Carried 5:0

Cr Hardie returned to the Chamber at 3:34pm

10.3.11 Application for Building Licence – Lot 110 Gnowing St, Wandering.

FILE REFERENCE:	281 Property File
DATE OF REPORT:	13 th February 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

An application for a building license has been received from the owners of Lot 110 Gnowing St, Wandering.

Although not normally referred to Council, in this instance it was considered appropriate due to the unusual nature of the application.

Basically the applicants are seeking approval to construct a shed on residential zoned land which will be fitted out as a residential dwelling. Many local authorities do not support such development within residential area's and have adopted policies to this effect. Those Council's who do allow such construction have generally adopted a Policy that places certain conditions that are placed on the approval to ensure it meets a satisfactory standard.

It is understood that Council has an unofficial policy to allow any dwelling that meets the provisions of the Building Code of Australia.

COMMENT – GENERAL

The Building Code of Australia prescribes standards in respect to construction materials to be used in all dwellings, they do not make assessment in regards to visual appearance, only structural and safety standards. It is their view that this issue of amenity or appearance is one to be determined by the local government, usually through Town Planning Scheme policies.

The Shire of Wandering Town Planning Scheme No3 allows for the adoption of a Town Planning Policy which would allow Council to control the types of materials used in the construction of a dwelling in a residential or any other zone.

Given the lack of such a Policy, there would appear to be no legal solution to refuse the application submitted. If it was Council's intention to place restrictions on this type of development, a Town Planning Policy will need to be prepared and adopted in accordance with the Scheme. It is hoped that this Item will stimulate discussion amongst Elected Members as to the development standards the Council would like to impose in the residential area.

A copy of the plans have not been included in the Agenda due to their size but will be displayed in the Council Chamber for Elected Members consideration.

The application has not been assessed in detail for compliance with the Building Code, however, any matters that are identified will be only minor in nature and able to be satisfactorily addressed by the applicant without having to significantly alter the proposal.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Shire of Wandering Town Planning Scheme No3.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Approve the application for a Building License subject to a full assessment of the plans to ensure full compliance with the Building Code of Australia, and**
- 2. Instruct the Chief Executive Officer to prepare a draft Town Planning Policy that addresses the issue of the type of materials to be used in the construction of a residential dwelling in a residential zone for consideration at the March 2008 Ordinary Meeting of Council.**

Simple Majority Required

RESOLUTION 121:2007/08

Moved Cr McNeil seconded Cr Barge

That Council approve the application for a Building Licence subject to a thorough assessment of the plans to ensure full compliance with the Building Code of Australia.

Carried 6:0

REASON FOR VARIATION TO RECOMMENDATION

Council felt it was not necessary to create a separate policy as all dwellings must comply with the Building Code of Australia.

10.4 **FINANCE****10.4.1** **Shire of Wandering – Financial Statement and Accounts for Payment**

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	14 th February 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity. Budget vs Actual Variance Report. Accounts for Payment.

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

Rates revenue received to 31st January 2008 total \$467,777. Approximately 91% of rates raised were paid by the due date of 15th October 2007. This represents an increase of approximately 10% of anticipated receipts. Discount of \$43,260 has been applied which is over the expected budget and a total of 11 ratepayers have selected the instalment option. As at 31st January 2008 the total rates outstanding were \$26,205.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Receive the monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as listed on vouchers 434 to 568 and totalling \$179,998.03 Municipal Fund and \$2400.00 Trust Fund.**

Simple Majority Required

RESOLUTION 122:2007/08

Moved Cr Price seconded Cr Kerr

That Council;

- 1. Receive the monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.*
- 2. Endorse the Accounts for Payment as listed on vouchers 434 to 568 and totalling \$179,998.03 Municipal Fund and \$2400.00 Trust Fund.*

Carried 6:0

10.4.2 Shire of Wandering Six Month Budget Review

FILE REFERENCE:	10.1.4 Budget
DATE OF REPORT:	14 February 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Balance Sheet vs Actual – 6 Month Review Income Statement – 6 Month Review

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 in March 2005, require a local authority to undertake a review of the Municipal Budget for that financial year.

In accordance with this legislation, please find attached a review of the 2007/08 Municipal Budget, which outlines the adopted budget, expenditure incurred and income received to 31st December 2007 and anticipated end of year position for all relevant accounts.

COMMENT

It is suggested that Elected Members peruse the document in advance of the meeting. It would be appreciated if any questions regarding the document could be submitted prior to the meeting to allow for research, if required.

As a general comment, the Shire's financial position is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)
Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the Six Month Budget Review be adopted by Council as presented.

Simple Majority Required

RESOLUTION 123:2007/08

Moved Cr Price seconded Cr McNeil

That the Six Month Budget Review be adopted by Council as presented.

Carried 6:0

10.4.3 Sundry Debtor – Requests for Write Off

FILE REFERENCE:	10.1.3 Sundry Creditors/Debtors
DATE OF REPORT:	14 February 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Absolute Majority
ATTACHMENTS:	Nil

BACKGROUND

There is an outstanding debt for \$27.50 in the name of J E Wyatt for dumping of rubbish. Standard debt recovery procedures, such as the issuing of statements and telephone contact have been utilised in an attempt to recover the debt. Council's Finance Officer has made contact in person however the debtor refuses to pay stating he never utilised the rubbish services.

COMMENT - GENERAL

Council approval is necessary before writing off any debts and as the debt is relatively small it would be more costly to attempt to recover the money.

