



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 20th March 2008.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President Cr Bruce Dowsett declared the meeting open at 11.10am

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Cr. D F White	North Ward
Mr. GL Bird	Chief Executive Officer

Apologies

Ms. R Hawkins	Deputy Chief Executive Officer
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It should be noted that Cr McNeil was in attendance and that the application for the leave of absence for this meeting, approved by resolution of Council at the 21 February 2008 Ordinary Meeting was not required.

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 21st February 2008 Ordinary Meeting of Council.

Minutes from the Ordinary Meeting of 21st of February 2008 have been circulated to Elected Members with the Agenda.

Scenic Wandering

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 21st of February 2008 be confirmed.

Simple Majority Required

RESOLUTION 126:2007/08

Moved Cr Hardie seconded Cr Price

That the Minutes of the Ordinary Council Meeting held on the 21st of February 2008 be confirmed.

Carried 7:0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS & PRESENTATIONS**9.1 Attendance of representatives of Hotham Catchment Landcare**

Mr Ian Turton and Ms Darralyn Ebsary representing the Hotham Catchment Landcare attended the meeting at 11:30am and gave a brief overview on current activities, future projects and funding arrangements as follows:

- Darralyn Ebsary will resign effective from 30 June 2008 but will be available to provide assistance. Advertising for a replacement will commence shortly.
- Funding arrangements continue to create uncertainty with carry over funds often used to fund interim arrangements.
- 2008 Activities
- Increase in “lifestyle” properties.
- There are currently 36 Envirofund Projects with a total funding allocation of \$354,161. Applicant contributions total \$404,252 giving an overall project cost of \$758,413.
- Dryandra Tutanning Project a designated officer has been appointed to undertake this role, which is grant funded position.
- World Environment Day – tree planting projects with community groups
- Workshop and Field Days
- Ongoing distribution of Newsletter to residents of all participating Shires
- Ian Turton has advised he will resign as Chairman in December 2008 and took the opportunity to thank Darralyn Ebsary for her dedicated work. The Shire of Wandering also formally acknowledge Darralyn’s contribution to the community.

Mr Ian Turton and Ms Darralyn Ebsary departed the meeting at 12:30pm.

10. REPORTS**10.1 DELEGATE’S REPORT****10.1.1 Attendance of the Deputy Shire President and Chief Executive Officer at a Hotham Sub Group Regional Road Group Meeting held at the Shire of Pingelly Council Chamber on 27th of February 2008.**

The Deputy Shire President and Chief Executive Officer attended the semi annual Hotham Sub Group Regional Road Group Meeting held at the Shire of Pingelly Council Chamber on 27th of February 2008. The following issues were discussed at this meeting;

- Cr Jim Alexander, Shire of Beverley, was elected as a Deputy Member of the Sub Group, representing the interests of the Sub Group at the full Regional Road Group Meeting in the absence of Cr Eyres and Cr Dowsett.

- Request from the Roadside Conservation Council for costs associated with obtaining a clearing permit, revegetation works etc be included in the road project grants allocated through the Regional Road Group process.
- The proposed new Multi Criteria Assessment (MCA) funding process for the distribution of road group funds. A workshop was held which provided a practical example of how the new scoring system will operate and was recommended by the Hotham Sub Group for adoption at the next Wheatbelt South Regional Road Group Meeting.
- Next Meeting of the Sub Group will be held in August or September 2008.

10.1.2 Attendance of Cr White and the Chief Executive Officer at a meeting of the Boddington Gold Mine Working Group with Mr Rob Giles and Mr Steve Potter, representing the Minister for Planning and Infrastructure, the Hon Alannah MacTiernan, on Friday 7th of March 2008.

Cr White and the Chief Executive Officer attended a meeting of representatives of the Boddington Gold Mine Working Group with Mr Rob Giles and Mr Steve Potter representing the Hon Alannah MacTiernan, to discuss transport and land development issues.

Many of the issues discussed at this Meeting were not of relevance to the Shire of Wandering, although the upgrade of Bannister Rd and the Crossman Rd intersection on the Albany Highway were discussed with the Minister's representatives. It would appear from the Meeting that there is little likelihood of additional funding being allocated to Main Roads WA to upgrade the major transport and traffic routes to and from the mine.

10.1.3 Attendance of Cr Hardie at the monthly meeting of the Dryandra Country Visitors Centre.

CR Hardie reported on her attendance at the monthly Meeting of the Dryandra Country Visitor's Centre and reported on the following issues that were discussed;

- The current Manager, Mrs Sue Lee, is on sick leave and will not be renewing her employment contract when it expires at the end of March 2008.
- The vacancy created by Mrs Lee's departure will be advertised at the end of March.
- The DCVC has offered to sell the new Shire of Wandering Green Recycling Bags.
- Advertising is available in a new tourist directory which features the south west of Western Australia.

10.1.4 Attendance of the Shire President and the Chief Executive Officer at a workshop to discuss local governments' obligations under the new Emergency Management Legislation, held at the Shire of Pingelly Recreation Pavilion on Tuesday, 18th of March 2008.

The Officer in Charge of the Pingelly Police Station, Sergeant Mick Williams, organised for the WA Police to conduct a workshop to inform Local Government and other key stakeholders of their new responsibilities under recently introduced Emergency Management legislation.

The workshop outlined the transfer of responsibilities from police to Local Government, a situation that the Pingelly Wandering Local Emergency Management Committee were already aware of. Fortunately, this group is still being supported by the Sergeant Williams and is making satisfactory progress in complying with this legislation.

10.1.5 Attendance of the Shire President and the Chief Executive Officer at the bi-monthly meeting of the Dryandra Voluntary Regional Organisation of Councils (DVROC), held at the Town of Narrogin on Tuesday, 18th of March 2008.

The Shire president and Chief Executive Officer attended the bi-monthly meeting of the Dryandra Voluntary Organisation of Council's (DVROC), held at the Town on Narrogin on Tuesday 18 March 2008. The items discussed at this Meeting are summarised as follows;

- Presentation from Main Roads WA regarding possible changes to the Term Network maintenance arrangements and the possibility for individual local authorities, or groupings thereof, to undertake these works. This matter is to be further discussed at the next meeting of the DVROC to be held at the Shire of Cuballing on a date to be determined.
- Brief discussion regarding the recently released WALGA Draft Systemic Sustainability Study, with it being agreed to discuss this matter at greater length at the next DBVROC meeting.

10.2 COMMITTEE REPORTS

Nil.

RESOLUTION 127:2007/08

Moved Cr Hardie seconded Cr Kerr

That the meeting adjourn for lunch at 12:40pm.

Carried 7:0

The meeting resumed at 2:20pm with all those in attendance prior to the adjournment present.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT**10.3.1 Chief Executive Officer Performance Appraisal**

FILE REFERENCE: 1.2.1.8 (Personnel File)
DATE OF REPORT: 10 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

THE CHIEF EXECUTIVE OFFICER HAS DECLARED A FINANCIAL INTEREST IN THIS ITEM, THAT BEING THE RECIPIENT OF A FINANCIAL BENEFIT UNDER THE EMPLOYMENT CONTRACT, SUBJECT TO SATISFACTORY PERFORMANCE WHICH IS DETERMINED THROUGH THE PERFORMANCE APPRAISAL PROCESS.

Section 5.38 of the Local Government Act 1995 requires the performance of all employees, including the Chief Executive Officer, to be reviewed on an annual basis.

Further the Contract of Employment between the Shire of Wandering and the current Chief Executive Officer (Clause 7.1) requires an annual appraisal or on a more frequent basis if the Council or the Chief Executive Officer perceives a need for such. The Contract requires the Chief Executive Officer to prepare and submit to Council an assessment of his own performance prior to the assessment by Council.

This matter was discussed at the 21st of February 2008 Ordinary Meeting of Council where the following Resolution was recorded;

“RESOLUTION 110:2007/08

Moved Cr Kerr seconded Cr Barge

That Council;

- 1. Undertake an in-house appraisal of the Chief Executive Officer's performance at 10.00am on Thursday 20th of March 2008, prior to the commencement of the March 2008 Ordinary Meeting of Council.*
- 2. Instruct the Chief Executive Officer to prepare an assessment of his performance against the Key Result Area's specified in the Contract, to be distributed no later than two weeks prior to the nominated date for the appraisal.*

Carried 6:0”

This Contract requires the appraisal to be assessed against the following Key Result Area's (KRA);

KRA 1: Leadership

- 1.1 The CEO leads by example
- 1.2 High standards of ethical behaviours are displayed
- 1.3 Competent subordinates are employed and developed
- 1.4 The creative ideas of employees are encouraged and developed

KRA 2: Working with Council

- 2.1 The CEO contributes constructively to the Council meeting process
- 2.2 The decisions of Council are implemented in accordance with Council directions
- 2.3 Councillors have an appropriate level of access to the CEO
- 2.4 The concerns of Councillors effectively and professionally managed
- 2.5 Council is provided with appropriate information and advice on relevant statutory requirements

KRA 3: Working with External Groups

- 3.1 The organization reflects a customer service oriented modus operandi

- 3.2 The community is provided with relevant and timely information and access regarding Council policies, procedures and decisions.
- 3.3 Effective working relationships with the media exist.
- 3.4 Effective working relationships with State and Federal Government agencies exist.
- 3.5 Effective working relationships with the public exist.

KRA 4: Financial Management

- 4.1 The Shire's annual budget is prepared, issued and monitored in accordance with Council needs and statutory requirements
- 4.2 Longer term financial forecasting occurs and assists with Council's planning processes.

KRA 5: Organisation Management

- 5.1 Organisational arrangements are in place so as to ensure the Council programmes and statutory requirements are achieved.
- 5.2 The Shire's strategic plan is effectively communicated and implemented by the organization.
- 5.3 Senior managers are appropriately delegated and empowered to achieve their functional objectives to the satisfaction of their customers.
- 5.4 Corporate planning allows the achievement of operational objectives.

KRA 6: Undertake and Complete Significant Projects

- 5.5 Residential and industrial sub-division projects.
- 5.6 Ongoing Road building and maintenance.

In accordance with the provisions of the Employment Contract, the Chief Executive Officer has provided a response to the above criteria for the consideration of all Councillors.

