



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 19 June 2008.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President Cr Bruce Dowsett declared the meeting open at 11:00am

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Cr. J R McNeil	North East Ward
Mr. A Doust	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer

Apologies

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 15 May 2008 Ordinary Meeting of Council.

Minutes from the Ordinary Meeting of 15 May 2008 have been circulated to Elected Members with the Agenda.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 15 May 2008 be confirmed.

Simple Majority Required

RESOLUTION 177:2007/08

Moved Cr Price seconded Cr Hardie

That the Minutes of the Ordinary Council Meeting held on the 15 May 2008 be confirmed.

Carried 7:0

Scenic Wandering

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**9. PETITIONS, DEPUTATIONS & PRESENTATIONS****10. REPORTS****10.1 DELEGATE'S REPORTS****10.1.1 Attendance of Shire President and the Chief Executive Officer at a Meeting of the Wheatbelt South Regional Road Group on Monday 19 May 2008, commencing at 11.00am in the Narrogin Recreation Centre.**

The Shire President and Chief Executive Officer attended the bi annual meeting of the Wheatbelt South Regional Road Group, held at the Narrogin Recreation Centre, where the following issues were discussed;

- Acceptance of various Sub Group Minutes.
- WALGA Minder/Roman project and the costs of upgrading these software programs. It was the position of the Wheatbelt South Regional Road Group that these funds should not be allocated from road funding programs and that other financing sources will need to be identified.
- Financial Progress reports
- 2008-09 Road project funding
- New Multi Criteria assessment (MCA) model approved.

10.1.2 Report from Cr Jim McNeil regarding the Hotham Catchment Landcare Committee

Cr Jim McNeil reported that the Hotham Catchment Landcare Committee had received five applications for the position of Natural Resource Management Officer. The successful applicant is Tyron Milley who commenced employment on 9 June 2008. No accommodation is required at this stage.

Funding will continue until June 2009 however contributions from the three Shires may need to be increased to \$15,000.

Council requested that full details of the increased expenditure would need to be obtained before any further contribution was made.

10.1.3 Report from Cr Carol Hardie – attendance at the Opening of the Fawcett Track

Cr Hardie attended the opening of the Fawcett Track on Saturday, 17 May 2008. The Opening commenced at 10:00am at Pinjarra then on to Nanga at 12:00 noon finishing at Quindanning Inn at 4:00pm. An article was published in the West Australian Newspaper on Saturday, 24 May 2008. A DVD of the opening has been produced and is available on request from the Acting Chief Executive Officer.

10.1.4 Attendance of the Acting Chief Executive Officer, Tony Doust, at the meeting of the BGM Social Infrastructure Meeting held in Boddington on Thursday, 18 June 2008

Mr Doust advised that the BGM Social Infrastructure Committee were preparing an application for further funding. They have requested the Shire of Wandering consider items for inclusion in the application. Mr Doust advised the items which have been identified in the past were:

- Commercial Facility
- Grass Oval
- Upgrade Play Equipment
- Upgrade Bannister Road

The Council requested Mr Doust discuss with the Peel Development Commission and Department of Industry and Resources Officers the following items in this preferred order and submit an application for further assistance for the items that are considered appropriate:

- 1 Waste Management – including household and building site refuse, wages for manning tip
- 2 Staff Housing
- 3 Upgrade Bannister Road
- 4 Recreation – Water Harvesting, tapping into waste water (not septic but drainage), Water Corp dumping water, Water Corp dams

10.2 COMMITTEE REPORTS

Nil.

10.3 CHIEF EXECUTIVE OFFICER'S REPORT**10.3.1 Shire of Wandering – Recycling Service**

FILE REFERENCE: 13.1.6 Rubbish Tip, Refuse, Pollution
DATE OF REPORT: 9 June 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

At the 15 May 2008 Ordinary Meeting of Council, the responses to a survey issued by Council regarding then possible introduction of a recycling service was considered by Council with it being subsequently resolved as follows;

“RESOLUTION 165:2007/08

Moved Cr Hardie seconded Cr Barge

That Council invite a representative of Avon Waste to the June Ordinary Meeting of Council to discuss recycling options, with a view to introducing a service during the 2008/09 financial year.

Carried 6:0

In accordance with this resolution, Mr Ashley Fisher representing Avon Waste will be attending the Meeting at 11.30am to present to Council options that may exist for the introduction of such a service and answer questions from Councillors and Staff.

COMMENT – GENERAL

Although presented to the May Meeting, the responses to the survey questions are again presented for the information of Elected Members;

INTRODUCTION OF A RECYCLING SERVICE

Question 1. Do you support the concept of a recycling service to be introduced in the Wandering Shire?

YES 11 NO 1

Question 2. If a townsite resident, which of the following recycling options would you prefer to use?

ROADSIDE 4 DROP OFF POINT 2

Question3. How much would you be prepared top pay for this service?

\$100 3 \$150 1 \$200 2 \$250 0 NO ANSWER 5

Question 4. If a rural resident, would you support using a central collection point for your recycled materials?

YES 6 NO 0

Question 5. How much would you be prepared top pay for this service?

\$100 2 \$150 1 \$200 0 \$250 1 NO ANSWER 2

Question 6. Would you be prepared to pay an annual fee or pay per load to obtain mulch from the Refuse Site?

YES 8 NO 3 NO ANSWER 1

Question 7. Have you any other comments regarding the introduction of a recycling service?
Comments summarised for ease of reporting.

Submission 2

Boddington has no charge for recycling. Wandering should do the same, is this possible?

Submission 3

Not a viable proposition, If rural & residents (sic) can't separate recyclables at present at tip.

Submission 4

Sooner the better.

Submission 6

Definitely needed, regardless of cost. Must become environmentally responsible for ourselves.

Submission 7

Will service be in Boddington or Wandering? Would septic be treated or dumped? Would the site be monitored?

Submission 8

Rural resident would be happy for central collection point. Can't see why this would cost more than \$100. Pingelly had a similar scheme.

Submission 10

We think this is highly important.

OTHER WASTE MANAGEMENT QUESTIONS

Do owners of rural residential properties support the introduction of a roadside rubbish collection service(i.e. Blackboy Springs and Wandering Downs) ?