STATUTORY IMPLICATIONS

In accordance with Section 6.12. of the Local Government Act Council has the Power to defer, grant discounts, waive or write off debts. This is subject to subsection (2) and any other written law, which states a local government may —

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money, which is owed to the local government.

In accordance with Section 5.42. of the Local Government Act Council may grant Delegation of some powers and duties to the CEO as follows-

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

STRATEGIC IMPLICATIONS

No public consultation has been undertaken in regards to this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINACIAL IMPLICATIONS

The total cost of writing off this amount is considered immaterial in the context of the 2007/08 Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council write off the debt for \$27.50 in the name of J E Wyatt.

Absolute Majority Required

RESOLUTION 124:2007/08

Moved Cr McNeil seconded Cr Hardie

That Council write off the debt for \$27.50 in the name of J E Wyatt.

Carried 6:0

10.4.4 Shire of Narrogin – Financial Contribution for the Provision of Medical Services.

FILE REFERENCE:	18.1.15 (New File Doctors and Medical Services)
DATE OF REPORT:	12 th December 2007
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

As advised at the December 2007 Ordinary Meeting of Council, correspondence has been received from the Shire of Narrogin requesting a financial contribution from the Shire of Wandering and other local authorities in the region, to assist with employment costs and salary packages to attract new doctors to the two Narrogin surgeries.

The Shire have advised that at present there is a chronic shortage of doctors in the region and that the existing doctors have approached local government to assist in overcoming what is considered an urgent problem

The solution proposed by the two Narrogin practices is to engage a professional recruiting firm to place locum doctors in Narrogin, which will be funded by the practices. However, they are seeking financial support for the provision of housing and vehicles, which is a requirement under their employment contract. The estimated cost of housing and transport has been estimated as being \$36,000 for the six month period proposed.

COMMENT - GENERAL

From the informal enquiries made by the Chief Executive Officer, it would appear that the Wandering population uses both the Narrogin and Boddington doctors surgeries in approximately equal numbers.

The Chief Executive Officer has previously received an informal approach from the Shire of Boddington and it was indicated at this time that a similar request may be forthcoming from the Shire of Boddington in due course. To date, no formal request has been received and discussions with their new Chief Executive Officer, Mr Gary Sherry, indicates that no such request is likely to be forthcoming in the near future.

Since the initial correspondence was received, the following organisations have agreed to contribute to the fund;

• Town of Narrogin	\$20,000
• Shire of Narrogin	\$5,000
• Shire of Cuballing	\$5,000
• Shire of Wickepin	\$5,000
• Narrogin Cottage Homes	\$2,500
• Shire of Williams	<u>\$2,500</u>
	\$40,000

In addition to these pledges, the Shire of West Arthur have agreed to contribute funding on the basis that the service they currently receive from the Narrogin doctors is expanded.

It also understood that the Shire of Williams has contributed the \$2,500 on the basis that their population also uses the Boddington practice, a situation not dissimilar to the Shire of Wandering.

In regards to the funds to be collected, the Shire of Narrogin has advised that all funds will be held in the Shire Trust Fund and drawn from as required. Income and expenditure reports will be provided to contributing parties on a regular basis.

At this stage, it is hoped by the Shire of Narrogin that the scheme will only run for six months until such time as permanent doctors can be secured, although it may be possible that the scheme may have to be extended if these permanent doctors are not forthcoming in this six month period.

Any unspent funds will be returned to the contributing parties on a pro rata basis.

STATUTORY IMPLICATIONS

The Local Government Act 1995.

STRATEGIC IMPLICATIONS

The Shire of Wandering is currently preparing a Strategic Plan. Discussions in the preliminary stages of this documents preparation makes no mention of the provision of medical services.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

The availability of medical services is a vitally important issue for any community and shortage of doctors on a statewide basis is a cause for great concern as it is the country area's of the state that will be most affected.

Such a shortage means a greater level of risk in the event of an emergency and gives further reason for residents to depart smaller country area's for the metropolitan area and regional centres.

FINANCIAL IMPLICATIONS

There is no provision in the 2007/08 Municipal Budget for such a contribution although if Council was to contribute a similar sum to the other local authorities, there would be no material impact on the budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council contribute the sum of \$2,500 to assist with the attraction and retention of new doctors to serve at the two Narrogin practices and further that a similar contribution be included in the Draft 2008/09 Municipal Budget.

Simple Majority Required

RESOLUTION 125:2007/08

Moved Cr Price seconded Cr Barge

That Council contribute the sum of \$1,500 to assist with the attraction and retention of new doctors to serve at the two Narrogin practices and further that a similar contribution be included in the Draft 2008/09 Municipal Budget.

Carried 4.2

REASON FOR VARIATION TO RECOMMENDATION

Council decided it was necessary to make provision for equal funding to all three services used by the community of Wandering.

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTORS REPORT**10.5.1 Environmental Health Officers Report – February 2008**

Nil.

10.5.2 Building Inspectors Report – February 2008

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS**11.1 Cr Hardie – Wandering Pingelly Road**

Cr Hardie advised attention is needed near Noombling Norrine Road as it is starting to get a bump.

11.2 Cr Kerr – Ricks Road

Cr Kerr requested the guide post on Ricks Road where the fatal accident occurred be replaced. The Chief Executive Officer advised that the police had requested the site be left as is so they could carry out their investigations however they should be in a position for them to be replaced now.

11.3 Cr Kerr – North Wandering Road

Cr Kerr advised the Blackspot sign on North Wandering Road on edge of the bitumen at the western end has fallen down.