COMMENT – GENERAL

Further to the Performance Appraisal process, the Chief Executive Officer will enter into the final year of his three year employment contract on 1st of May 2008. It is a requirement of the contract that discussions be commenced for any further contract within twelve months of the expiry of the Contract, with such discussions to be concluded within nine months of the expiry of the Contract. There is no compulsion on either party to enter into a new contractual arrangement.

No action is required regarding any further contract at this Meeting, however, will need to be discussed at the end of the performance appraisal process.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.38
Employment Contract – Chief Executive Officer

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation was required in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The Chief Executive Officer's annual salary is a significant expense in the context of the Shire of Wandering Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION**That Council;**

1. Discuss the outcomes of the Performance Appraisal, conducted prior to the commencement of the March 2008 Ordinary meeting, with the Chief Executive Officer, and
2. Agree to enter into a new five year employment contract with the Chief Executive Officer, subject to salary negotiations, which are to be finalised no later than six months prior to the expiry of the existing contract, in accordance with the provisions of the existing Contract of Employment.

Simple Majority Required**RESOLUTION 128:2007/08*****Moved Cr Hardie seconded Cr McNeil******That Council;***

1. *Discuss the outcomes of the Performance Appraisal, conducted prior to the commencement of the March 2008 Ordinary meeting, with the Chief Executive Officer, and*
2. *Agree to enter into a new three year employment contract with the Chief Executive Officer, subject to salary negotiations, which are to be finalised no later than six months prior to the expiry of the existing contract, in accordance with the provisions of the existing Contract of Employment.*

Carried 7:0**REASON FOR VARIATION TO RECOMMENDATION**

Council was of the view that a five year contract was disadvantageous to the Council in that it is very difficult to remove the Chief Executive Officer under the terms and conditions of the employment contract and that a three year term was a preferable arrangement. The Chief Executive Officer advised he understood these reasons and had no objections to a three year term.

10.3.2 Shire of Wandering Townsite Entry Statements.

FILE REFERENCE:	20.1.5 (Townsite Entry Statements)
DATE OF REPORT:	12 March 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

There have been several discussions at a Council level in regards to the construction of Entry Statements to the town of Wandering. These discussions have yet to provide any consensus as to the preferred design of the Entry Statements, with several options being favoured by individual Councillors.

This matter was last discussed formally at the February 2008 Meeting of Council, in conjunction with an item regarding the development of the Town Park, whereby it was subsequently agreed to examine low cost alternatives for the Entry Statements and focus the major activity in the Town Park, to encourage visitors to stop and use the facilities available.

In accordance with this agreement, the matter of Entry Statements is referred to Council for further discussion.

COMMENT – GENERAL

It is the view of staff that there is the potential to create two separate projects out of the various proposals for townsite entry statements. It is suggested that a cost effective signage option could be used as an entry statement for the Wandering townsite and that some of the suggestions received would make an ideal feature for the Town Park.

The benefits of this would be that maximum value could be derived from this investment by giving passing motorists a reason to stop at the Town Park and enjoy the facilities on offer. If this investment was put into an entry statement it would most likely result in these motorists admiring the attraction without stopping and continuing on their journey.

As such staff have separated these issues and focussed on the Entry Statements for the purpose of this report.

Preliminary quotations have been obtained from potential suppliers who indicate that for approximately \$3,000.00 a high quality sign could be purchased. From previous discussions, it is hoped that Council will be able to source timber locally for the signage and that it would be installed by community volunteers and/or Council staff.

The location of any Entry Statement has been the subject of much debate also and it is recommended that they could be installed adjacent to the Wandering Cemetery and in the drainage reserve to be ceded to Council as part of the Turton Rd residential subdivision.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

The final design should reflect the image that Council wishes to portray to the local community and visitors to the Shire.

PUBLIC CONSULTATION

There has been consultation with the local community previously although no consensus agreement has been reached, with many differing views on how best to “signpost” our town.

SOCIAL IMPLICATIONS

This could become a community project that would provide an opportunity to bring new and old residents together and enhance pride in the local community.

FINANCIAL IMPLICATIONS

No costs have been included in the 2007/08 Municipal Budget for either the design or construction of townsite entry statements.

Assuming Council chooses to proceed with a lower cost alternative such as a relatively simple sign, it is proposed that the costs be included in the Draft 2008/09 Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Allocate the sum of \$10,000 in the 2008/09 Draft Municipal Budget for the provision of two Entry Statements to the Wandering townsite.**
- 2. That further sums be added in subsequent budgets to progressively install similar signage on the major transport routes within the Shire.**

Simple Majority Required

RESOLUTION 129:2007/08

Moved Cr White seconded Cr Barge

That Council;

- 1. Allocate the sum of \$10,000 in the 2008/09 Draft Municipal Budget for the provision of two Entry Statements to the Wandering townsite.***
- 2. That further sums be added in subsequent budgets to progressively install similar signage on the major transport routes within the Shire.***

Carried 7:0

10.3.3 Shire of Wandering 2007 Compliance Audit Return

FILE REFERENCE: 18.1.14 Dept of Local Government.
DATE OF REPORT: 10 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

The Department of Local Government and Regional Development (DLGRD) has forwarded details on the 2007 Compliance Audit Return.

The Local Government Act 1995 Section 7.13 requires a Local Government to complete the Compliance Audit Return in the form specified by the DLGRD and return by 31 March 2008.

COMMENT - GENERAL

Having completed the 2008 Compliance Audit Return, it is hereby attached for the consideration of Elected Members.

Matters identified as requiring Council attention during the completion of the Return are summarised as follows;

Executive Functions

Question 12 **Has the Local Government kept plans for the levels and alignments of public thoroughfares that are under its control or management, and made those plans available for public inspection.**

Response No - The cost and time associated with preparing these plans are beyond the financial means of the Shire of Wandering.

Finance

Question 5 **Has the Local Government made a plan for the future of its district in respect of the period specified in the plan (being at least two financial years).**

Response No – This plan is currently in Draft Form and will be adopted in conjunction with the 2008/09 Municipal Budget.

Finance

Question 42 **After the Budget was adopted, did the local government give public notice for all fees and charges stating its intention to introduce the proposed fees and charges and the date from which it proposed to introduce the fees and charges.**

Response No - The Chief Executive Officer was unaware of this requirement and will be corrected for 2008/09 financial year.

STATUTORY IMPLICATIONS

Local Government Act 1995

Local Government (Audit) Regulations 1996

Regulations 13, 14 and 15.

14. Compliance audit return to be prepared

(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3) A compliance audit return is to be —
 - (a) presented to the council at a meeting of the council;
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Completion of compliance audit

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- (2) In this regulation —

“certified” in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council adopt the 2007 Compliance Audit Return, noting the area’s of non compliance and the action taken by the Chief Executive Officer to address these issues.

Simple Majority Required.

RESOLUTION 130:2007/08

Moved Cr Hardie seconded Cr Kerr

That Council adopt the 2007 Compliance Audit Return, noting the area’s of non compliance and the action taken by the Chief Executive Officer to address these issues.

Carried 7:0

10.3.4 Shire of Wandering Council Policy – Clearing of Roadside Vegetation – Boundary Fence Lines.

FILE REFERENCE: 33.1.16 Council Policy – Clearing of Roadside Vegetation.
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Draft Policy – Clearing of Roadside Vegetation.

BACKGROUND

Following discussions that commenced at the November 2007 Annual Meeting of Electors, the Chief Executive Officer has been investigating the recently introduced Roadside Clearing Regulations and the impact that this has on the ability of a landowner to clear roadside vegetation in order to erect or replace a boundary fence.

As a result of these investigations, a Draft Council Policy – Clearing of Roadside Vegetation has been prepared and attached to this Report for the consideration of Elected Members.

COMMENT - GENERAL

In researching this issue with other local authorities, particularly in the south west of the State, it became apparent that there are many different approaches to protecting the roadside vegetation and the responsibilities placed on private landowners to ensure that they comply with the legislation.

The Draft Policy attached has attempted to simplify this process as much as possible for the landowner but does place a certain amount of responsibility on Council staff who will be required to ensure that there is no declared flora within the area to be cleared.

The Department of Environment and Conservation have a database on their website which details all recorded declared flora sites so it will be a relatively simple exercise for Staff to cross reference any application with this database.

In the event an area to be cleared does contain declared flora, the property owner is required to obtain a clearing permit from the Department and may need to undertake offset planting of replacement species.

STATUTORY IMPLICATIONS

Local Government Act 1995.

Environmental Protection Act 1986.

Environmental Protection (Clearing of Native Vegetation) Regulations 2004.

The Environmental Protection (Clearing of Native Vegetation) Regulations 2004 prescribes an exemption for a property owner to clear up to 1 hectare in any given year for the purpose of replacing or erecting a fence on their property boundary.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item other than staff costs incurred in processing applications from landowners to clear roadside vegetation. These costs can be met from existing salary and wages budget allocations.

ENVIRONMENTAL IMPLICATIONS

The Environmental Protection (Clearing of Native Vegetation) Regulations 2004 was introduced to protect roadside vegetation, particularly declared flora. This legislation places a large onus on local authorities to manage and ensure compliance, not just for the clearing of fence lines but also for road construction and maintenance purposes.

RECOMMENDATION

That the Draft Policy – Clearing of Roadside Vegetation be adopted for the purpose of public advertising and that the matter be referred to Council for final adoption after the completion of the public comment period.

Simple Majority Required

RESOLUTION 131:2007/08

Moved Cr Hardie seconded Cr White

That the Draft Policy – Clearing of Roadside Vegetation be adopted for the purpose of public advertising and that the matter be referred to Council for final adoption after the completion of the public comment period.

Carried 7:0

10.3.5 Shire of Wandering Five Year Road Construction Program.

FILE REFERENCE: 12.1 6 Regional Road Group.
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Absolute Majority
ATTACHMENTS: Nil

BACKGROUND

As reported to Council previously, the Wheatbelt South Regional Road Group are soon to adopt new assessment criteria for the “scoring” of regional road group projects, to better rank the various submissions received each year.

As part of this process, additional road count data and other information will need to be collected by Council. This will result in Council having to plan with far greater certainty the projects to be undertaken in coming years. Effectively this means that the Five Year Road Construction Program, particularly the Regional Road Group Program, will need to be planned more thoroughly than has been the case previously, in order to allow staff to collect the necessary data and lodge submissions within the required timeframes.

Accordingly, the consideration of a Five Year Plan is presented to Council for preliminary discussion and to establish the works priority for the 2008/09 financial year.