YES 3 NO 0 NO ANSWER 9

Would you support the refuse site to be manned to reduce the volume of waste and extend the life of the site?

YES 7 NO 2 NO ANSWER 3

Would you support the establishment of a Regional refuse Site in the Shire of Wandering, assuming all necessary approvals are obtained and there is an economic benefit to the Shire and its residents?

YES 7 NO 3 NO ANSWER 2

Have you any other comments you would like to make regarding any waste management issue within the Shire?

Comments summarised for ease of reporting.

Submission3

Rural residential to pay for collection service as per town residents. Manned site good idea but would result in increase in illegal dumping.

Submission 4

Manned site to prevent illegal dumping.

Submission 7

Rural residential properties part of Shire as well. We all create waste and we should all recycle.

Submission 10

Has land for a future refuse site been set aside or has other contingencies been identified?

Unfortunately the poor response makes it difficult to draw any meaningful information from the responses received. It is the view of the Chief Executive Officer that Council is now required to show leadership on behalf of this community and continue to progress the initiative.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 3.57. Tenders for Providing Goods or Services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996 Regulation 11 to 24

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act;
 - (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;
 - (ba) the local government intends to enter into a contract arrangement for the supply of goods or services where —
 - (i) the supplier is either —
 - (I) an individual whose last employer was the local government; or
 - (II) a group, partnership or company comprising at least 75% of persons whose last employer was that local government;
 - (ii) the contract —
 - (I) is the first contract of that nature with that individual or group; and
 - (II) is not to operate for more than 3 years;
 - and
 - (iii) the goods or services are —
 - (I) goods or services of a type; or
 - (II) (in the opinion of the local government) substantially similar to, or closely related to, goods or services of a type, that were provided by the individual (or persons) whilst employed by the local government;
- (c) within the last 6 months —
 - (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications; or
 - (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;
 - (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government;

- (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government;
- (ea) the goods or services are to be supplied —
 - (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
 - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;
- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or
- (g) the goods to be supplied under the contract are —
 - (i) petrol or oil; or
 - (ii) any other liquid, or any gas, used for internal combustion engines.

[Regulation 11 amended in Gazette 29 Apr 1997 p. 2145; 26 Jun 1998 p. 3447; 25 Feb 2000 p. 970-1; 29 Jun 2001 p. 3130; 31 Mar 2005 p. 1054-5; 2 Feb 2007 p. 245-6.]

Table of Provisions

Local Government Act 1995 Section 6.16 Imposition of Fees and Charges.

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
* Absolute majority required.
- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.
* Absolute majority required.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of

—

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

From the above it is clear that Council has the power to introduce a recycling collection and disposal fee, although such a fee may need to be advertised if not adopted in accordance with Section 6.19.

In regards to the setting of a recycling collection fee, it is recommended that the fee be set to operate on a cost recovery basis to encourage maximum use of the service.

Further, if it was Council's intention to enter into a short term contract, the provisions of the Local Government Act 1995 regarding the requirement to tender would not apply, due to the anticipated cost of any service option introduced by Council being less than the \$100,000 minimum value.

STRATEGIC IMPLICATIONS

With the introduction of the requirement to prepare Zero Waste plans, the provision of recycling services and the like will become increasingly important from a strategic perspective in the future. The introduction of such a service would also extend the useful life of the Wandering Refuse Site as less waste will be deposited into the Refuse Site.

PUBLIC CONSULTATION

The results of a community survey have been reproduced above for the information of Elected Members.

SOCIAL IMPLICATIONS

It is the view of the Chief Executive Officer that many within the community will respond positively to the introduction of a recycling service in any form. As the general public becomes increasingly aware of the importance of the protection of our environment, many would view recycling as a social and environmental responsibility that they are prepared to undertake.

FINANCIAL IMPLICATIONS

Assuming Council accepts the either a kerbside collection or central collection point recycling service is introduced, the project would be operated on a cost neutral basis to the Council, although it is accepted that property owners would have the financial burden of an additional charge on their land. Obviously the proposal could not be accepted unconditionally until such time as the indicative pricing has been confirmed or otherwise in a tender or negotiation process.

ENVIRONMENTAL IMPLICATIONS

There would be many positive environmental impacts associated with introducing a recycling service including reduced landfill, litter and hopefully reduced greenhouse gas emissions in the longer term.

RECOMMENDATION

That Council discuss with representatives from Avon Waste the cost implications of introducing a recycling service in the various forms, with a view to introducing a service during the 2008/09 financial year.

Simple Majority Required.

Mr Ashley Fisher, of Avon Waste, addressed the meeting and gave a brief overview of his company. Avon Waste currently services 33 Shires, 14 which offer kerbside recycling and a couple of transfer stations. The biggest growth area is recycling and they have a recycling plant in York where everything is hand sorted.

He advised there a several ways in which services can be delivered with many variances such as length of contract, whether they provide bins or the Shire does and how often the service is provided.

- Presuming they provide the bins:
 - one service per rubbish service - twice per month \$78 per year per service – co-mingled - newspaper, cans, bottles, plastic (HDPE or PET), glass
 - 4.5 m3 bin (equiv to 19 bins) – to use in conjunction with kerbside – for rural community: can take larger items like cardboard fridge boxes \$1560 per year per bin twice per month – usually sited at the refuse site – co-mingled also

Mr Fisher thought this bin would be well located at the Wandering Tavern.

He also suggested that we examine our fee structure so it encourages people to recycle. There was usually 50-60% participation rate. Education programs encourage people to recycle more and we could look at reducing the size of bin from 240L to 140L bin. This would result in a 20c increase per week per service.

Avon Waste would prefer to supply bins. In responding to a question about extending the rubbish collection service Mr Fisher advised that there would be a \$3.00 per kilometre charge to travel to satellite subdivisions. To eliminate this charge they would probably need 30 bins.

RESOLUTION 178:2007/08***Moved Cr Kerr seconded Cr White******That the meeting adjourn for lunch at 12:35pm.******Carried 7:0******The meeting resumed at 2:10pm with all those in attendance prior to the adjournment present.******Ashley Fisher left at 2:15pm***

Discussion in regard to the maintenance of the tip, the ongoing costs and the benefits of recycling took place. It was thought the increase in rubbish bin charges will subsidise the implementation of the recycling.