11.4 Cr Price – Suckers York Williams Road

Cr Price requested the suckers on York Williams Road be sprayed, also on the north side of Carrabin Road.

11.5 Cr Price – York Williams Road

Cr Price enquired as to the condition of the gravel sheeting on York Williams Road towards Dryandra end: It is possible this area will need resheeting.

11.6 Cr Barge – Cnr Watts and Cheetaning Roads

Cr Barge suggested now works with the Roller have been completed, an attempt to remove the corrugations on this corner could be made.

11.7 Cr Barge – Stinkweed

Cr Barge requested the Stinkweed in the wandering townsite and surrounds be removed now.

11.8 Cr McNeil – Deans Road

A request has been received from Mr D Warburton to upgrade the current condition of Deans Road, including reformation and removal of crests. Council agreed to inspect this road as part of the annual road inspection and will consider further in the adoption of the 2008/09 Budget.

11.9 Cr McNeil – Wandering Narrogin Road

Cr McNeil expressed concern over the condition of the sealing works carried out recently near Pumphreys Bridge. The Chief Executive Officer advised the second coat was due to be carried out shortly and would request the work to be carried out as soon as possible.

11.10 Cr McNeil – North Bannister Wandering Road

Cr McNeil requested tree pruning to be carried out from Avon Downs to the west.

11.11 Cr Price – Wandering Pingelly Road

Cr Price advised the York Gums on Wandering Pingelly Road need pruning. (Pumphreys side of the old Pedlars block near Hardie's and Pedlars).

11.12 Cr McNeil – Codjatotine School Sign

Cr McNeil advised the School sign at Codjatotine has been removed.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS

14.1 Country Housing Funding

Cr Price requested an update with regard to this project.

14.2 Sewerage Connection

Cr Price requested an update on the possibility of sewerage connection to Wandering. The Chief Executive Officer advised the Water Corporation would not provide this service and they would expect any developers to absorb the costs of installation.

14.3 Fire at the Mission

The Chief Executive Officer advised he was in receipt of a letter from Mike Carter thanking everyone who attended the fire at the Mission.

14.4 Lot 111 – Dunmall Drive Subdivision

The Chief Executive Officer has received notification that the purchaser of Lot 111 has withdrawn from the sale due to financial circumstances. Elders will be requested to relist the property for three months after which it will be open listed.

14.5 Sale of Old Grader Blades:

Cr Price expressed concern over the fairness of access to purchasing old grader blades. It was suggested we stock pile them for auctioning at a later date.

14.6 Letter to Owners at Blackboy Springs Stage 2

The Chief Executive Officer tabled a letter for distribution to owners of property in the Blackboy Springs Stage 2 development.

14.7 Halfway House Development

The Chief Executive Officer tabled an application for Planning Approval received from the owners of Halfway House. The application is for an accommodation village consisting of 11 units and will be formally considered at the next Ordinary Meeting.

14.8 Letter to DEC

Cr Dowsett requested a letter be sent to DEC regarding communication with the Shire when there is an outbreak of fire.

14.9 New Fire Tender

Cr Barge advised they had taken the truck out on a test drive and it ran well. He asked that it be fitted out the same as the old tender with chainsaw etc.

14.10 Progress of Dam

Cr Kerr asked for an update on the progress of the dam. The Chief Executive Officer advised the contractors will recommence in the next few weeks.

15. INFORMATION BULLETIN



COUNCILLORS INFORMATION BULLETIN – FEBRUARY 2008

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 - 1.41. WALGA – LG News 4 February 2008
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 - 1.43. Municipal Waste Advisory Council – December 2007 Information Bulletin
 - 1.44. Municipal Waste Advisory Council – January 2007 Information Bulletin.

2. **Building Surveyor's Report and Environmental Health Officer's Report**
3. **Staff**
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5. **Plant Information Report**
6. **Outwards Correspondence**

1. CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**1.1 Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

In accordance with the Delegated Authority issued by Council to the Chief Executive Officer (Item 5.2.4 20 June 1996 and 9.1.1 15 May 1997), the following Planning Approvals have been issued for the period 1 December 2008 to 31 January 2008.

Nil.

1.2 Planning and Subdivision decisions received from the Western Australian Planning Commission (Property Files)

The following decisions have been received from the Western Australian Planning Commission during December and January. A copy of the correspondence is available on request from the Chief Executive Officer

- Subdivision Application No 125348 Lot 125348 Moramocking Rd.
Deposited Plan approved.

1.3 Shire of Pingelly – Roadwise Speed Trailer (18.1.23)

Correspondence has been received from the Shire of Pingelly advising that the recent funding application by the local Roadwise Committee to purchase a “speed trailer” for use by local authorities.

A Memorandum of Understanding to cover shared costs of license and insurance will be prepared and distributed to the local authorities in the near future.

1.4 Australian Government – 2007 National Awards for Local Government (on Paul Omodei MLA – Prostitution Amendment Bill (3.1.3))

Correspondence has been received from the Dept of Infrastructure, Transport, Regional Development and Local Government advising of entries received for the 2007 National Awards for Local Government. The Award winners will be announce in March 2008.

A copy of this publication is available on request from the Chief Executive officer.

1.5 Dept for Planning and Infrastructure – Automatic Management (Vesting) of Reserves (28.1.1)

A request has been received from the Department seeking Council support to accept automatic vesting of public open space and drainage reserves that are created in the subdivision process.