COMMENT - GENERAL

The current Five Year Plan, as follows, identifies roads where work is to be completed but not the specific locations of these projects. Road count data submitted must relate to the location of the work and to be able to meet the project lodgement date for this year (August 2008) this data needs to start being collected now.

ROAD	2007/08	2008/09	2010/11	2011/12	2012/2013	2013/2014
Nth Bannister	\$270,720	\$330,000	\$330,000	\$330,000	\$300,000	0
Crossman Dwarda Rd	0	0	0	0	0	\$330,000
Fourteen Mile Brook Rd	0	0	0	0	0	0
Wandering Pingelly Rd	0	0	0	0	\$30,000	0
Wandering Narrogin Rd	\$43,586	0	0	0	0	0
TOTAL	\$314,306	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000
Shire of Wandering	\$104,769	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000
MRWA	\$209,537	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000

Having discussed this matter with Cr Price after our recent attendance at the Wheatbelt South Regional Road Group, the following projects are put forward for consideration to be undertaken in the 2008/09 financial year;

- North Bannister – Wandering Rd (section adjacent to Tanglefoot Winery).
- North Bannister – Wandering Rd (100 metre section north of this year’s work).
- North Bannister – Wandering Rd (800 metre section west of Avon Downs in hills).

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

The Road Construction Program is an important part of the Municipal Budget and the efficient and effective expenditure of these funds is of strategic importance to the Shire.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The grant funds received from the Regional Road Group comprise a large portion of the Municipal Budget in any given year. Council is required to contribute one third of the funds towards these projects, for which Council utilises the Federal Government Road Grant so that in effect, these works are undertaken without using ratepayer's funds.

Council is somewhat reliant on these grants to provide sufficient funding to employ the works crew and if they were to be significantly reduced, Council would be faced with the prospect of a significant rates increase to ensure the road network continues to be maintained and progressively upgraded.

ENVIRONMENTAL IMPLICATIONS

It is possible that there will be environmental implications arising from the specific projects identified by Council, however these will be addressed on a case by case basis as the project is to be undertaken.

RECOMMENDATION

That Council discuss future projects for the Five Year Road Construction Program and allocate the specific location of the project to be undertaken in the 2008/09 financial year.

Absolute Majority

RESOLUTION 132:2007/08

Moved Cr Hardie seconded Cr Price

That the road construction priorities for the 2008/09 financial year and beyond be discussed at the April 2008 Ordinary Meeting, following the Annual Road Inspection which is to be undertaken prior to the commencement of the April meeting.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

Council was of the view that the construction priorities could not be determined until the Annual Road Inspection had taken place.

10.3.6 Shire of Wandering Annual Road Inspection.

FILE REFERENCE: 33.1.17 Works - General
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

The Shire of Wandering has traditionally undertaken an inspection of Shire roads at this time of the year, to assist with determining budget priorities for the forthcoming financial year.

Last year no inspection was undertaken and it was considered appropriate to refer this matter to Council to determine whether an inspection is to be held and if so, what route is to be undertaken.

COMMENT - GENERAL

Generally Council has hired a bus from the Shire of Pingelly to undertake the inspection, with the Leading Hand acting as the driver for the day.

In setting any date for the inspection, Council should be mindful that the Hon Terry Waldron MLA has been invited to attend the April Meeting of Council at 11.30am and will be joining Council for the luncheon.

Roads that have been identified during the course of the 2007/08 Financial Year as requiring attention are listed below for the information of Elected Members;

- North Bannister – Wandering Rd (section adjacent to Tanglefoot Winery).
- North Bannister – Wandering Rd (100 metre section north of this years work).
- North Bannister – Wandering Rd (800 metre section west of Avon Downs in hills).
- Deans Rd – remove crests.
- Watts St rutting.
- Schorer Rd industrial estate subdivision roads.

Other projects that were discussed during the adoption of the 2007/08 Budget but were unable to be funded include;

- Moramocking Rd – gravel resheeting.
- Pennington Rd – seal.
- York Williams Rd – gravel resheeting.
- North Wandering Rd – continue 07/08 seal work.

Other factors that will need to be taken into consideration in determining budget priorities for the Roads to Recovery Supplementary Payment of \$93,250 which needs to be spent during 2008/09 or 2009/10.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from the conduct of the annual road inspection, although the information obtained from the inspection will be vital in determining the 2008/09 Road Construction Program.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council undertake the annual road inspection on Thursday 15th of May 2008, with arrangements to be made to hire the Shire of Pingelly Community Bus, with the route to be determined closer to the time of the inspection.

Simple Majority Required

RESOLUTION 133:2007/08

Moved Cr Hardie seconded Cr McNeil

That Council undertake the annual road inspection on Thursday 17th of April 2008, with arrangements to be made to hire the Shire of Pingelly Community Bus, with the route to be determined closer to the time of the inspection.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

Given the urgency to submit regional road construction projects to Main Roads, Council was of the view that the Annual Road Inspection needed to be undertaken earlier than the recommended date.

10.3.7 WALGA – Local Government Association Honours.

FILE REFERENCE: 18.1.3 WALGA
DATE OF REPORT: 11 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Nominations for the 2008 WA Local Government Association Honours Program opens on 26th of February 2008 and member Local Governments, Zones and State Councillors are invited to submit nominations. Nominations close 4th of May 2008.

There are five categories within the 2008 Honours Program as follows;

Local Government Medal – recognises outstanding achievement and significant contribution by elected members and officers to the Association and/or to Local Government. Available for nomination by State Councillors.

Life Membership – recognises the long and outstanding service of elected members and officers to the Association and/or to Local Government. Available for nomination by State Councillors and Local Governments Zones.

Certificate of Appreciation – recognises personal commitment, eminent service and contribution to the Association. Available for nomination by State Councillors, Zones and Local Governments.

Long and Loyal Service Award – previously known as the Meritorious Service Award, this honour recognises elected members who have provided long service of a high degree as an executive member of the Association for 8 or more years, as an elected member for 12 or more years. Available for nomination by State Councillors and Local Governments Zones.

Distinguished Service Award – recognises elected members who have provided distinguished service to the community through their Local Government. Available for nomination by State Councillors and Local Governments Zones.

COMMENT – GENERAL

The Honours program is one small way of publicly recognising and celebrating the outstanding achievements and lasting contributions made by our elected members and officers to their respective Councils, to Local Government as a sector and to the wider community. Awards given as part of the Honours Program will be presented to recipients at an Awards ceremony held during Local Government Week 2008.

Last year Council nominated the following for the Honours Program, which were all accepted by WALGA;

Long and Loyal Service Award

Cr Keith Muller
Cr Graeme Kerr
Cr Bruce Dowsett

Distinguished Service Award

Cr Kelvin Price
Cr Don White

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation was undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That no nomination be submitted to the Western Australian Local Government Association for the 2008 Honours Program.

RESOLUTION 134:2007/08

Moved Cr McNeil seconded Cr Barge

That no nomination be submitted to the Western Australian Local Government Association for the 2008 Honours Program.

Carried 7:0

10.3.8 Sale of Special Series Number Plates.

FILE REFERENCE: 29.1.1.1 Special Series Number Plates
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Rhona Hawkins
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

At the November Ordinary Meeting of Council the sale of Special Series Number Plates (District Plates) was discussed with the following resolution passed:

“RESOLUTION 082:2007/08

Moved Cr McNeil seconded Cr Price

1. That the following policy be adopted by Council in regards to the sale and allocation of Local Authority number plates:

- That the numbers 1000.WD to 2000.WD be made available for tender by local residents at the minimum price of \$155.00 comprised of the cost price of \$130.00 plus \$25 being Council’s revenue from the sale.*
 - That any number beginning with the prefix “0” not be made available for order by local residents.*
 - That the numbers 00.WD and 000.WD not be made available for order by local residents.*
 - That all proceed from the sale of Local Authority Plates be allocated to a new Reserve Fund to be called the “Wandering Townscape Development Reserve” for the purpose of future projects that improve the amenity of the townsite.*
- 2. The Chief Executive Officer to write to Mr M Watts advising of the above decision.*
- 3. The tender period to be 1st December 2007 to 28th February 2008.*

Carried: 5:2”

COMMENT - GENERAL

Advertisements were placed in the Wandering Echo for the tender period 1st December 2007 to 28th February 2008. Five tenders have been received as follows:

Peter Egerton-Warburton	1810 WD	\$200
Andrew Weguelin	1001 WD	\$180
Stephanie Cornish	1995 WD	\$160
Stephanie Cornish	1993 WD	\$160
Richard Bostock	1111 WD	\$160

As can be seen above there are no two bids for the same number. Council would receive an additional \$85 if it were to accept the offers above. However in view that competition for the numbers was not as vigorous as anticipated, Council may wish to consider accepting the price set in the annual fees and charges.

STATUTORY IMPLICATIONS

The setting of any restrictions on the issuing of District Plates is a policy decision of the Council and is not covered by any relevant legislation. The Road Traffic Act governs the issuing and display of District number plates and does not impact on Council’s decision to establish any restrictions on the numbers available.

Advertising has not been carried out statewide in accordance with the Local Government (Functions and General) Regulations 1996, therefore the tender process can not be completed.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

The tender period 1st December 2007 to 28th February 2008 was advertised in the local Wandering Echo newspaper.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

If Council was to accept the tendered prices it will profit \$85.00. The fees and charges are set annually and at present, the cost of the plates are \$155.00 with Council retaining \$25.00 from each plate sold and \$130.00 being paid to the Department of Transport.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Rejects all tenders on the basis the tender process did not follow legislative requirements;**
- 2. Advise those residents who made a submission for the new release of Special Series Number Plates that they are available for order at the Shire Office for the prescribed fee of \$155.00.**

Simple Majority Required

RESOLUTION 135:2007/08

Moved Cr Price seconded Cr White

That Council;

- 1. Rejects all tenders on the basis the tender process did not follow legislative requirements;***
- 2. Advise those residents who made a submission for the new release of Special Series Number Plates that they are available for order at the Shire Office for the prescribed fee of \$155.00.***

Carried 6:1

10.3.9 WALGA – Systemic Sustainability Study

FILE REFERENCE: 1.1.21 Structural Reform.
DATE OF REPORT: 12 March 2008.
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil.

BACKGROUND

As Councillors would be aware, the Western Australian Local Government Association (WALGA) has been undertaking a review of the sustainability of the Local Government sector and released their Draft Report “The Journey – Sustainability into the Future” at a launch held on 28th of February 2008.