RESOLUTION 179:2007/08***Moved Cr Hardie seconded Cr McNeil******That Council introduces a kerbside recycling service once a fortnight for the townsite of Wandering and provide one 4.5 cubic metre bin to be located at a convenient position and the cost of this service to be recouped partly from the additional rubbish levy and the general rates.******Carried 5.2***

10.3.2 Shire of Wandering – Appointment of Chief Executive Officer

FILE REFERENCE:	1.2.1.8 (Personnel File)
DATE OF REPORT:	9 June 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

As Councillors would now be aware, the Chief Executive Officer submitted his resignation to the Shire President on Tuesday 29 April 2008. Since that time, WALGA Workplace Solutions have been appointed to coordinate the recruitment and selection process. Advertising for the vacant position closed on Wednesday 4 June 2008, with Council now required to determine in consultation with WALGA Workplace Solutions the preferred candidates for interviewing and the interview dates and process.

Ms Lydia Highfield from WALGA Workplace Solutions will be attending the Meeting at 2.00pm to discuss this issue further with Council.

COMMENT – GENERAL

At the time of closing, eight applications had been received, which have been forwarded under separate cover to all Elected Members.

STATUTORY IMPLICATIONS

Local Government Act 1995 Division 4 Section 5.36 to 5.39 Local Government Employees
Local Government (Administration) Regulations 1996 Regulations 18A, 18B and 18C

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation was required in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The Acting Chief Executive Officer's salary is the same as the existing Chief Executive Officer and as such has no impact on the 2007/08 Municipal Budget.

The costs of engaging Workplace Solutions is not provided for in the 2008/09 Municipal Budget. This expense of \$6,000 can be allocated against the projected end of year surplus for the 2007/08 financial year, without any significant impact on the 2007/08 Municipal Budget. Alternatively Council may wish to amend the 2007/08 Budget by deleting another project to accommodate this expenditure.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council discuss and shortlist the applicants to be interviewed and finalise all other necessary arrangements to conduct such interviews on a date to be determined at the Meeting.

Simple Majority Required

RESOLUTION 180:2007/08

Moved Cr Kerr seconded Cr Barge

That the persons selected be interviewed on Friday, 27 June 2008.

Carried 7:0

10.3.3 Wandering CWA – Reimbursement of Donation for New Roof on CWA Building

FILE REFERENCE:	18.1.10 Country Women's Association.
DATE OF REPORT:	4 June 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

Councillors may recall that during the course of the 2006/07 financial year, a donation of \$2,500 was made to the Wandering Branch of the Country Women's Association (CWA) to assist with the replacement of the roof on the CWA Building on Watts St, Wandering.

Correspondence has recently been received from the Wandering CWA advising that their financial situation has improved considerably since this earlier request and as such have offered to reimburse the donation made by Council. This correspondence further states that if Council chose not to accept their offer to reimburse the donation, this money would be used for yet to be determined local community projects.

COMMENT - GENERAL

The offer from the Wandering CWA is a very generous one, given the relatively small membership base that comprise this organisation and no doubt reflects the fund raising activities that have been undertaken by the CWA over the past twelve months.

It may be appropriate for Council decline the offer and suggest to the Wandering CWA retain the monies for future building improvements or use for local community projects as suggested by themselves in the event such surplus funds have to be distributed to the state organisation or similar in accordance with any constitutional provisions.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

A small community such as the Shire of Wandering relies heavily on organisations such as the CWA to provide social opportunities.

FINANCIAL IMPLICATIONS

The \$2,500 donated by Council in 2006/07 does not form part of the current year's financial accounts and the payment of this money (and repayment by the CWA) would have no material impact on this years budget.

Given the financial situation that confronted the CWA when a donation was originally asked of Council, it would perhaps be prudent for Council to suggest the CWA establish a Building Reserve Fund to provide for future building repairs and/or renovations.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council thank the Wandering CWA for the offer to reimburse the donation of \$2,500, however suggest that the funds should be placed in a Reserve Fund to provide for future building repairs and or renovations, or if it is determined by the CWA Executive that there is no need for such a Reserve, that the funds be used for local community projects.

Simple Majority Required

RESOLUTION 181:2007/08

Moved Cr Barge seconded Cr White

That Council thank the Wandering CWA for the offer to reimburse the donation of \$2,500, however suggest that the funds should be placed in a Reserve Fund to provide for future building repairs and or renovations, or if it is determined by the CWA Executive that there is no need for such a Reserve, that the funds be used for local community projects.

Carried 6:1

10.3.4 Dryandra Country Visitor Centre – Request for Financial Support 2008/09

FILE REFERENCE: 18.1.11 Tourism & DCVC.
DATE OF REPORT: 9 June 2008
REPORT AUTHOR: Garry Bird
SENIOR OFFICER: Garry Bird
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil.

BACKGROUND

Correspondence has been received from the Dryandra Country Visitor Centre, based in Narrogin, seeking a financial contribution of \$4,000 towards the operation of the Centre and thanking Council for the support provided in the 2007/08 financial year.

This request represents an increase of \$1,000 on the sum previously contributed by Council.

COMMENT - GENERAL

The 2007/08 Municipal Budget contained a provision for an allocation of \$3,000.00 as a financial contribution towards the operation of the Centre.

The contribution provided by the Wandering Shire assists with the employment of the Visitor Centre Manager.

Some achievements of the Centre over the past financial year include various promotional activities on behalf of the region, assisting with advertising of the Wandering Wheatbelt Wine Awards and the provision of an information stand in the Wandering Tavern.

Cr Hardie is the appointed delegate of the Wandering Shire Council to the Dryandra Country Visitor Centre and may have further information regarding the request.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The request for an additional \$1,000 will need to be funded from existing municipal revenues, although this amount does not represent a major impost on the Municipal Budget.

ENVIRONMENTAL IMPLICATIONS

There are no social implications arising from this Item.

RECOMMENDATION

That Council contribute \$4,000.00 towards the operation of the Dryandra Country Visitor Centre and that an allocation be provided in the 2008/09 Municipal Budget for this purpose.