The Chief executive Officer has responded to this request advising that Council is not prepared to accept the automatic vesting of such newly created reserves. The basis of this response is the potential to create maintenance issues associated with the management responsibility. It was considered appropriate for Council to examine each request to accept the responsibility of these reserves on a case by case basis.

1.6 Dept for Consumer and Employment Protection – Draft Associations Incorporations Act 1987 (18.1.16)

New laws are being developed that will replace the Associations Incorporation Act 1987 and will affect local clubs and associations. The Draft Model Rules have now been released and electronic copies are available at www.docep.wa.gov.agb or a copy is available on request from the Chief Executive Officer.

1.7 **Dept of the Premier and Cabinet – 2007 Premiers awards for Excellence in Public sector Management (3.1.2)**

A copy of the brochure “2007 Premier’s Awards for Excellence in Public Sector Management – Profile of this Year’s Winners” has been received. A questionnaire seeking feedback is attached.

1.8 **Keep Australia Beautiful Council – 2007 Tidy Towns Sustainable Communities Program (18.1.20)**

A letter has been received from the Keep Australia Beautiful Council thanking Council for its contribution to the program and advising they will be trialling some changes for next year.

1.9 **The Hon Ljiljanna Ravlich MLC – Local Government Elections; Highest Number of Voters in History (4.1.6)**

The Hon Ljiljanna Ravlich advises the 2007 Local Government Elections had the highest number of electors and voters on record – a 17.6% increase on electors.

1.10 **The Hon Ljiljanna Ravlich MLC – Rating of Land for Charitable Purposes (23.1.1)**

A circular has been received from Hon Ljiljanna Ravlich advising the current situation regarding rating of land used for charitable purposes should be maintained.

1.11 **Dept of Sport and Recreation – 2008 Trails Grants Program (18.1.16)**

The 2007 Trails Grants Program brochure has been received. Lotterywest has allocated \$750,000 for grants to be used for:

- Trail Construction
- Upgrade of existing Trails
- Trails Promotion and marketing and
- Trail Planning

1.12 **Community Arts Network – Catalyst Funding**

Funding is available through Community Arts Network, WA for creative projects where people have the opportunity to participate, learn together and express their local culture and identity. A free Catalyst workshop will be presented on Monday, 18 February 2008 for anyone wanting to flesh out their project idea, understand the funding process and get tips on writing grant applications. This funding round closes on 10 March 2008.

1.13 **Human Rights and Equal Opportunity Commission – Report on Disability Standards for Transport (18.1.22)**

The draft report on the Review of the Disability Standards for Accessible Public Transport was released on 11 January 2008. The report can be found at www.ddatransportreview.com.au.

1.14 **Dept of Water – Gazettal of Amended Metropolitan Water, Sewerage and Drainage Area (321.1.1)**

A map which outlines the amended Metropolitan Water Supply, Sewerage and Drainage area has been received and is available upon request from the Chief Executive Officer.

1.15 **Monash University – Proposed Research Project: Adaptation for Sustainability in the face of Drought (1.10.1)**

Professor Amrik Sohal of the Monash University advises a joint team from Monash University, La Trobe University and Victoria University are conducting research on the adaptation for sustainability of the Australian Grain Industry supply chain in the face of recurring drought.

1.16 **Dept of Local Government and Regional Development – Receipt of Auditors Report (10.1.6)**

The Department advises it has received a copy of the Auditor's report on the accounts and financial statements.

- 1.17 **Essential Environmental Services – Peri Urban Planning Issues of Relevance to NRM (28.1.)**
The briefing paper has been received and comments are being sought on peri urban planning issues of relevance to NRM in WA. A peri urban area is defined as an outer metropolitan local government, rural local governments that fringe the Perth metropolitan region, regional centres etc. A workshop with key stakeholders is proposed for Thursday, 28th of February 2008. The briefing paper is available from the Chief Executive Officer upon request.
- 1.18 **Dept for Planning and Infrastructure – Changes to the Residential Design Codes (R Codes) (28.1.1)**
Correspondence has been received from the Department of Planning and Infrastructure regarding the changes to the Residential Design Codes. Briefing sessions will be conducted during February and will cover the following:
- The separation of the Codes and Explanatory Guidelines
 - The capacity for updates to be made to the documents
 - Expansion of Local Governments' scope to introduce local planning policies
 - Clarification of the method of calculating battle axe lots
 - Use of the cone of vision method for determining privacy requirements
 - Clarification of the aged or dependent persons bonus density provisions, and
 - Clearer definitions, figures and tables
- 1.19 **Peel Development Commission – Draft Communications Strategy Boddington (7.1.1)**
Both the draft key targets and the draft Communications Strategy have been received via email. The aim is to develop a communications strategy that may enable the town and Shire's business and residential community, better understand and cope with the changes taking place in their work and social environments, and for the major mining operations and their employees and contractors, to better understand the needs, wishes and interest of local residents, community organisations and businesses.
- 1.20 **LGMA – Annual State Conference (18.1.7)**
Correspondence has been received confirming the Annual State Conference will be held at the Esplanade Hotel in Fremantle from Wednesday the 14th to Friday the 16th of March 2008. The theme for this year's conference is Positioning Local Government: Sailing the Four P's.
- 1.21 **Minister for Local Government – 2008 Youth Awards (18.1.14)**
The WA Youth Awards recognise and reward outstanding young Western Australians and youth organisations for their achievements and activities within their local, national and global communities. Nominations are now open and forms can be obtained by contacting the Chief Executive Officer.
- 1.22 **Dept of Local Government and Regional Development – 2008 Grants Directory (18.1.7)**
Advice has been received that the 2008 Grants Directory is now available at <http://grantsdirectory.dlgrd.wa.gov.au/>.
- 1.23 **Hotham Catchment Landcare – Minutes of November 2007 Meeting (1.10.3)**
Minutes of the November 2007 Meeting have been received from the Hotham Catchment Landcare. Cr McNeil has previously reported on his attendance at this Meeting.