The review undertaken by WALGA commenced in 2004 and in that time consultation has been undertaken with member local authorities. Five working parties were established by WALGA in 2007 to examine in detail the issues raised in a preliminary report, based around the following topics;

- Leadership for Change
- Finance
- Revenue
- Services
- Capability

These working parties concluded their investigations and reported to the WALGA Taskforce in December 2007 and January 2008. The Draft Report has been based on the findings and recommendations of each of these working groups, with the various sections of the Report focussing on each of the above topics.

Public comment is invited regarding the Draft Report which is required to be submitted no later than Tuesday 15th of April 2008.

A copy of the Executive Summary and a summary of the recommendations contained within the report has previously been provided to Councillors. A copy of the full draft report can be downloaded from the WALGA website: www.walga.asn.au

COMMENT - GENERAL

Perhaps the most significant recommendation contained within the Draft Report is the creation of a regional system of service delivery that leverages the economies of collective grouping of local councils, while retaining their ability to represent the specific interests of their communities.

The recommended regional grouping of Councils is based on the existing WALGA Zones. The proposal is for each local council to have 5 elected representatives with one from each council then sitting on the regional council. The Shire of Wandering is in the Central Country Zone (CCZ) along with 15 other Councils, this would mean that 16 representatives will be on the regional council, should this be identified as the preferred approach.

Key measures include the capacity to create trading entities; best practice models for rate setting; setting of fees and charges; setting development charges and the statutory preparation of ten year financial plans.

In total there are 61 recommendations from the draft report dealing with a whole range of issues including various amendments to the Local Government Act 1995, and associated legislation. A copy of the recommendations is included in the Council meeting agenda; however it is difficult to follow the recommendations without having some of the background information available from the full report.

The report was addressed somewhat briefly at the recent CCZ meeting held in Kulin on Friday 7th of March 2008. The meeting was adamant that a six week feedback/comment period is too short and given that the report took some four years to produce then a more adequate discussion period should be given.

Cr Steve Martin, Shire President of Wickepin Shire, and the Central Country Zone Delegate to State Council addressed the meeting and advised that in his opinion it is understood that WALGA believe there has been ample time and opportunity for local government input during the preparation of the report and therefore it is unlikely that any of the 61 recommendations will change at this stage and any comment/feedback provided is only likely to be included in or modify the content of the report.

It is the view of the Chief Executive Officer that some of the recommendations contained within the Report have merit and warrant further investigation by individual local authorities. Equally, concern is expressed at some of the recommendations and the impact on staffing levels in a small local authority.

These concerns relate predominantly to the proposed requirement for a local authority to prepare a ten year financial plan that contains strong links to the Strategic Plan and proposed Asset Management Plans. Having been involved in a pilot project at the Shire of York which was working with this very issue, the Chief Executive Officer can say from experience that the data collection and ongoing review and amendment to these documents would be beyond the financial and staff resources on the majority of small rural councils.

These concerns may be addressed in the Regional Model advocated by WALGA, in that such finance and engineering plans could be managed by a “regional office” that would reduce the individual burden on an individual Council.

Many of the issues raise in the report would warrant further discussion by the Dryandra Voluntary Regional Organisation of Councils (DVROC) and it is suggested that the report be raised at the next meeting of this group.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

The ongoing sustainability of Local Government has important strategic implications for the Shire, including the ability to continue to operate independently and provide sufficient resources to manage statutory and community expectations.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the draft Systemic Sustainability Study Report ‘The Journey: Sustainability into the Future’ be received and that the issues raised be further discussed at the next available meeting of the Dryandra Voluntary Organisation of Councils.

Simple Majority Required

RESOLUTION 136:2007/08

Moved Cr White seconded Cr Kerr

That the draft Systemic Sustainability Study Report ‘The Journey: Sustainability into the Future’ be received and that the issues raised be further discussed at the next available meeting of the Dryandra Voluntary Organisation of Councils.

Carried 7:0

10.3.10 Main Roads WA – Structure No 0426 Old Pumphreys Bridge.

FILE REFERENCE: 33.1.5.7 Bridge 426
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

Correspondence has been received from Main Roads WA, advising that a recent inspection of Structure No 0426 Old Pumphreys Bridge has brought to Main Roads attention that the bridge is accessible to the public due to the removal of a bollard from the entrance to the bridge. It would appear that this bollard has been missing since at least October 2002.

As it is intended that this bridge is no longer suitable for vehicular access and does not form part of the local road network, it is recommended by Main Roads WA that a bollard or similar be placed so as to prevent vehicle access to the bridge.

In addition it is advised that the bridge is not safe for pedestrian traffic due to the condition of some of the bridge timber railings.

COMMENT - GENERAL

This bridge is the responsibility of the Shire of Wandering and it is suggested that the improvements and repairs recommended by Main Roads WA could be undertaken at relatively low cost to Council.

Given the historic importance of the Pumphreys Bridge site and the attractive feature it provides at this popular travellers resting place, it is considered the expenditure would represent a sound investment by allowing pedestrians to continue to utilise the bridge.

The Shire of Wandering Municipal Inventory of Heritage Places classifies the Pumphreys Bridge as being of “historic value as a reminder of the continuing development of the area around the turn of the century when the increasing number of settlers meant that a more suitable bridge needed to be built”. The structure is classified as being a “Category 6” which states that the heritage value of the bridge is to be assessed in more detail when considering a development application”.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Shire of Wandering Municipal Inventory of Heritage Places.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

The Pumphreys Bridge locality has great historic importance for the Shire of Wandering and it is the view of the Chief Executive Officer that the community would support the repair of the bridge as a reminder of our local heritage.

The facilities at Pumphreys Bridge are used by both local residents and travellers, with the site becoming increasingly popular with caravan clubs and the like in recent years.

FINANCIAL IMPLICATIONS

As an inspection of the site has not been undertaken at the time of preparing this report, a preliminary estimate will be provided at the Meeting to assist Council in any decision.

From the report received from Main Roads WA, it is anticipated that the costs will be negligible and able to be undertaken by Works staff.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That, subject to the confirmation of costs, Council undertake the repairs to Structure No 0426 Pumphreys Bridge as recommended by Main Roads WA, including replacement of the bollard at the entrance to the Bridge and the timber railings.

Simple Majority Required

RESOLUTION 137:2007/08

Moved Cr Price seconded Cr Barge

That, subject to the confirmation of costs, Council undertake the repairs to Structure No 0426 Pumphreys Bridge as recommended by Main Roads WA, including replacement of the bollard at the entrance to the Bridge and the timber railings.

Carried 7:0

10.3.11 Shire of Wandering Community Information Board.

FILE REFERENCE: 7.1.8 Shire Information Board, Town Park
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Absolute Majority
ATTACHMENTS: Nil.

BACKGROUND

At the November 2007 Ordinary Meeting of Council, an item to install a community information board was presented and after consideration of this matter, it was subsequently resolved as follows;

“RESOLUTION 080:2007/08

Moved Cr White seconded Cr Hardie

That Council approve the installation of the Community Information Board, at the quoted price of \$4,175.00, in the Town Park adjacent to the Shire Office carpark.

Carried: 7:0”

This decision was based on a quotation received from a supplier of such equipment. Subsequent discussions with the supplier indicates that the information board that is best suited for the intended purpose is considerably more expensive and as such this matter has been referred back to Council for further deliberation.

COMMENT – GENERAL

Councillors may recall that the purchase and installation of this information board was to be funded from a combination of municipal funds and part of the grant received from the Office of Crime Prevention for community safety campaigns and education.

A quotation of \$6,930.00 for the preferred design of information board has been received, which is beyond the cash contribution Council has available for this project.

Discussions have been held with staff from the Office of Crime Prevention, to determine whether approval would be given to pay for the cost of the information board from the remaining funds of the community safety grant. Approval was given to this grant variation request by the Office of Crime Prevention on Thursday 13 March 2008.

At present, community information from the Shire of Wandering and other sources is posted on the small Information Board located at the entrance of the Shire Office.

This Board is too small for the needs of both the Shire and community requirements and as such consideration is requested from Council for the construction and installation of a new Board at a convenient location.

Assuming Council accepts the Officer’s recommendation, the location of a new Board will need to be determined by Council. Any location will need to be easily accessible to all people and allow for after hours access.

Several sites could be suitable for such a Board and are listed below for discussion purposes;

- Town Park adjacent to the Shire Office.
- Front of Shire Depot near the Wandering Tavern.
- Front Lawn at Shire Office.

It is proposed that the existing Shire Notice Board be used exclusively for Shire purposes and that community information, including fire awareness and community safety information, be posted on the new Board.

In regards to the design of any new community information board, it is the view of the Chief Executive Officer that the design will need to suit the chosen location and be in keeping with the surrounding environment.

STATUTORY IMPLICATIONS

There are several provisions of the Local Government Act 1995 that requires a local authority to post Notices, Advertisements and other documents on the official Shire Notice Board.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item other than it is important for such facilities to be available for Shire and community communication purposes.

It is the view of the Chief Executive Officer that such a board will play a vital role in communicating messages throughout the community, particularly fire and other community safety messages, which can be accessed by residents and visitors on a twenty four hour basis.

This is considered important from a strategic perspective given the high number of absent property owners who only visit their property on weekends and without such a facility would not be able to access these important messages.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

The installation of an information board for community messages would assist Council in communicating with residents and allow for important community information and notices to be on permanent display.

FINANCIAL IMPLICATIONS

As Councillors would be aware, Council has received a grant of \$10,000 to promote community safety initiatives and safety education campaigns. The cost of the new Notice Board could be allocated to this grant on the basis that it is a valuable means of communicating these safety initiatives and campaigns to residents and visitors to the Shire.

Projects already identified from the \$10,000 include the preparation and distribution of a Small Landholders Fire Information Pack, Rural Watch initiatives and Emergency Management arrangements which would account for approximately \$3,000 of the grant of \$10,000, allowing for sufficient expenditure to install a quality Information Board that will meet local requirements for the longer term.

Assuming the cost of the sign is approved to be funded from the grant funds, Council would be required to install the board and other works around the site to make it accessible to all residents. It is estimated that these costs would total approximately \$3,000, including materials, plant and labour.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council install a Community Information Board in the Town Park adjacent to the Shire Office carpark, subject to approval from the Office of Crime Prevention to expend the grant received for community safety education purposes on this piece of equipment.