Simple Majority Required

RESOLUTION 182:2007/08

Moved Cr Hardie seconded Cr Kerr

That Council consider the allocation of \$4,000.00 towards the operation of the Dryandra Country Visitor Centre during the preparation of the 2008/09 Municipal Budget.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

Council requested information relating to the contribution from other Shires before committing funds in the Budget.

10.3.5 Extracts Road – Road Alignment Relative to Adjoining Properties

FILE REFERENCE:	33.1.8 Other Works/Ratepayers Requests
DATE OF REPORT:	10 June 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

In response to a request from Mr Rob Densham, the Chief Executive Officer recently attended an onsite Meeting on Extracts Road to inspect his concerns in relation to the alignment of this road in relation to boundary of the adjoining property.

These concerns of Mr Densham's were prompted by the proposed refencing of this property and the difficulties in erecting the fence with the existing formation of the road.

Given the likely cost of reconstructing the road to avoid being located to the adjoining property it was considered appropriate to refer this matter to Council for further consideration.

COMMENT - GENERAL

Anecdotal evidence obtained from nearby land owners suggests that Extracts Road was constructed over a period of time some years ago, with the road alignment following what was basically a farm track to access these properties.

It would appear that the following options exist to resolve this situation;

- Do nothing and require the adjoining landowner to either install his fence inside the property boundary away from the road reserve or install the fencing along the property boundary, aware that such a fence would most likely be considered insufficient to secure stock inside the property boundary.
- Reconstruct Extracts Road along the existing road reserve, away from property boundaries.
- Commence a land acquisition process to widen the existing road reserve which would allow the property owner to reference the property away from the constructed sections of road.

It is the view of the Chief executive officer that the land acquisition/road widening option would be preferable as it would resolve the situation permanently and be a more cost effective option than reconstructing the road on a different alignment within the existing road reserve.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item, other than the discussions with the adjoining landowner mentioned above.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

It is estimated that the costs of acquiring a portion of land from the adjoining landowner and associated subdivision processes may total \$5,000. If Council was to reconstruct the road, a preliminary estimate would provide for approximately \$20,000 to undertake a satisfactory job.

ENVIRONMENTAL IMPLICATIONS

If the road was to be realigned within the existing road reserve, it is likely that some clearing of vegetation will need to occur and as such a road clearing permit would need to be obtained and further costs and time incurred.

RECOMMENDATION

That Council authorise the Acting Chief Executive Officer to commence negotiations with the affected landowner to acquire a portion of land adjoining Extracts Road for the purpose of widening the existing road reserve to allow the constructed road to remain on the existing alignment.

Simple Majority Required

RESOLUTION 183:2007/08

Moved Cr Price seconded Cr White

That Council authorise the Acting Chief Executive Officer to commence negotiations with the affected landowner to acquire a portion of land adjoining Extracts Road for the purpose of widening the existing road reserve to allow the constructed road to remain on the existing alignment.

Carried 7:0

10.3.6 Shire of Wandering - Future Use of 35 Down St

FILE REFERENCE:	2.1.2 Housing
DATE OF REPORT:	11 June 2008
REPORT AUTHOR:	Garry Bird
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Nil

BACKGROUND

Councillors may recall that at the 17 April 2008 Ordinary Meeting of Council, discussion took place in regards to the future use of 35 Down Street, a Shire owned residence currently occupied by private tenants. Following these discussions it was subsequently resolved as follows;

“RESOLUTION 151:2007/08

Moved Cr McNeil seconded Cr Price

That the Chief Executive Officer obtain an appraisal of the market value of the property at Lot 35 Down Street and that this matter be referred to the May 2008 Ordinary Meeting of Council for further deliberation.

Carried 7:0

Since the April Ordinary Meeting, the Hotham Catchment Landcare approached Council requesting the use of this residence as accommodation for the new Landcare Coordinator, due to the shortage of housing in the region. As such this matter was deferred until an appointment had been made and whether the house may be needed for this purpose. Advice was recently received that the residence would not be required as the successful applicant has made private arrangements for a property in the Shire of Boddington.

Accordingly this matter is now referred for Council for further deliberation.

COMMENT – GENERAL

Several further uses for this property have been identified since it was discussed at the April Meeting, including retaining the property for short term accommodation in the event a private developer wishes to undertake the Watts St commercial facility project. This would possibly allow for the property to be rented privately in the short term whilst these negotiations are continuing.

Given the age of the building it is the view of the Chief Executive Officer that it would be preferable for the building to be occupied to prevent further deterioration.

Two local residents have expressed interest in renting the property if it was to become available.

Discussions with Mr Geoff Matthews of Matthews Realty indicate that the property could expect to fetch between \$200,000 and \$250,000 in the current sales market for the region, which has experienced a downturn in recent months in keeping with the rest of the State.

If Council was to rent the property, given the shortage of available rentals in town it may be worthwhile to seek expressions of interest from prospective tenants and conduct a ballot to ensure equity in this process.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation was undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

The property is currently being rented for \$125 per week and could possibly attract \$150 given the shortage of supply and the improvements made by the current tenant.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council seek expressions of interest from prospective tenants and conduct a ballot to rent the property on a six month tenancy at \$150 per week, with Council to revisit the sale of this property in deliberations for the 2009/10 Municipal Budget.

Simple Majority Required

RESOLUTION 184:2007/08

Moved Cr Hardie seconded Cr McNeil

That Council seek expressions of interest from prospective tenants to rent the property on a six month tenancy at \$150 per week and the Chief Executive Officer to select the best applicant, with Council to revisit the sale of this property in deliberations for the 2009/10 Municipal Budget.

Carried 7:0

REASON FOR VARIATION TO RECOMMENDATION

There have been many enquiries in relation to renting the property and Council considered it would be better to request written applications including referees so the most suitable tenant could be selected.

10.3.11 Delegation of Authority – Building Surveyor

FILE REFERENCE:	2.2.4 Building Surveyor Delegations Register
DATE OF REPORT:	6 June 2008
REPORT AUTHOR:	Rodney Wood
SENIOR OFFICER:	Garry Bird
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Correspondence from Department of Housing and Works

BACKGROUND

Amendments to provisions in part XV of the Local Government (Miscellaneous Provisions) Act 1960 (the Act), along with associated regulations, will be proclaimed shortly and become operative on 1 July 2008. One important area to be affected by these changes will be that of “Delegation of Authority” to approve or refuse plans of buildings or unauthorised building work.