A copy of the Minutes are available on request from the Chief Executive Officer.

1.24 **Boddington Gold Mine Infrastructure Project – Minutes of 23 January 2008 Meeting (18.1.35.1)**

Minutes of the 23 January 2008 have been received from the Boddington Gold Mine Infrastructure Project.

A copy if the Minutes are available on request from the Chief Executive Officer.

1.25 **ICLEI Water Campaign – Catchment Module Pilot Project (1.10.3)**

Correspondence has been received from the ICLEI campaign advising that a Catchment Module Pilot Project is to be released in the near future, with the Peel Region being selected to participate in this program.

As part of this pilot, Council will be given the opportunity to;

- Explore opportunities to work regionally with other councils in the catchment.
- Receive direct and tailored access to expertise on water management, and
- Network with other councils working on similar issues.

A workshop regarding the pilot project is to be held on 12 March 2008.

1.26 **Hotham Way – 13 November 2007 Project Meeting Minutes (18.1.30)**

The Minutes for the Hotham Way Project Meeting held on 13th of November 2007 have been received, a copy of which is available on request from the Chief Executive Officer.

1.27 **Wandering Primary School – Newsletter 8 February 2008 (8.1.1)**

Topics included are:

- New Staff 2008
- Assembly arrangements.
- Swimming lessons.

1.28 **Mcleods Planning Law Update – Do Minor Structures Require Planning approval (28.1.1)**

The latest in the series of law updates prepared by Mcleods has been received, which covers the issue of whether minor structures require planning approval from a local authority.

In summary, it depends on the individual circumstances of each application, with staff required to make an assessment of likely planning issues before making a decision on whether town planning approval is required.

1.29 **Mcleods Planning Law Update – Retrospective Effects of State Administrative Tribunal decisions (28.1.1)**

The latest in the series of law updates prepared by Mcleods has been received, which covers the issue of retrospective effects of State Administrative Tribunal decisions.

1.30 **WALGA – Complete Guide to the Local Government Act 1995 (18.1.14)**

A CD ROM entitled Councillors Manual 2007 – The Complete Guide to the Local Government Act 1995 has been received and is available on request from the Chief Executive Officer.

1.31 **WALGA – Systemic Sustainability Study (1.1.21)**

Correspondence has been received advising of the intended launch of the 10 Year Plan in February 2008.

1.32 **WALGA – Long Term Accommodation Strategy (18.1.3)**

Correspondence has been received from WALGA regarding the proposed new accommodation. A fact sheet has been received outlining the identified options. A copy is available upon request.

- 1.33 **WALGA – State Council Agenda (18.1.3)**
The February 20087 State Council Agenda has been received.
- 1.34 **WALGA – December 2007 Economic Briefing (18.1.3)**
Topics included are:
- Employee Costs
 - Operating Income
 - Outlook for 2008
- 1.35 **WALGA – Energy Procurement Project (18.1.3)**
WALGA is investigating bulk purchasing for the supply of power to local governments.
- 1.36 **WALGA – InfoPages December 2007 to February 2008 (Various)**
Information Notes received from WALGA since the last Council Agenda are summarised below for the information of Elected Members.
- Bilateral Agreement on Indigenous affairs.
Training and Development Calendar January to March 2008.
Auslink and Strategic Regional funding.
Policy Statement on Standards for Recycled Organics Applied to Land.
Emergency Management in Remote Indigenous Communities.
Emergency Management Service Proposal.
Proposed Amendments to Main Roads Act 1930; Response to Local Government Concerns.
Roads 2025 Regional Development Strategy.
Changes to Working with Children Checks Phasing In.
Associations Incorporation Bill – Rules of Association.
Recruitment of Professionals from Overseas.
Interference in Disciplinary Process Justified Dismissal.
Review of Westplan road crash.
Audit of Local Government fire hydrants.
2008 Blessing of the Roads.
Emergency Management learning Guide for Local Government.
WAPC Development Control Policy 3.4 – Subdivision of Rural Land.
Revenue Raising Capacity of Local Government.
Unfunded Auslink Strategic Regional Applications.
Summary of current Committee vacancies.
- 1.37 **W.A.L.G.A. – LG News 14 December 2007 (18.1.3)**
Topics include:
- Sporting association – Draft Model rules.
 - Local Activity Grants.
 - Disability and Access Inclusion Plan Grants.
 - Elected Member Development program
- 1.38 **W.A.L.G.A. – LG News 14 January 2008 (18.1.3)**
Topics include:
- Breakfast with the CCC Commissioner.
 - Asset and Expenditure report for 2006/07.
 - Local government Alcohol Management package.
 - Roads Forum 2008

1.39 **W.A.L.G.A. – LG News 21 January 2008 (18.1.3)**

Topics include:

- SSS Draft Report release - 28 February 2008.
- Extension of Zero waste Plan development deadline.
- LG Road Safety Awards.
- Social Housing.

1.40 **W.A.L.G.A. – LG News 28 January 2008 (18.1.3)**

Topics include:

- Energy Procurement project.
- Used Oil and State Infrastructure Projects.
- 2008 Local Government Convention – Accommodation
- Workplace Solutions visit to UK.
- LG Best Practice Grants Conference.