Simple Majority Required

RESOLUTION 138:2007/08

Moved Cr White seconded Cr Hardie

That Council install a Community Information Board in the Town Park adjacent to the Shire Office carpark.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

Approval was received prior to the meeting from the Office of Crime Prevention to expend the grant received for community safety education purposes on this piece of equipment.

10.3.12 Permit to Burn – Easter Period.

FILE REFERENCE: 4.1.2 Bush Fire Permits
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil.

BACKGROUND

It has been common practice for the Shire of Wandering to instruct Bush Fire Control Officers to not issue a permit to burn over the Easter holiday period.

Accordingly this matter has been referred to Council for consideration as to whether such instructions should be issued for this year.

COMMENT - GENERAL

The basis for not issuing permits over this period is that many volunteer fire-fighters are not available to attend a fire in the event a permit was to get out of control.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Bush Fires Act 1954.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council instruct Fire Control Officers that no Permits to Burn are to be issued from 12.00am on Thursday 20th of March 2008 to 12.00 am on Monday 24th of March 2008.

Simple Majority Required

RESOLUTION 139:2007/08

Moved Cr Kerr seconded Cr Hardie

That Council endorse the action of the Shire President/Chief Bush Fire Control Officer in issuing instructions to all Fire Control Officers that no Permits to Burn are to be issued from 12.00am on Thursday 20th of March 2008 to 12.00 am on Monday 24th of March 2008.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

As the March Ordinary Meeting took place on a Thursday the Shire President/Chief Bush Fire Control Officer was of the view that it was necessary to inform Fire Control Officers of this decision earlier than what would have been the case if referred to Council.

10.3.13 Shire of Wandering – Zero Waste Management Plan.

REFERENCE: 13.1.13 Zero Waste Plan
DATE OF REPORT: 11 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Minutes: Zero Waste Meeting.

BACKGROUND

As previously reported to Council, May 2007, Cr Hardie and the Chief Executive Officer (CEO) have been participating in meetings convened by the Shire of Wagin to discuss regional waste matters with some 11 other local governments.

At the May 2007 Ordinary Meeting of Council, Council resolved as follows:

“RESOLUTION 204:2006/07

Moved Cr Price seconded Cr Kerr

- 1. Advise the Shire of Wagin that the Shire of Wandering will participate in the Great Southern Regional Refuse Working Group.*
- 2. Nominate Cr Barge and Cr Hardie, in addition to the Chief Executive Officer, to attend the Working Group meetings as the official representatives of the Wandering Shire Council.*

Carried 7:0”

The progress of the group has been stifled due to the Wagin Shire Chief Executive Officer transferring to another local government and delay in Wagin appointing a replacement officer. However Mr Len Calneggia who was originally under consideration to be the Executive Officer for the regional project is currently acting as CEO at Wagin and has reignited the process.

COMMENT

At a meeting held in Wagin on Wednesday 27th of February 2008, at which only the Shire Chief Executive Officers were involved, those present acknowledged that there is a need to actively move on the project to appoint an Executive Officer, appoint a Lead Council, prepare a Memorandum of Understanding for the participating Councils and commence the employment process for suitably qualified person(s)/company to prepared the draft Strategic Waste Plan/s.

The resolutions from the meeting are summarised below:

That Len Calneggia be appointed as Executive Officer as an officer of the Shire of Wagin on a shared cost arrangement between the participating councils and that Wagin be appointed as “Lead ” Council.

That the Shire of Wagin account for the \$500 paid by each of the 12 councils in the group and that a financial statement be included with these minutes. Further that in the first instance the expenses of the Executive Officer and the Lead Council be paid out of the balance of these funds.

That the Memorandum of Understanding be approved subject to minor alterations. Further that the amended MOU be distributed with the minutes and each council be asked to endorse and sign the document and return to the Lead Council.

That the group call for expressions of interest from suitably qualified and experienced person(s) to provide strategic waste plans in accordance with tender documents tabled.

At this point in time it appears the participating Councils will be the Shires of Cuballing, Dumbleyung, Lake Grace, Narrogin, Pingelly, Wagin, Wandering, West Arthur, Wickepin, Williams & Woodanilling, and the Town of Narrogin.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996.

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

The provision of waste services will be a key strategic activity of the Shire of Wandering and the ongoing, cost effective access to these services will be an important issue for the Shire into the future.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Participation in the preparation of a Regional Zero Waste Plan is funded by the Department of Environment and Conservation and as such will be a cost neutral exercise for the Shire, other than salary and administration costs.

The 2007/08 Municipal Budget contains provision for both the income and expenditure for this project, although it is questionable whether these funds will be fully spent during the remainder of 2007/08.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That:

- **The minutes of the Zero (Strategic) Waste Meeting held in Wagin on Wednesday 27th of February 2008 be received and recommendations contained therein be endorsed; and**
- **The Chief Executive Officer's actions in signing the Memorandum of Understanding to develop a Draft Strategic Waste Plan under Phase 2 of the Zero Waste Plan Development Scheme, be endorsed.**

Simple Majority Required

RESOLUTION 140:2007/08

Moved Cr Hardie seconded Cr McNeil

That;

- *The minutes of the Zero (Strategic) Waste Meeting held in Wagin on Wednesday 27th of February 2008 be received and recommendations contained therein be endorsed; and*
- *The Chief Executive Officer's actions in signing the Memorandum of Understanding to develop a Draft Strategic Waste Plan under Phase 2 of the Zero Waste Plan Development Scheme, be endorsed.*

Carried 7:0

10.3.14 Application for Planning Consent – Holiday Accommodation in a Special Use Zone Lot 26562 Albany Highway, North Bannister.

FILE REFERENCE: 10 (Property File)
DATE OF REPORT: 13 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Planning Application.

BACKGROUND

An application has been received from the owners of the “Halfway House Roadhouse” to develop holiday accommodation on this site.

The proposal, which is in two stages, would see the installation of eleven cabins for accommodation, car parking, swimming pool, landscaping and a reception cabin.

The proposed works are a continuation of the recent renovations to this facility including a new beer garden and bird aviary.

COMMENT – GENERAL

The land is currently zoned as “Special Use” for roadhouse and travellers facilities in the Shire of Wandering Town Planning Scheme #3.

The Shire of Wandering Town Planning Scheme #3, Section 4.7 states that “No person shall use any land or any structure or buildings on land in a Special Use Zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land”.

Schedule 4, in regards to Lot 26562 Albany Highway describes the Special Use as “Roadhouse and travellers facilities subject to planning approval” with development conditions to be as determined by the Local Government.

STATUTORY IMPLICATIONS

Local Government Act 1995
Shire of Wandering Town Planning Scheme No 3.

STRATEGIC IMPLICATIONS

The Shire of Wandering is currently undertaking the development of a Strategic Plan. It is envisaged that the economic diversification of the district and the provision of additional employment opportunities will be central to this Plan.

The development of the Halfway House Roadhouse as per the application submitted would be in keeping with these objectives.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

The potential for increased employment opportunities will add to the social structure of the community and help retain the Shire’s youth in the district.

FINANCIAL IMPLICATIONS

The subdivision application will result in the receipt of town planning fees and in time, building license fees to develop the properties. In addition, the Shire of Wandering rate base will also increase due to the additional properties being created.

ENVIRONMENTAL IMPLICATIONS

Environmental implications arising from this subdivision application are able to be assessed in greater detail by other State Government agencies that are better equipped and resourced to undertake such an assessment. There are no unfavourable environmental implications that the Shire is currently aware of.

RECOMMENDATION

That Council approve the application to install holiday accommodation facilities at Lot 25652 Albany Highway, North Bannister, subject to the following conditions;

- 1. All lots to be provided with constructed road access and drained as per Council specification.**
- 2. A landscaping and reticulation plan acceptable to the Shire shall be prepared and submitted to the Shire for approval. The plans shall be submitted prior to the issue of a building licence unless otherwise agreed to in writing. The plan shall show the species, quantity and type of plants to be planted adjacent the proposed access ways as shown on the approved plan.**
- 2. Landscaping, plants and reticulation shall be installed in accordance with a landscaping and reticulation plan approved by the Chief Executive Officer and the landscaping and reticulation shall be maintained and the plants shall be nurtured and maintained until they reach their mature dimensions and shall thereafter be maintained at those mature dimensions unless Council approves otherwise in writing.**
- 3. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, line marked and kerbed in accordance with the approved plan. The areas must be paved in bitumen or concrete to the satisfaction of Council and all parking bays must be clearly line marked.**
- 4. A minimum of 6 visitor parking bays as shown on the approved plans are to be provided and maintained and are to be clearly marked as ‘visitor bays’ on site.**
- 5. All access ways, parking areas and hard stand areas shall be maintained to the satisfaction of the Chief Executive Officer. If not so maintained, the Chief Executive Officer may require by notice, in writing, that the area be brought up to a satisfactory standard within a specified period of time and the notice shall be complied with within that period. Without limitation, the notice may require that car bays be reline marked, pot holes be repaired, damaged kerbs be replaced and degraded access or parking areas be resurfaced generally in accordance with Council’s requirements.**
- 6. Prior to occupation or use of the development, vehicle crossovers shall be constructed in bitumen or concrete to the satisfaction of Council.**
- 7. If lighting is installed in the carparking area, all illumination shall be confined within the property boundaries.**
- 8. Effluent disposal systems to be installed to the satisfaction of the Health Department and the Shire of Wandering.**
- 9. Land to be filled and drained to the satisfaction of Council at the developer’s expense.**
- 10. The stamped and dated plan/plans shall form part of the planning approval issued in respect of the application referred to in this approval.**

Simple Majority Required

RESOLUTION 141:2007/08

Moved Cr Kerr seconded Cr Barge

That Council approve the application to install holiday accommodation facilities at Lot 25652 Albany Highway, North Bannister, subject to the following conditions;