The Department of Housing and Works has written to all local authorities advising that it would be prudent to review all appointments or delegations relating to buildings and update them prior to the proclamation date.

For Council’s information it is advised that the Local Government (Miscellaneous Provisions) Act, Section 374 states.

“No person shall-

- (a) lay out for building, or commence or proceed with a building on, land in a district; or
- (b) in respect of the structure of a building already erected on land in a district, amend, alter, extend, or enlarge, or commence or proceed with the amendment, alteration extension, or enlargement of the structure of the building, until he has caused to be submitted to the local government, and the local government has approved by the issue to the person of a building licence in the prescribed form and on payment of the prescribed fee.”

COMMENT - GENERAL

In view of the fact that a new Building Surveyor will be commencing just prior to proclamation it is ideal for the necessary changes to be implemented at this meeting.

If this is not done then it may become necessary for building applications to have to be sent to other local authorities for processing.

STATUTORY IMPLICATIONS

Local Government (Miscellaneous Provisions) Act 1960

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council delegates its authority and power to the Building Surveyor (currently Steve Friend), and any person acting in the position from time to time, to approve/refuse plans and specifications of building applications received.

Simple Majority Required

RESOLUTION 185:2007/08

Moved Cr Kerr seconded Cr McNeil

That Council delegates its authority and power to the Building Surveyor (currently Steve Friend), and any person acting in the position from time to time, to approve/refuse plans and specifications of building applications received.

Carried 7:0

10.4 FINANCE

10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	13 June 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Tony Doust
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity. Budget vs Actual Variance Report. Accounts for Payment.

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

“RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

Overview of Rates

Rates revenue raised to 31 May 2008 total \$502,677. Payments totalling \$492,492 have been received to date, representing approximately 98% of the total rates revenue raised. Discount of \$43,697 has been applied which is over the expected budget and a total of 11 ratepayers have selected the instalment option. As at 31 May 2008 the total rates outstanding were \$9037.24.

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Receive the May monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as per the Payment Listing totalling \$139,111.57 Municipal Fund and \$0 Trust Fund.**

Simple Majority Required

RESOLUTION 186:2007/08

Moved Cr Price seconded Cr McNeil

That Council;

- 1. Receive the May monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.***
- 2. Endorse the Accounts for Payment as per the Payment Listing totalling \$139,111.57 Municipal Fund and \$0 Trust Fund.***

Carried 7:0

10.4.2 Draft Schedule of Fees and Charges 2008/2009

FILE REFERENCE:	10.1.4 Budget
DATE OF REPORT:	10 June 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Tony Doust
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Draft Schedule of Fees and Charges 2008/2009

BACKGROUND

The Draft Schedule of Fees and Charges for the 2008/2009 Financial Year is attached for Council's consideration as per the requirements of the Local Government Act, 1995 (as amended).

A general increase of 6% has been applied to hire charges and there have been minor adjustments for "rounding" and/or to correct the GST applicable. Plant Hire charges have also been increased by approximately 6% to reflect current market prices, the increased cost of fuel and in accordance with recommendations based on the Local Government Cost Index (CPI is currently 4%).

COMMENT - GENERAL

Rubbish bin removal charges have been significantly increased to reflect the true costs of maintaining the refuse site and planning for the future. An analysis of the fees charged by surrounding Shires was carried out and found that charges ranged from \$180 - \$220.

A new charge of \$110 for Building Site Refuse Disposal has been included and is recommended to be charged per Building Licence issued for dwellings only. This charge is deemed necessary due to the large amount of building site rubble currently being disposed at the refuse site.

Consideration should be given to whether Council will continue to supply sand from the Crossman Dwarda Pit and if the fee for gravel supply should be increased.

It is also noted that the ESL Levy and the BRB Building Licence Fee has been increased as per advice received from the relevant agencies.

STATUTORY IMPLICATIONS

Local Government Act 1995

Local Government (Financial Management) Regulations

Other accompanying legislation as referred to in the Schedule of Fees and Charges

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

There will be an increase in revenue as a result of the increased charges and any loss resulting from a decision not to supply sand is considered to be insignificant.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council adopt the Draft Schedule of Fees and Charges for the 2008/2009 Financial Year, as presented, in accordance with the provisions of the Local Government Act 1995 (As Amended) and the Health Act 1911 (As Amended).

Absolute Majority Required

RESOLUTION 187:2007/08

Moved Cr Hardie seconded Cr Barge

That Council adopt the Draft Schedule of Fees and Charges for consideration in the preparation of the 2008/2009 Draft Municipal Budget and that the supply of sand be withdrawn from Council services.

Carried 7:0

10.4.3 Four Yearly Financial Review

FILE REFERENCE:	10.1.4 Budget
DATE OF REPORT:	11 June 2008
REPORT AUTHOR:	Rhona Hawkins
SENIOR OFFICER:	Tony Doust
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Quotation from UHY Haines Norton

BACKGROUND

In accordance with the Local Government (Financial Management) Regulation 5(2)(c) the Chief Executive Officer is required to conduct a financial management review not less than every four years.

COMMENT - GENERAL

A quotation has been received from UHY Haines Norton, Chartered Accountants, to perform the financial management review at a cost of \$8,500 exclusive of any travel expenses and GST.

As an alternative to the above, it could be possible for Mr Tony Doust to complete the Review whilst carrying out his duties as Acting Chief Executive Officer. Mr Doust has conducted such Reviews for other Councils and as he has just commenced in this position, will be able to offer complete independence. However consideration will need to be given to the fact that should the Review not be fully completed by the time a new Chief Executive Officer has been appointed it may be necessary to employ Mr Doust for some extra hours.