1.41 **W.A.L.G.A. – LG News 4 February 2008 (18.1.3)**

Topics include:

- Management of Mature Tress on urban land.
- Blessing of the Roads.
- Catalyst Community Arts Funding.
- WA Youth Awards 2008.
- National Emergency Volunteer Support Fund.

1.42 **W.A.L.G.A. – LG News 11 February 2008 (18.1.3)**

Topics include:

- Draft Public Health Bill.
- Asset and Expenditure Report 2006/07.
- SSS Draft Report release - 28 February 2008.
- Breakfast with CCC Commissioner.

1.43 **Municipal Waste Advisory Council – December 2007 Information Bulletin (18.1.3)**

The monthly Information Bulletin from the Municipal Waste Advisory Council has been received which details recent activities and issues that have been brought before the Council.

1.44 **Municipal Waste Advisory Council – January 2008 Information Bulletin (18.1.3)**

The monthly Information Bulletin from the Municipal Waste Advisory Council has been received which details recent activities and issues that have been brought before the Council.

2. **ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

Environmental Health Officer/ Building Surveyor's Activity Report 9th November 2007 to 13th December 2008.

Health Matters

Septic Tank inspections have been carried out as follows;

- Lot 105 Dunmall Dve
- Lot 106 Dunmall Dve
- Lot 121 Dunmall Dve
- Lot 50 O'Connell Rd

Food Premises Inspections

The following inspections were undertaken during the reporting period;

- Half Way Roadhouse & Tavern
- Wandering Tavern

A meeting was held onsite with owners of the Halfway Roadhouse and Tavern. The original tenants departed the business at Christmas time and the owners have now decided to instigate substantial changes to the kitchen area and are to be submitting a development application for tourist accommodation at the rear of the existing premises.

Building Inspections

2.2 **Building Approvals**

Building Permits have been issued as follows:

DATE	LICENSE	OWNER	ADDRESS	TYPE	VALUE
15.11.07	12	I & J Darker	Lot 7 Ferguson Way	Shed	\$40,824
15.11.07	14	Battistessa	Lot 8 Blackboy Gully Rd	Dwelling	\$166,105
15.11.07	15	M May	Lot 7 Young St	Dwelling	\$190,000
22.11.07	16	P Anthony	Lot 50 O'Connell Rd	Shed	\$12,000
29.11.07	17	P Anthony	Lot 50 O'Connell Rd	Dwelling	\$120,000
29.11.07	18	D Blacker	Lot 18 Mellows Rd	Dwelling	\$211,976
29.11.07	19	Avonville Pty Ltd	Lot 23 O'Connell Rd	Dwelling	\$266,807
13.12.07	20	Jacro Too Pty Ltd	Lot 6 Dunmall Dve	Dwelling	\$100,000

Meetings with Electors

The Chief Executive Officer and Environmental Health Officer/Building Surveyor recently met with the proprietors of the North Bannister Roadhouse and discussed changes to the existing rubbish tip lease. This was mainly brought about by increased leasing charges levied against the Shire that will need to be passed on to the roadhouse proprietors. I am pleased to say a satisfactory agreement was reached.

Old Second-hand house/ Gnowing Street

Councillors will be pleased to notice that the owner, Mr Shannon Crake has now managed to have the old house rejoined and restumped and is intending to proceed with the remainder of the work as soon as possible. Mr Crake has been doing all he can to overcome his original problems and appears to have been let down by the original house transporter.

General Enquiries

There have been numerous phone calls to the Environmental Health Officer/Building Surveyor during the period and many of them seem to have occurred during the Officer's Pingelly time or after hours. Most of the enquiries tend to relate to proposed building development in the Blackboy Springs and Wandering Heights subdivisions and there is little doubt that early next year should be even busier. Building envelopes have caused new owners quite a lot of concern and many have asked to relocate their envelopes for very good reasons.

Quite a lot of owners and builders have been travelling down from Perth on Thursday now that they are aware that the Environmental Health Officer/Building Surveyor is available on that day. It is extremely useful to be able to iron out building and health problems up front and the EHO/BS has been encouraging such meetings.

3. **STAFF**3.1 **Leave and Overtime Report – December/January 2007/08.**

Leave taken for months of December and January is as follows:

LEAVE TYPE	HOURS
Annual Leave	680.30 hours
Sick Leave	34.20 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil
Leave Without Pay	Nil hours
Overtime	91.5 hours

4. **WORKS REPORT** – 12 December 2007 to 12 February 20084.2 **Construction**

North Wandering Rd (Job # E157401) has progressed and is due to have the prime coat applied.

4.3 **Maintenance**

Spraying has been limited to the town area, Noombling Corner (Afghan Thistle) and North Bannister Wandering Rd (Afghan Thistle) this month due to the construction program. Guide posts have been straightened replaced and re erected on several roads including Wandering Pingelly Rd, Bannister Rd, Fourteen Mile Brook Rd, Codjatotine Mooterdine Rd, Carribin Rd and Codjatotine Mooterdine Rd. Branches and debris have been removed from various roads, and an outbreak of Cotton Bush has been removed on Bannister Rd.

Maintenance carried out on machinery and plant this month included;

G2, Caterpillar 120H Grader, repair to muffler and tailpipe, 9750hr service.

G1, Caterpillar 12H Grader, 5000hr service.

WD6, Mitsubishi Canter Crewcab, 105,000km service.

U1, Hilux 4x4 Ute, 150,000km service.