- 1. All lots to be provided with constructed road access and drained as per Council specification.*
- 2. A landscaping and reticulation plan acceptable to the Shire shall be prepared and submitted to the Shire for approval. The plans shall be submitted prior to the issue of a building licence unless otherwise agreed to in writing. The plan shall show the species, quantity and type of plants to be planted adjacent the proposed access ways as shown on the approved plan.*
- 3. Landscaping, plants and reticulation shall be installed in accordance with a landscaping and reticulation plan approved by the Chief Executive Officer and the landscaping and reticulation shall be maintained and the plants shall be nurtured and maintained until they reach their mature dimensions and shall thereafter be maintained at those mature dimensions unless Council approves otherwise in writing.*
- 4. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, line marked and kerbed in accordance with the approved plan. The areas must be paved in bitumen or concrete to the satisfaction of Council and all parking bays must be clearly line marked.*
- 5. A minimum of 6 visitor parking bays as shown on the approved plans are to be provided and maintained and are to be clearly marked as 'visitor bays' on site.*
- 6. All access ways, parking areas and hard stand areas shall be maintained to the satisfaction of the Chief Executive Officer. If not so maintained, the Chief Executive Officer may require by notice, in writing, that the area be brought up to a satisfactory standard within a specified period of time and the notice shall be complied with within that period. Without limitation, the notice may require that car bays be reline marked, pot holes be repaired, damaged kerbs be replaced and degraded access or parking areas be resurfaced generally in accordance with Council's requirements.*
- 7. Prior to occupation or use of the development, vehicle crossovers shall be constructed in bitumen or concrete to the satisfaction of Council.*
- 8. If lighting is installed in the carparking area, all illumination shall be confined within the property boundaries.*
- 9. Effluent disposal systems to be installed to the satisfaction of the Health Department and the Shire of Wandering.*
- 10. Land to be filled and drained to the satisfaction of Council at the developer's expense.*
- 11. The stamped and dated plan/plans shall form part of the planning approval issued in respect of the application referred to in this approval.*
- 12. Arrangements being made to the satisfaction of the Water Corporation and the Shire of Wandering that a suitable potable water supply is available to service this facility.*

Carried 7:0

10.3.15 Application for Subdivision – Application No 126562 Lot 26562 Albany Highway, North Bannister.

FILE REFERENCE: 10 (Property File).
DATE OF REPORT: 13 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Subdivision Plan and Application

BACKGROUND

The Western Australian Planning Commission has received an application for approval to subdivide Lot 26562 Albany Highway into three lots of 34,700m², 23,100m² and 22,900m² (current lot size being 80,700m²).

The land is currently used as a roadhouse with the proposed land used of the three lots to be “roadhouse and travelling”.

A copy of the subdivision plan is attached for the information of Elected Members.

It should be noted that the land in question is the same site as a further item to be considered by Council at this Meeting, that being a proposal to develop holiday accommodation (see Item 10.3.12).

COMMENT – GENERAL

The land is currently zoned as “Special Use” for roadhouse and travellers facilities in the Shire of Wandering Town Planning Scheme #3.

The Shire of Wandering Town Planning Scheme #3, Section 4.7 states that “No person shall use any land or any structure or buildings on land in a Special Use Zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land”.

Schedule 4, in regards to Lot 26562 Albany Highway describes the Special Use as “Roadhouse and travellers facilities subject to planning approval” with development conditions to be as determined by the Local Government.

The Scheme is silent as to the objectives of a Special Use Zone and further there are no guidelines for the subdivision of such land. Special Use Zones are to apply to a special category of land use which does not comfortably sit within any other zone in a Scheme.

Any future use of the proposed lots would be subject to the approval of a Development Application to Council.

The application fails to address water supply issues to the proposed site and whether the land would be able to capture enough water to meet its own requirements.

STATUTORY IMPLICATIONS

Local Government act 1995
Shire of Wandering Town Planning Scheme No 3.

STRATEGIC IMPLICATIONS

From an economic development perspective, the subdivision application has the potential to add to the diversity of the local economy in addition to providing additional employment opportunities.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The Shire of Wandering will receive a small economic benefit from the proposal by way of increased rates from the site and planning fees received.

ENVIRONMENTAL IMPLICATIONS

Environmental implications arising from this subdivision application are able to be assessed in greater detail by other State Government agencies that are better equipped and resourced to undertake such an assessment. There are no unfavourable environmental implications that the Shire is currently aware of.

RECOMMENDATION

That Council advise the Western Australian Planning Commission that Application 134822 is supported by Council, subject to the following conditions;

- 1. That an easement in gross be placed across the frontage of the three proposed lots to allow access from the Albany Highway and North Bannister – Wandering Rd and that Lots 10 and 11 not have direct access to the Albany Highway.**
- 2. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost.**
- 3. All buildings presently on site to have setback clearances from the new boundaries.**
- 4. A restrictive covenant, pursuant to section 129BA of the Transfer of Land Act 1893 (as amended) is to be placed on the Certificate of Title of the proposed lot(s) advising of the existence of a restriction on the use of the land. Notice of this restriction to be included on the Deposited Plan. The restrictive covenant is to state "The use of the lots is limited under Schedule 4 of the Shire of Wandering Town Planning Scheme No 3 to roadhouse and travellers facilities.**

Simple Majority Required

RESOLUTION 142:2007/08

Moved Cr Price seconded Cr McNeil

That Council advise the Western Australian Planning Commission that Application 134822 is supported by Council, subject to the following conditions;

- 1. That an easement in gross be placed across the frontage of the proposed Lots 10 and 11 to allow access from the Albany Highway and North Bannister – Wandering Rd and that these Lots not have direct access to the Albany Highway.*
- 2. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost.*
- 3. All buildings presently on site to have setback clearances from the new boundaries.*
- 4. A restrictive covenant, pursuant to section 129BA of the Transfer of Land Act 1893 (as amended) is to be placed on the Certificate of Title of the proposed lot(s) advising of the existence of a restriction on the use of the land. Notice of this restriction to be included on the Deposited Plan. The restrictive covenant is to state "The use of the lots is limited under Schedule 4 of the Shire of Wandering Town Planning Scheme No 3 to roadhouse and travellers facilities.*

Carried 7:0

10.4 **FINANCE****10.4.1** **Shire of Wandering – Financial Statement and Accounts for Payment**

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	13 March 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity. Budget vs Actual Variance Report. Accounts for Payment.

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

Rates revenue received to 29th of February 2008 total \$478,084. Approximately 91% of rates raised were paid by the due date of 15th October 2007. This represents an increase of approximately 10% of anticipated receipts. Discount of \$43,368 has been applied which is over the expected budget and a total of 11 ratepayers have selected the instalment option. As at 29th of February 2008 the total rates outstanding were \$17,191.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)
Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Receive the monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as listed on vouchers 569 to 661 and totalling \$109,061.60 Municipal Fund and \$0.00 Trust Fund.**

Simple Majority Required

RESOLUTION 143:2007/08

Moved Cr Hardie seconded Cr Price

That Council;

- 1. Receive the monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.***
- 2. Endorse the Accounts for Payment as listed on vouchers 569 to 661 and totalling \$109,061.60 Municipal Fund and \$0.00 Trust Fund.***

Carried 7:0

10.4.2 Changeover of Administration Sedan.

REFERENCE: 22.1.1 Plant Purchases
DATE OF REPORT: 12 March 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil.

BACKGROUND

The 2007/08 Municipal Budget contains a provision of \$10,000 to replace the administration sedan which is used by the Chief Executive Officer.

Councillors would be aware that Council has had an agreement with Edwards Holden to changeover this vehicle after 15,000kms at no net cost to Council. Unfortunately this deal is no longer available due to changes in the government fleet contract which now requires a vehicle to be retained for 30,000kms or twelve months. Accordingly the Chief Executive Officer obtained a quotation from Edwards Holden to change this vehicle after it had completed the minimum 30,000 kilometres to take advantage of the government fleet discounts.

The replacement of this vehicle is now referred to Council for consideration.

COMMENT

Given the long standing relationship that has existed between Council and Edwards Holden no further quotations have been obtained at this stage.

The quotation received has provided a net changeover of \$6,375 to replace the vehicle with the same make and model. Based on prices last time this vehicle was changed over, this vehicle has retained its value relatively well and it is recommended that the vehicle be replaced at this time to take advantage of this offer.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)
Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Assuming Council was to accept the Officer's Recommendation, a net budget saving of \$3,725 would result.

No further purchases would be required this financial year due to the requirement to retain the vehicle for 30,000 kilometres or twelve months. Current usage would indicate that it would take approximately eleven months for the vehicle to travel the required kilometres before it can be replaced.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council accept the quotation from Edwards Holden to replace the Shire administration sedan, for a net changeover cost of \$6,375.00.

Simple Majority Required

RESOLUTION 144:2007/08

Moved Cr Kerr seconded Cr Price

That Council accept the quotation from Edwards Holden to replace the Shire administration sedan, for a net changeover cost of \$6,375.00.

Carried 7:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**10.5.1 Environmental Health Officer's Report – February 2008**

Nil.

10.5.2 Building Inspector's Report – February 2008

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS**11.1 Cr Hardie – Tree Pruning Ricks Road**

Cr Hardie requested tree pruning on the corner of the North Bannister Wandering Road and Ricks Road be included for consideration in the 2008/09 Municipal Budget.

11.2 Cr Kerr – Installation and Location of Guide Posts

Cr Kerr requested that monies be included in the 2008/09 Municipal Budget for the installation of additional guide posts to all Shire roads. It was also commented that the way in which some guide posts are being positioned on the road itself needs to be examined to ensure the guide posts are both easily visible and not narrowing the width of the trafficable surface.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**13.1 Shire of Wandering Bush Fire Advisory Committee*****RESOLUTION 145:2007/08***

Moved Cr Kerr seconded Cr McNeil

That the Annual Meeting of the Shire of Wandering Bush Fire Advisory Committee be held on Wednesday, 30th of April 2008 commencing at 7:30pm in the Council Chambers.

Carried 7:0

13.2 New School Principal - Wandering Primary School

It was agreed to invite the new Primary School Principal, Mrs Jenny Dunn, to a mutually convenient meeting of Council

14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS**15. INFORMATION BULLETIN**



COUNCILLORS INFORMATION BULLETIN – MARCH 2008

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Scenic Wandering

1. CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**1.1 Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

In accordance with the Delegated Authority issued by Council to the Chief Executive Officer (Item 5.2.4 20 June 1996 and 9.1.1 15 May 1997), the following Planning Approvals have been issued for the period 31st of January to 12th of March 2008.