STATUTORY IMPLICATIONS

Local Government Act 1995

Local Government (Financial Management) Regulation 5(2)(c)

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There may be a small cost to Council if the Review is not fully completed before the appointment of a new Chief Executive Officer.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1 Request Mr Tony Doust to conduct the Four Yearly Financial Review in accordance with the Local Government (Financial Management) Regulation 5(2)(c) whilst carrying out his duties as Acting Chief Executive Officer,**
- 2 Remunerate Mr Tony Doust for any extra hours needed to complete the Review should it not be fully completed before the appointment of a new Chief Executive Officer.**

Simple Majority Required

RESOLUTION 188:2007/08

Moved Cr Price seconded Cr McNeil

That Council;

- 1 Request Mr Tony Doust to conduct the Four Yearly Financial Review in accordance with the Local Government (Financial Management) Regulation 5(2)(c) whilst carrying out his duties as Acting Chief Executive Officer,***
- 2 Remunerate Mr Tony Doust for any extra hours needed to complete the Review should it not be fully completed before the appointment of a new Chief Executive Officer.***

Carried 7:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**10.5.1 Environmental Health Officer's Report – May 2008**

Nil.

10.5.2 Building Inspector's Report – May 2008

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS**11.1.1 Cr Hardie: Bannister Road**

Cr Hardie advised she has received many complaints that the Bannister Road was only equivalent to a 4wd track during the recent storms.

11.1.2 Cr Hardie: Road Signs Stevens Road

Cr Hardie queried whether the road sign has been replaced on Stevens Road.

11.1.3 Cr Kerr: George Road

Cr Kerr advised George Road was graded and restored after a Combine had ripped it up, however the same thing has occurred and it needs repairing again. It is possible the problem is a result of the same person and the matter needs to be investigated.

11.1.4 Cr Price: Dwarda East Road

Cr Price mentioned the Dwarda East Road was fairly potholed. Cr Price was advised the works crew will commence grading shortly.

11.1.5 Cr Barge: North Wandering Bannister Road

Cr Barge advised there are potholes in the bitumen new work on North Wandering Bannister Road.

11.1.6 Cr McNeil: Monk Road

Cr McNeil suggested a zebra sign may need to be considered near the Monk and Carabin Road bend.

11.1.7 Cr White: Sign Mission Road

Cr White advised there is a sign missing at Mission Road and requested it be replaced.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS****14.1.1 Cr Price – Rubbish Tip**

Cr Price visited the Williams Refuse Site and suggested consideration be given to constructing the Wandering Refuse Site hole in a similar manner.

14.1.2 Cr Price: York Williams Road

Cr Price queried the work yet to be carried out on York Williams Road and suggested using gravel from Tom Price and David Freebairn also Barry Hardie may be a possibility using Bluey Donaldson's property.

14.1.3 Commercial Development Watts Road, Wandering

Mr Shepperdson is expected to submit plans to the next Council meeting.

14.1.4 Properties listed for sale in Dunmall Drive – Schmidt

Cr Price asked which properties had been handed back in and was advised it was the properties sold to Schmidt. Council was advised that the Shire will retain the deposit and the matter is currently being dealt with.

14.1.5 Review of Wards and Representation

The Acting Chief Executive Officer, Mr Tony Doust advised that changes to the Electoral Roll between now and the 2009 Elections will have no impact on the current review. Until a new Roll has been prepared for the 2009 Council Election in September 2009, the revised number of electors will be unknown. It is most likely the Council will need to revisit the matter again after the 2009 Election.

Mr Doust recommended the notice of Review of Wards be distributed for public comment.

RESOLUTION 189:2007/08***Moved Cr Hardie seconded Cr McNeil******That the Notice of the Review of Wards be advertised for public comment.******Carried 7:0*****14.1.6 Vintage Farm Machinery Shed**

Cr McNeil explained the concept of establishing a Vintage Farm Machinery Shed that would offer passing motorists something to do during their stop over. This funding option needs to be researched and the matter discussed further during the 2008/09 Budget deliberations.

15. INFORMATION BULLETIN



COUNCILLORS INFORMATION BULLETIN – MAY 2008

INDEX

1. **Chief Executive Officer's Information Report**
 - 1.1. Planning Approvals issued by CEO using Delegated Authority from Council.
 - 1.2. Planning and Subdivision Decisions received from Western Australian Planning Commission.
 - 1.3. Dept of Local Government and Regional Development – Advisory and Support Services to Local Government.
 - 1.4. WA Local Government Grants Commission – Methodology Review General Purpose Grants.
 - 1.5. Shire of Narrogin – Doctor Shortage Update.
 - 1.6. ALGA – Local Government Constitutional Summit.
 - 1.7. Landcorp – Wheatbelt Perspectives
 - 1.8. Wandering Primary School – Newsletter 2 May 2008.
 - 1.9. Shire of Cuballing – The Cuby News.
 - 1.10. WALGA – InfoPage's May to June 2008.
 - 1.11. WALGA – LG News 12 May 2008.
 - 1.12. WALGA – LG News 19 May 2008.
 - 1.13. WALGA – LG News 26 May 2008.
 - 1.14. WALGA – LG News 3 June 2008.
 - 1.15. WALGA – LG News 9 June 2008.
 - 1.16. Municipal Waste Advisory Council – May 2008.
 - 1.17. FESA Firefighting Awards 2008
 - 1.18. St John Ambulance – Boddington Sub Centre – Request for Donation
2. **Building Surveyor's Report and Environmental Health Officer's Report**
3. **Staff**
4. **Works Information Report**
5. **Plant Information Report**
6. **Outwards Correspondence**

Scenic Wandering

1. **CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**

1.1 **Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

In accordance with the Delegated Authority issued by Council to the Chief Executive Officer (Item 5.2.4 20 June 1996 and 9.1.1 15 May 1997), the following Planning Approvals have been issued for the period 8 May 2008 to 11 June 2008.

1. Second Hand Shed in a Rural Residential Area.
Lot 96 Echidna Close, Blackboy Springs
R Houghton & E Troup.

1.2 **Planning and Subdivision decisions received from the Western Australian Planning Commission (Property Files)**

The following decisions have been received from the Western Australian Planning Commission during April/May 2008. A copy of the correspondence is available on request from the Chief Executive Officer

- Nil.

1.3 **Dept of Local Government and Regional Development – Advisory and Support Services to Local Government (18.1.14)**

Correspondence has been received from the Department of Local Government and Regional Development advising that the department will be providing renewed focus to the advisory and support functions to local governments with the aim of promoting good governance in the sector. This will involve building on existing capacity building programs currently available and the introduction of further programs to achieve this aim.