T1, Isuzu FVZ1400 Truck, 10,000km/ 6 month service, replacement 24/12 voltage reducer fitted.

Bitumen patching

Wandering Pingelly Rd, Fourteen Mile Brook Rd, Town Streets, Bannister Rd and North Bannister Wandering Rd have had patches put in place.

Maintenance Grade

Dragging has continued this month with the following roads maintained, Bannister Rd, York Williams Rd, Ricks Rd, Noombling Norrine Rd, North Wandering Rd, Grahams Rd, Hardie Rd, Fourteen Mile Brook Rd, Reid Rd, Morramocking Rd, Pennington Rd, Codjatotine Hastings Rd, Codjatotine Mooterdine Rd, George Rd, Potts Rd, Dwarda East Rd and Herdigan Rd

Signs

Signage has been erected in conjunction with the North Wandering Blackspot construction job.

Depot

OHS compliance audit has been carried out.

Town

Maintenance has been ongoing with mowing, branch removal, reseeding and fertilising of lawns being carried out. The town oval has been mowed and African Lovegrass has been sprayed in conjunction with tidy of Community Centre prior to Australia Day celebrations. Several of the door vents at the Community Centre have been replaced following some vandalism at the Centre. Crossovers have been installed to blocks.

Next Jobs

Box culvert installation. North Bannister Wandering Rd Construction. Seal works. Maintenance dragging.

4.4 **Private Works**

Shed pads have been leveled, one block has been slashed and 19 loads of sand have been delivered.

4.5 **Fuel Quotes (11.1.1)**

One order was placed as per Council Item 7.1.5 (17 September 1992) as follows;

8th January 2008**Diesel**

Cooper and Dysart Pty Ltd	\$143.4700
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$144.5000

An order for 4500 litres was issued to Cooper and Dysart Pty Ltd.

31st January 2008**Diesel**

Cooper and Dysart Pty Ltd	\$1.3722
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	did not quote

An order for 4500 litres was issued to Fuel Distributors Pty Ltd.

4.6 **Traffic Counts**

No traffic counts have been conducted this month due to equipment issues.

4.7 **Roadwork's Requests Received**

Nil

4.8 **Councillors Roadwork's Requests from Previous Meeting/s****Cr Hardie – Watts Street Corrugations**

Cr Hardie advised corrugations at the Watts/Cheetaning St intersection were bad. Cr Barge was also concerned about Watts Street corrugations. It was suggested that the use of the Vibrating Roller in the interim may help. This matter was discussed and it was agreed to refer it for discussion during the preparation of the 2008/09 Budget.

Cr Kerr – Road Count Kubbine Road

Cr Kerr expressed concern over accuracy of the road count. Private investigates have revealed slow moving vehicles do not appear to activate the counter. The Chief Executive Officer was requested to investigate the matter further.

Cr Price – Stevens Road

Cr Price commented on the excellent condition of Stevens Road.

Cr Barge – Stinkweed

Cr Barge requested consideration be given to a spraying program to eradicate Stinkweed.

Cr McNeil – North Bannister/Wandering Road

Cr McNeil questioned the preparation of roads before sealing, the moisture problems and the need to make sure compaction was correct to prevent corrugations from developing. He also queried whether bitumen was being delivered too thick.

Cr Dowsett – Guide Posts Wandering-Pingelly Road

Cr Dowsett advised that the guide posts that were recently knocked down in a motor vehicle accident had not yet been replaced and requested Council staff to attend to this matter.

Cr Dowsett - Guide Posts Moramocking Road

Cr Dowsett advised that the guide posts that there were guide posts that need replacing on Moramocking Road.

Some concern was expressed by Councillors about the large amount of guide posts that had been knocked down by the Shire graders and requested greater care and attention to minimise this damage and further that such damage be noted and repaired as soon as possible.

5. **PLANT REPORT**

- 5.1 **Caterpillar 12H 3306 6NC25698 Grader** – WD.483 – G1 – 5,084hrs (137 hrs for month)
- 5.2 **Caterpillar 120H Grader (Serial No 2AN0039)** – WD.300 – G2 – 9,818hrs (162 hrs for month)
- 5.3 **Isuzu FVZ1400 Tandem Axle Truck** – WD.458 – T1 – 14,516km (4,021kms for month)
- 5.4 **Isuzu FVZ1400 Tandem Axle Truck** – WD.355 – T2 – 130,891km (2,696kms for month)
- 5.5 **Mitsubishi FE649EWSRFAA Crew Cab Truck** – WD.6 – 105,693km (2,556kms for month)
- 5.6 **Caterpillar 924G Loader** – WD.118 – L1 – 245hrs (96hrs for month)
- 5.7 **John Deere 6510 Tractor** – WD.229 – TC1 – 3,110hrs (27 hrs for month)
- 5.8 **Multipac VP200 SP Roller (Serial No 1447)** – WD.182 – RL2 – 7,359hrs (28hrs for month)
- 5.9 **Caterpillar CS-563E Roller (Serial No ASA00505)** – WD.219 – RL4 – 535hrs (24hrs for month)
- 5.10 **Statesman Sedan** – 0.WD – 31, 768kms (4388 kms for two months)
- 5.11 **Toyota Hilux 3.0D LN167R 4 x 4 Utility** – WD.487 – 152,284kms (4,456kms for month)
- 5.12 **Isuzu FSS Wandering Town 2.4B Fire Truck** – 1CPF913 – 1278 km (1kms for month)
- 5.13 **Isuzu FSS500 Fire Truck (VIN J202129)** – WD.475- 81,291km (28kms for month)
- 5.14 **Hustler Mini Z Zero Turn Mower (Serial No 7070336)** - 8 hrs (8 hrs for month)
- 5.15 **Davleco Vib Steel Drum Drawn Roller/Lister HR3** – WD.598 – RL3 – 105 hrs (0 hrs for month)