1. Dwelling and Outbuilding in a Rural Residential Area.
Lot 93 O'Connell Rd G & C Bowen.
2. Transportable Dwelling in a Residential Area.
Lot 124 Down St B Sibley & S Constantine

1.2 Planning and Subdivision decisions received from the Western Australian Planning Commission (Property Files)

The following decisions have been received from the Western Australian Planning Commission during December and January. A copy of the correspondence is available on request from the Chief Executive Officer

- Subdivision Application No 133967 Lot Pt 9872 Watts Rd.
Approval subject to conditions.

1.3 Dept of Local Government and Regional Development – Announcement of new Director General (18.1.3)

Correspondence has been received from the Department of Local Government and Regional Development advising that Ms Jennifer Matthews has been appointed to the position of Director General of the Department and will commence employment on Monday 31st of March 2008.

Ms Matthews is the current State Manager of the Australian Trade Commission, a position she has held since January 2003. Previously Ms Matthews has served twenty years with the Department of Foreign Affairs.

1.4 Dept of Local Government and Regional Development – Local Government Operational Guideline 19 Investment Policy (10.1.8 & 18.1.3)

The latest Operational Guideline prepared by the Department has been received. This guideline provides advice to local authorities on how to protect their investments and has been prepared following losses suffered by some Local Governments due to their exposure to the US "sub prime" mortgage market.

As the Shire of Wandering has a very prudent and relatively simple investment policy, the Guideline does not relate to our activities at this point in time.

A copy of the Guideline is available on request from the Chief Executive Officer.

1.5 Dept for Planning and Infrastructure – Revisions to WAPC Policy DC3.4 Subdivision of Rural Land (28.1.1)

Correspondence has been received from the WA Planning Commission, advising that amendment has been made to their policy on the subdivision of rural land. Specific changes to this policy include;

- Separation of the provisions for boundary realignments and the rationalisation of farm lots.
- Clarified criteria for the creation of homestead lots.
- Widened scope for the creation of conservation lots and the removal of a minimum lot size.
- The reintroduction of prevailing lot size as a relevant consideration in subdivision assessment, and
- Acceptance of alternatives to a reticulated water supply for lots under 4ha in certain circumstances.

Further research regarding these changes will be undertaken by the Chief Executive Officer in the developing a new Council policy on the subdivision of rural land.

1.6 **Dept of Agriculture and Food – Changes to Agricultural Zone Control Authorities (1.10.1)**

As previously advised to Council, the enactment of the Biosecurity and Agriculture and Management Act 2007 has resulted in the former Zone Control Authorities being replaced by Recognised Biosecurity Groups (RBG's).

RBG's will be independent incorporated groups with membership that is likely to include private land holders representatives of local government, mining companies, Department of Environment and Conservation and other stakeholders. Their management committee's will be selected from their fee paying membership and will oversee the day to day business of the RBG, according to the group's constitution.

It is the intention of the Board to wind up the Zone Control Authorities by 30th of June 2008 and the new RBG's will be formed in response to community requests to do so.

1.7 **Telstra Countrywide – Transition to the Next G Network (7.1.1)**

Correspondence has been received from Telstra Countrywide advising of recent improvements to the Next G Network and the various actions undertaken to ensure a smooth transition from the CDMA network.

Concern was also expressed at the decision by the federal government to award a significant contract to a rival company which in their view will not improve broadband services to rural and remote Australia.

1.8 **FESA – Future Arrangements on Fire Hydrant Ownership (4.1.6)**

The Minister for Police and Emergency Services, the Hon John Kobelke, is currently considering a proposal to transfer the ownership and maintenance responsibilities of fire hydrants in the State to the water provider responsible for servicing the area in which the hydrant is located.

FESA has requested the cooperation of local authority staff to collect information regarding fire hydrants in each Shire and return this data to FESA to assist the Minister with his deliberations on this matter.

As the Shire of Wandering has only one fire hydrant this is not an onerous task but merely another example of the cooperation supplied to State Government agencies and the savings that are made by these agencies in utilising the services of rural Local Government.

1.9 **Dept of Health – Draft Public Health Bill 2008 (13.1.1)**

Correspondence has been received inviting public comment regarding the Draft Public Health Bill. Submissions are to be received no later than 30th of April 2008. It is not proposed to lodge a submission on behalf of the Shire of Wandering.

1.10 **CY O'Connor College of TAFE – Graduation Sponsorship (8.1.1)**

A request has been received from the CY O'Connor College of TAFE, requesting Council consider sponsoring a prize to be presented at the College's forthcoming graduation ceremony.

The Chief Executive Officer has replied to this correspondence advising that the Council has a limited budget for such matters and prefers to contribute any funds to the local Primary School.

1.11 **Dept for Communities – Western Australian Seniors Topic Sheet 9 (18.1.33)**

Several copies of the latest Topic Sheet produced by the Department for Communities have been received. These Topic Sheets are designed to promote the value of seniors to our economic and social life and have been placed in the Shire Library.

1.12 **Celebrate WA – 2008 WA Citizen of the Year Awards (18.1.9)**

The 2008 Western Australian Citizen of the Year Awards is now open for nominations and closes on 11th of April 2008.

There are nine categories in the Awards and Local Government is invited to lodge a nomination.

The Governor of Western Australia will announce the nine award recipients at a gala dinner to be held on 1st of June 2008.

1.13 **ICLEI Local Governments for Sustainability – Program Update (18.1.20)**

Information has been received from ICLEI advising Council of various changes to the programs available and inviting Council to participate in a Pilot Project to be undertaken by the Peel Harvey Catchment Council.

The Chief Executive Officer has requested further information from ICLEI regarding the Pilot Project and will advise Council further when received.

1.14 **Heritage Council of WA – 2008 Heritage Council Awards (18.1.12)**

The 2008 Heritage Council Awards are now open for nominations, which are to be submitted no later than 24th of April 2008.

The awards finalists and winners will be announced by the Minister for Heritage, Hon Michelle Roberts MLA, in June.

1.15 **Commissioner of Police – WA Police Customer Service Charter (19.1.1)**

A copy of the WA Police Force Customer Service Charter has been received from the Commissioner of Police.

Copies of the Charter have been placed in the Shire Library and are available on request from the Chief Executive Officer.

1.16 **WA Local Government Association – Minutes of Central Country Zone Meeting 7th of March 2008 (18.1.4)**

Minutes of the Central Country Zone Meeting, held 7th of March 2008, have been received. Unfortunately the Shire of Wandering was unable to be present due to a prior engagement with the Boddington Gold Mine Working Group.

Matters arising at the Meeting included;

- Election of Cr Richard Chadwick, Shire of Narrogin, as Zone President.
- Election of Cr Ennis, Town of Narrogin, as Deputy Zone President.
- Election of Cr Nola Forbes, Shire of Corrigin and Cr Andrew Walker, Shire of Lake Grace to the executive Committee.
- Election of Cr Steve Martin, Shire of Wickpin, as Zone Council representative.
- A joint meeting of the CCZ and the Great Eastern and Avon Midland zones will again be held during the Local Government Convention.
- No action taken in regards to the WALGA Systemic Sustainability study.

1.17 **Hotham Catchment Landcare – Minutes of Meeting 11th of February 2008 (1.10.3)**

A copy of the Minutes of the Hotham Catchment Landcare Meeting, held 11th of February 2008, have been received and are available on request from the Chief Executive Officer.

Cr McNeil has previously reported to Council his attendance at this Meeting and the issues raised.

1.18 **Hotham Way – Minutes of Meeting 12th of February 2008 (28.1.1)**

A copy of the Minutes of the Hotham Way Meeting, held 12th of February 2008 has been received. The official opening of the track is scheduled for 17th of May 2008.

1.19 **Wandering Primary School – Newsletter 22 February 2008 (8.1.1)**

Topics included are:

- P&C Annual General Meeting.
- School Council Meeting.
- Swimming Lessons.
- Teacher Stop Work Meeting.

1.20 **Wandering Primary School – Newsletter 7 March 2008 (8.1.1)**

Topics included are:

- Reconvening of School Bus Committee.
- Request for Paper Brick Maker.
- Environmental Program.
- Attendance at Young Leaders Forum.

1.21 **WALGA Economic Briefing – February 2008 (18.1.3)**

The WALGA Economic Briefing details that the Local Government Cost Index has risen 4.1% to the year ending December 2007. The General Construction Cost Index has increased by 6.5% in the same period.

A full copy of the Economic Briefing has been forward to all Councillors with the Agenda Papers.

1.22 **WALGA – InfoPages February to March 2008 (Various)**

Information Notes received from WALGA since the last Council Agenda are summarised below for the information of Elected Members.

Mandatory Installation of Hardwired Smoke Alarms to Existing Residential Buildings.
Main Roads WA – Replacement of Term Network Contracts..
State/Local Government Partnerships Agreements.
New Public Health Bill 2008.
Local Activity Grants – Round 8
Review of Westplan Flood.
Human Resource Seminar.

1.23 **W.A.L.G.A. – LG News 18 February 2008 (18.1.3)**

Topics include:

- State/Local Government Climate Change Meeting.
- LWA Migration Program.
- Proposed Waste Funding Scheme.
- Draft SSS Report launch.

1.24 **W.A.L.G.A. – LG News 25 February 2008 (18.1.3)**

Topics include:

- Software Licensing Agreement.
- Telecommunications services.
- Local Government Road Safety Awards.
- Banners in the Terrace 2008.

1.25 **W.A.L.G.A. – LG News 4 March 2008 (18.1.3)**

Topics include:

- Asset and Expenditure Report 2006/07.
- Land Use Planning Funding.
- WA Ports and Export Infrastructure Summit.
- Association Honours 2008.

1.26 **W.A.L.G.A. – LG News 10 March 2008 (18.1.3)**

Topics include:

- SSS Industry Plan launched.
- 2008 National Local Government Asset Management Conference.
- Celebrate World Water Day.
- The Business of Local Government Course

1.27 **Municipal Waste Advisory Council – February 2008 Information Bulletin (18.1.3)**

The monthly Information Bulletin from the Municipal Waste Advisory Council has been received which details recent activities and issues that have been brought before the Council.

2. **ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)****Environmental Health Officer/ Building Surveyor's Activity Report 9th November 2007 to 13th December 2008.**

The Environmental Health Officer/Building Surveyor has been on leave and as such no report is available. A full summary of activity will be provided to the April 2008 Ordinary Meeting of Council.