This is a most pleasing statement from the Department who have lost direction in this area for some time.

1.4 **WA Local Government Grants Commission – Methodology Review General Purpose Grants (18.1.14)**

The WA Local Government Grants commission have resolved to undertake a review of its current grant methodology for general purpose grants prior to the 2009/10 determinations.

Local Governments currently receiving a minimum grant will have their grant allocated on a per capita basis, with road grants to continue to be calculated using the Asset Preservation Model.

Updates regarding the review will be provided during the course of 2008/09.

1.5 **Shire of Narrogin – Doctor Shortage Update (18.1.14)**

The Shire of Narrogin have provided an update regarding the doctors shortage currently facing Narrogin, a copy of which is included in the Agenda papers for Councillors Information.

1.6 **ALGA – Local Government Constitutional Summit (1.10.1)**

The Australian Local Government Association (ALGA) are to convene a Constitutional summit in December 2008 to examine the issue of constitutional recognition for local government.

All local authorities are invited to attend the summit which is seen as a means to establish a consolidated Local Government position on this matter.

The summit will be a special National General Assembly of the Association, although no general motions will be accepted.

1.7 **Landcorp – Wheatbelt Perspectives (18.1.35)**

A new publication entitled “Wheatbelt Perspectives” has been received from Landcorp which provides an update of Landcorp’s activities across the wheatbelt region.

A copy of the publication is available on request from the Chief Executive Officer.

1.8 **Wandering Primary School – Newsletter 16 May 2008 (8.1.1)**

Topics included are:

- Premiers Summer Reading Challenge.
- P & C Stall at CWA Market Day.
- Anzac Day Excursion.
- National student testing.

1.9 **Shire of Cuballing – The Cuby News (no file)**

The June edition of the Cuby News has been received from the Shire of Cuballing. Topics included are:

- Name the Dog Competition.
- Shire Biggest Morning tea.
- Olympic Hockey Team visit.
- Community Development Survey.

1.10 **WALGA – InfoNotes May/June 2008 (Various Files)**

Information Notes received from WALGA since the last Council Agenda are summarised below for the information of Elected Members.

State Budget – missed opportunity.

Emergency Management Update.

Cross Sectoral Frameworks for Community Development.

Bus Stop Infrastructure responsibilities.

Proposed Standing Down provisions.

Road Closure guidelines.

Hazardous Waste Program – Expression of Interest.

Heavy Vehicle Charges.

Proclamation of Dangerous Goods Act 2004.

State Speed Compliance Survey 2007 results.

May 2008 Economic Briefing.

June 2008 State Council Agenda.

Constitutional Recognition for Local Government – Council Resource Kit.

National Broadband Network Submissions.

WALGA Tax Service.

Child Health Facility Guidelines.

June 2008 Economic Briefing.

Regional Partnerships Program.

Regional Licensing Services.

1.11 **W.A.L.G.A. – LG News 12 May 2008 (18.1.3)**

Topics include:

- State Budget.
- Submission of Motions for AGM.
- State Black Spot Program review.
- LG Road Safety Awards.

1.12 W.A.L.G.A. – LG News 19 May (18.1.3)

Topics include:

- Federal Budget Summary.
- WALGA advantage brochure.
- Telecommunications Contract.
- Software Licensing.

1.13 W.A.L.G.A. – LG News 26 May 2008 (18.1.3)

Topics include:

- Working Group – Clearing Regulations.
- Asset and Expenditure Report.
- National Roads Congress.
- Towed Agricultural Implements Booklets.

1.14 W.A.L.G.A. – LG News 3 June 2008 (18.1.3)

Topics include:

- LG Waste Survey.
- New Regional Development Funding Program.
- WALGA Tax Service.
- Heritage Grants Program.

1.15 W.A.L.G.A. – LG News 9 June 2008 (18.1.3)

Topics include:

- Roads and Transport Forum – Speakers Presentation.
- Crime Prevention Partnerships Seminar.
- Office of crime prevention – State Strategy Renewal.
- Local Government/PATF Workshop

1.16 Municipal Waste Advisory Council – May 2008 Information Bulletin (18.1.3)

The monthly Information Bulletin from the Municipal Waste Advisory Council has been received which details recent activities and issues that have been brought before the Council.

1.17 FESA Firefighting Awards 2008

Nominations are now open for the Firefighting Awards 2008 for the following categories:

- Career Fire and Rescue Service of WA Award
- Volunteer Fire and Rescue Service of WA Award
- Murray Lang Volunteer Bush Fire Service of WA Award
- WA Youth Achievement Award (For firefighters aged between 16 and 25 years)

1.18 St John Ambulance – Boddington Sub Centre – Request for Donation

The Boddington Sub Centre is upgrading their Ambulance fleet and is seeking donations for the replacement of major equipment.

2. ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**Environmental Health Officer/ Building Surveyor's Activity Report May 2008.**

Regular contact has been maintained with the Developers of the Halfway House Roadhouse regarding the upgrade to the existing Roadhouse and the proposed tourist development on the adjoining location. A few issues are still to be resolved with the development. Major ones being potable water supply and the effluent disposal system. Some minor changes to the unit specifications are being considered and depending upon what is finally decided there is a possibility that the proposal may need to be referred back to Council but hopefully this will not be the case.

2.1 Environmental Health.**Septic Tank Approvals**

APPROVAL NUMBER	OWNER	ADDRESS
13/07	R Cook	Lot 106 Dunmall Dve
14/07	D Blacker	Lot 18 Mellows Rd
15/07	M May	Lot 7 Young Rd
16/07	Allonville Pty Ltd	Lot 23 O'Connell Rd
17/07	R Madrigo	Lot 63 Moramocking Rd
18/08	G Bowen	Lot 93 O'Connell Rd
19/08	B Sibley	Lot 124 Down St
20/08	R Steer and D Ebsary	Loc 1368 North Bannister – Wandering Rd
21/08	G Treasure	Lot 110 Gnowing St
22/08	D Chambers	Lot 3 Pollard Road
23/08	D Green	Avon Loc 10041 North Wandering Rd
24/08	Houghton and Troup	Lot 8 Pollard Road