Other

Moore Multi Tyred Drawn Roller - RL1

Stihl 009AV, 034AV @ 039AV Chainsaws, Whipper Snipper

Sewell B200 Road Broom

Drag

6. **OUTWARD CORRESPONDENCE**

Date	Addressee	Subject
13/12/2007	Allonville Pty Ltd	Receipt for Septic Tank
13/12/2007	Millford Homes	Building Licence
14/12/2007	Boddington Hardware & Newsagency	Credit application
14/12/2007	M & H Long	Invoice 2084
14/12/2007	Mark Donoghue	Planning Documents
14/12/2007	Peter Hass	Planning Documents
17/12/2007	Westpac Bank	Bank Cheques
17/12/2007	D & J Claydon	Application to construct sewerage

7		
17/12/2007	Michelle May	Application to construct sewerage
17/12/2007	J E Brown	Invoice reminder
17/12/2007	Mr R Williamson Anglo Estates Pty Ltd	Stage 2
19/12/2007	Nidanjabi Pty Ltd	Contract of Sale
19/12/2007	Combined Property Settlements	Contract of Sale
19/12/2007	Brooks & Marsh	Contract of Sale
19/12/2007	McMullen Nolan	Clearance of conditions 125348
19/12/2007	Anglo Estates	Clearance of conditions 125348
19/12/2007	Mr M Gilovitz WA Planning Commission	Clearance of conditions 125348
21/12/2007	Mr R Cook	Reimbursement of cheque
21/12/2007	Ossie Symonds	Building application
21/12/2007	GE Capital Finance Australia	Chq 012206
21/12/2007	Westpac Bank	Bank Cheques
21/12/2007	Paul Hemmings	Contract of services
21/12/2007	Westpac Bank	Bank Cheques
2/01/2008	Mrs M Whitely	2008 Australia Day Breakfast
2/01/2008	Regional Manager State Land Services	Lots 60 61 300
2/01/2008	WALGA	Elected members D White
2/01/2008	L Withers Manager-Applied Env H	Appointment Health Officer
2/01/2008	Phil Chapman DPI	Lots 60 61 300
2/01/2008	Combined Property Settlements	Lots 60 61 300
3/01/2008	Combined Property Settlements	Transfer of land 60 61 300
3/01/2008	Paul Hemmings	Deposited Plan 56096
3/01/2008	Barry-Reeves	Refund of Bond
3/01/2008	Regional Manager Department of Land Information	Lots 49 57 Saw Mill
7/01/2008	Westpac Bank	Bank Cheques
8/01/2008	DPI	Contract Licensing
8/01/2008	Office of Crime Prevention	
8/01/2008	T Whittaker	BGM Social Infrastructure
8/01/2008	Mr S Cummins	BGM Social Infrastructure
8/01/2008	Mr G Robertson	BGM Social Infrastructure
10/01/2008	Mr M Gilovitz WA Planning Commission	Application 136501 136653 136624
10/01/2008	ESDC ABS	Stats
10/01/2008	David Carstairs	Works Supervisor
10/01/2008	Allonville Pty Ltd	Application for planning approval
11/01/2008	Westpac Bank	Bank Cheques
11/01/2008	LR Archibald & Co Pty Ltd	Statement

16/01/2008	DR Turton	Interim Rates
16/01/2008	Donna Martin	Interim Rates
18/01/2008	Jamusan Enterprises	Statement
18/01/2008	Jamuson Enterprises	Builders Copy
18/01/2008	Messers Cooke Macwilliam	Interim Rates
18/01/2008	Young GH Stewart SW	Interim Rates
18/01/2008	AA Hemery DE Cole	Interim Rates
18/01/2008	Messers Hemery & Cole	Interim Rates
18/01/2008	John R Price	Interim Rates
21/01/2008	Liz Bushby	Corporate Documents
22/01/2008	P Hass	Kerbside Recycling
22/01/2008	Peter Bradbrook	Waste Disposal
24/01/2008	Combined Property Settlements	Sale of Lot Wandering
31/01/2008	Mr R Madrugo	App for sewerage
31/01/2008	Mr & Mrs D Lockwood	Relocation of Building Envelope-Lot 47 blackboy Springs
4/02/2008	Telstra	Public Liability
6/01/2008	Judith McDougall	Tender 02-0708 Design Services
6/01/2008	Alexander Planning Consultants	Tender 02-0708 Design Services
6/01/2008	Workplace Authority	AWA Agreements
6/01/2008	Jem Truck sales	Tender 02/0607
6/01/2008	Raytone Motors	Tender 01/0708
6/01/2008	A&P Reid Contracting	Tender 01/0708
6/01/2008	WA Hino Sales & Service	Tender 01/0708
6/01/2008	Boddington Earthmoving	Tender 01/0708
6/01/2008	Mr M Gilovitz WA Planning Commission	App 133967
6/02/2008	Anglo Estates	App 133967
6/02/2008	C & J Ferguson	School Bus sign
7/02/2008	Grant Hansen	App for retention of ESL
7/02/2008	Mr B Peyton	Budget

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 5:45pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 20th March 2008.

CR B E DOWSETT, Chairman