3. **STAFF**3.1 **Leave and Overtime Report – February 2008.**

Leave taken for months of February is as follows:

LEAVE TYPE	HOURS
Annual Leave	91.20 hours
Sick Leave	37.00 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil
Leave Without Pay	27.50 hours
Overtime	60.50 hours

4. **WORKS REPORT** – 13 February 2008 to 11 March 20084.2 **Construction**

North Wandering Rd (job E157401) has been completed, a start has been made on North Bannister Wandering Rd reconstruct and seal (job E157402), preparations are underway for seal coats to be applied on North Bannister Wandering Rd (job E157405) and Pumphreys Rd seal (job E157408)

4.3 **Maintenance**

Spraying has been carried out on the Wandering Pingelly Rd, Dwarda Crossman Rd, Fourteen Mile Brook Rd as well as the town areas and oval. Guide posts have been straightened replaced and re erected on various roads. Branches and debris have been removed from various roads, and an outbreak of Cotton Bush has been monitored.

Maintenance carried out on machinery and plant this month included;

T2, Isuzu FVZ1400 truck, 130,000km service

Broom, Sewell Road Broom, bobbins replaced

L1, Caterpillar 924G loader, 250hr first service revisit

Bitumen patching

Wandering Pingelly Rd, North Wandering Rd, and North Bannister Wandering Rd have had patches put in place.

Maintenance Grade

Dragging has continued this month with the following roads maintained North Wandering Rd, Kubbine Rd, batters cleared in conjunction with drag, Moramocking Rd, Codjatotine Hastings Rd, Codjatotine Mooterdine Rd, Carabin Rd, York Williams Rd, Mission Rd, Reid Rd and Noombling Norrine Rd.

Signs

Signage has been erected in conjunction with the North Wandering constuct and seal (job E157401). Replacement signage has been erected at Codjatotine Old School Site and Ricks Rd. A school bus site inspection has been carried out to check for need for sign erection. School bus signs have been erected and repaired on North Wandering Rd

Depot

Formal induction carried out with Works Staff.

Town

Spraying for control of Lovegrass has been ongoing on cricket oval, stinkweed, suckers and blackberry have been targeted in spraying, several large branches have been removed and mowing has taken place as required.

Next Jobs

Box culvert installation. North Bannister Wandering Rd Construction. Seal works. Maintenance dragging.

4.4 Private Works

One load of sand has been delivered, two loads of gravel have been delivered and spread, one crossover has been installed.

4.5 Fuel Quotes (11.1.1)

One order was placed as per Council Item 7.1.5 (17 September 1992) as follows;

18 February 2008

Diesel

Cooper and Dysart Pty Ltd	\$138.4620
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$138.7000

An order for 4500 litres was issued to Cooper and Dysart Pty Ltd.

4.6 Traffic Counts

Kubbine Rd, near York Williams Rd,
From 25th February 2008- 4th March 2008, Total 149, Average/Day 17.

4.7 Roadwork's Requests Received

Nil

4.8 Councillors Roadwork's Requests from Previous Meeting/s

Cr Hardie – Wandering Pingelly Road

Cr Hardie advised attention is needed near Noombling Norrine Road as it is starting to get a bump.

Cr Kerr – Ricks Road

Cr Kerr requested the guide post on Ricks Road where the fatal accident occurred be replaced. The Chief Executive Officer advised that the police had requested the site be left as is so they could carry out their investigations however they should be in a position for them to be replaced now.

Works Comment - Posts have been re installed.

Cr Kerr – North Wandering Road

Cr Kerr advised the Blackspot sign on North Wandering Road on edge of the bitumen at the western end has fallen down. (Sign has had temp repair completed)

Cr Price – Suckers York Williams Road

Cr Price requested the suckers on York Williams Road be sprayed, also on the north side of Carabin Road. (Is on list to be completed)

Cr Price – York Williams Road

Cr Price enquired as to the condition of the gravel sheeting on York Williams Road towards Dryandra end: It is possible this area will need resheeting. (Yet to be checked)

Cr Barge – Corner Watts and Cheetaning Roads

Cr Barge suggested now works with the Roller have been completed, an attempt to remove the corrugations on this corner could be made.

Works Comment - Job cost calculated for repair to 120m of rutting using cold mix supplied from Boral asphalt approx \$11,000. Roller applied 11 March 2008, no improvement.

Cr Barge – Stinkweed

Cr Barge requested the Stinkweed in the Wandering townsite and surrounds be removed now. (Spraying has commenced on stinkweed, follow up will be completed as resources allow)

Cr McNeil – Deans Road

A request has been received from Mr D Warburton to upgrade the current condition of Deans Road, including reformation and removal of crests. Council agreed to inspect this road as part of the annual road inspection and will consider further in the adoption of the 2008/09 Budget.

Cr McNeil – Wandering Narrogin Road

Cr McNeil expressed concern over the condition of the sealing works carried out recently near Pumphreys Bridge. The Chief Executive Officer advised the second coat was due to be carried out shortly and would request the work to be carried out as soon as possible. (Booked for Thursday 13th March)

Cr McNeil – North Bannister Wandering Road

Cr McNeil requested tree pruning to be carried out from Avon Downs to the west. (Yet to be completed)

Cr Price – Wandering Pingelly Road

Cr Price advised the York Gums on Wandering Pingelly Road need pruning. (Pumphreys side of the old Pedlars block near Hardies' and Pedlars). (Yet to be completed)

Cr McNeil – Codjatotine School Sign

Cr McNeil advised the School sign at Codjatotine has been removed. (Sign Replaced)

5. **PLANT REPORT**

- 5.1 **Caterpillar 12H 3306 6NC25698 Grader** – WD.483 – G1 – 5,159hrs (75 hrs for month)
- 5.2 **Caterpillar 120H Grader (Serial No 2AN0039)** – WD.300 – G2 – 9,888hrs (70 hrs for month)
- 5.3 **Isuzu FVZ1400 Tandem Axle Truck** – WD.458 – T1 – 15,484km (968kms for month)
- 5.4 **Isuzu FVZ1400 Tandem Axle Truck** – WD.355 – T2 – 131,494km (603kms for month)
- 5.5 **Mitsubishi FE649EWSRFAA Crew Cab Truck** – WD.6 – 107,445km (1,752kms for month)
- 5.6 **Caterpillar 924G Loader** – WD.118 – L1 – 292hrs (47hrs for month)
- 5.7 **John Deere 6510 Tractor** – WD.229 – TC1 – 3,127hrs (17 hrs for month)
- 5.8 **Multipac VP200 SP Roller (Serial No 1447)** – WD.182 – RL2 – 7,378hrs (19hrs for month)
- 5.9 **Caterpillar CS-563E Roller (Serial No ASA00505)** – WD.219 – RL4 – 541hrs (6hrs for month)
- 5.10 **Statesman Sedan** – 0.WD – 35,606kms (3820 kms for month)
- 5.11 **Toyota Hilux 3.0D LN167R 4 x 4 Utility** – WD.487 – 154,407kms (2,123kms for month)

- 5.12 **Isuzu FSS Wandering Town 2.4B Fire Truck** – 1CPF913 –1,315 km (37kms for month)
 5.13 **Isuzu FSS500 Fire Truck (VIN J202129)** – WD.475- 81,326km (35kms for month)
 5.14 **Hustler Mini Z Zero Turn Mower (Serial No 7070336)** - 9 hrs (1 hrs for month)
 5.15 **Davleco Vib Steel Drum Drawn Roller/Lister HR3** – WD.598 – RL3 – 105 hrs (0 hrs for month)

Other**Moore Multi Tyred Drawn Roller** - RL1**Stihl 009AV, 034AV @ 039AV Chainsaws, Whipper Snipper****Sewell B200 Road Broom****Drag****6. OUTWARD CORRESPONDENCE**

Date	Addressee	Subject
11/02/2008	Spandau Pty Ltd	Rate receipts
13/02/2008	Parsons D & E	Building Envelope
13/02/2008	M Whitley	Aus Day Breakfast
15/02/2008	Ian Turton	JP application
18/02/2008	Westpac Bank	Weekly Cheques
18/02/2008	Robert Billett	Building Application
22/02/2008	SAC	Inv 2146
22/02/2008	Perth State Library	Damaged DVD Letter
26/02/2008	T Waldron	JP application
26/02/2008	Max Trenorden	JP application
26/02/2008	Mr A Jelly	Graduation Sponsorship
26/02/2008	Geoff Bowen	Application for planning approval
26/02/2008	Principal Wandering P School	Banners in the Terrace
26/02/2008	G&J Treasure	Building Application
26/02/2008	Mr M Gilovitz WA Planning Commission	Application 136501- Lot 19784
26/02/2008	Palladin Surveys	Application 136501- Lot 19784
26/02/2008	Coranning Pty Ltd	Application 136501- Lot 19784
26/02/2008	B Sibley	Application for planning app
26/02/2008	Shire of Narrogin	Assistance with Doctors
26/02/2008	Phillip Hardie	Application 136501- Lot 19784
26/02/2008	Brook & Marsh	Application 136501- Lot 19784
27/02/2008	Mr JA Moore	Instrument of Authorisation
27/02/2008	Mr M Gilovitz WA Planning Commission	Application 136653-Lot 51
29/02/2008	The Hon Terry Waldron JP MLA	Attendance at April 2008 meeting
29/02/2008	Ms D Bradly Combined Prop Sett	Cancellation of sale Lot 111 Humes Way
29/02/2008	Main Roads WA	App for special funding
29/02/2008	Water Corporation	Watering of Town Oval & Dam
4/03/2008	Graeme Kerr	Accident Zones
4/03/2008	Jim McNeil	Accident Zones
5/03/2008	Hon Max Trenorden	WA Road Safety Strategy
5/03/2008	Hon Terry Waldron	WA Road Safety Strategy
5/03/2008	Office of Road Safety	WA Road Safety Strategy
5/03/2008	WALGA	WA Road Safety Strategy
5/03/2008	WA Local Government Grants Commission	Small Holdings Disability Factor Review 2008/09
5/03/2008	Geoff Bowen	Building App
5/03/2008	Elders Real Estate	Cancellation of sale Lot 111 Humes Way
5/03/2008	WA Local Grants Commission	Bridge 0421
7/03/2008	18 Letters to BBS Stage 2 residents	Various Matters on Settlement
7/03/2008	Dept LGRD	6 monthly Review Budget
7/03/2008	Catalyst Funding	Townscape
11/03/2008	Shire of Cuballing	Vehicle Lease Agreement

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 5:15pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 17th April 2008.

CR B E DOWSETT, Chairman