Food Premises Inspections

Nil

Other Environmental Health Matters

Nil

2.2 Building Surveyor**Building Inspections****Building Approvals**

Building Permits for 2007/2008 have been issued as follows:

DATE	LIC	OWNER	ADDRESS	TYPE	VALUE
17.01.08	21	R & D Madrugo	63 Moramocking Rd	Dwelling	\$157,240
17.01.08	22	D Chambers	3 Pollard Rd	Shed	\$11,000
17.01.08	23	G Carstairs	121 Down St	Shed	\$6,000
24.02.08	24	S & N Kelliher	350 Wandering-Pingelly Rd	Dwelling	\$91,000
24.01.08	25	S Thornton	186 Fuller Rd	2 Sheds	\$20,000
31.01.08	26	J & D Lockwood	47 O'Connell Rd	Shed	\$19,800
31.01.08	27	B Warnock	4914 York Williams Rd	Shed	\$4,000
21.02.08	28	G Bowen	93 O'Connell Rd	Dwelling	\$150,000
27.02.08	29	B Sibley & S Constantine	124 Down St	Dwelling	\$70,000
27.02.08	25A	G Treasure	110 Gnowing St	Dwelling	\$150,000
20.03.08	30	R Steer and D Ebsary	2507 North Bannister – Wandering Rd	Kiosk	\$190,000
20.03.08	31	D Parsons	450 George Rd	Dwelling	\$80,000
20.03.08	32	C Maylor	26562 Albany Highway	Kitchen additions and ablutions	\$45,000
27.03.08	33	D Morris	6 Blackboy Gully Rd	Shed	\$18,000
17.04.08	34	R & E Billett	82 Moramocking Rd	Shed	\$19,500

01.05.08	35	I&J Darker	7 Ferguson Way	Dwelling	\$105,000
16.05.08	36	P Lightfoot	86 Blackboy Gully Rd	Patio	\$19,990
16.05.08	37	Carooda Investments	Avon Loc 10041 North Wandering Road	Dwelling	\$270,000
28.05.08	38	Houghton & Troup	8 Pollard Street	Shed	\$18,000

General Matters

3. STAFF

3.1 Leave and Overtime Report – May 2008.

Leave taken for months of May is as follows:

LEAVE TYPE	HOURS
Annual Leave	88.50 hours
Sick Leave	79.50 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil hours
Leave Without Pay	0.50 hours
Overtime	32 hours

4. WORKS REPORT – 9 May 2008 to 10 June 2008

4.2 Construction

North Bannister Wandering Rd (E157402) reconstruction has been completed with sealed surface applied, Pumphreys Rd (E157411) cement stabilization has been completed. Both jobs have had the surface swept, North Bannister Wandering Rd will require some patching and surface correction prior to the seal coat being applied next summer.

4.3 Maintenance

Guide posts have been straightened replaced and re erected on various roads. Branches and debris have been removed from various roads. Culverts have been checked in various areas for blockages and flow.

Pruning has been carried out on Wandering Pingelly Rd near Pedlars shearing shed, York Williams Rd has had pruning carried out also from Wandering Pingelly Rd to Staunton Springs and from Wandering Pingelly Rd to south of Tiree.

Maintenance carried out on machinery and plant this month included;

U1, Hilux Four Wheel Drive ute, two new tyres fitted.

G2, Cat 120H Grader and WD6, Mitsubishi Canter Crewcab, Globe replacements.

Bitumen patching

North Bannister Wandering Rd, Crossman Dwarda Rd, and Wandering Pingelly Rd have had patches put in place.

Maintenance Grade

Maintenance grading has commenced in the last month with favourable weather conditions providing good moisture, roads maintained include, George Rd, York Williams Rd, Stevens Rd, Carabin Rd, Bannister Rd.

Signs

Signage for school bus turning area at Pumphreys have been erected, other bus stops have been measured out for sign erection when available. Several road name signs including Fourteen Mile

Brook Rd, Deans Rd and Edwards Rd have been replaced and erected following a spate of vandalism.

Depot

The quarterly OHS compliance audit has been conducted, weed control has also been implemented

Town

Mowing and general tidy up of the town area has been completed this month. Spraying of weeds and ants has commenced in parks and reserves and around the administration building.

Next Jobs

Box culvert installation. Maintenance grading. Pruning.

4.4 **Private Works**

Three loads of sand have been delivered, one load of blue metal has been delivered, 15m3 of blue metal has been sold.

4.5 **Fuel Quotes (11.1.1)**

Two orders were placed as per Council Item 7.1.5 (17 September 1992) as follows;

5 May 2008

Diesel

Cooper and Dysart Pty Ltd	\$1.6250
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	did not quote

An order for 4500 litres was issued to Cooper and Dysart Pty Ltd.

Unleaded

Cooper and Dysart Pty Ltd	\$1.4747
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An order for 1200 litres was issued to Cooper and Dysart Pty Ltd.

22 May 2008

Diesel

Cooper and Dysart Pty Ltd	did not quote
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$1.775

An order for 4500 litres was issued to Fuel Distributors of WA.

4.6 **Traffic Counts**

North Bannister Wandering Rd, North of Bannister Rd, Total 10,759, Av/Day 347.
Watts St, near Cheetanning St, Total 14,424, Av/Day 465.

4.7 **Roadwork's Requests Received**

Nil

4.8 **Councillors Roadwork's Requests from Previous Meeting/s**

11. ELECTED MEMBERS' ROADWORKS REPORTS

Cr Hardie – Tree Pruning Ricks Road

Cr Hardie requested tree pruning on the corner of the North Bannister Wandering Road and Ricks Road be included for consideration in the 2008/09 Municipal Budget.

Cr Kerr – Installation and Location of Guide Posts

Cr Kerr requested that monies be included in the 2008/09 Municipal Budget for the installation of additional guide posts to all Shire roads. It was also commented that the way in which some guide

posts are being positioned on the road itself needs to be examined to ensure the guide posts are both easily visible and not narrowing the width of the trafficable surface.

5. PLANT REPORT

- 5.1 Caterpillar 12H 3306 6NC25698 Grader – WD.483 – G1 – 5,380hrs (75 hrs for month)
 5.2 Caterpillar 120H Grader (Serial No 2AN0039) – WD.300 – G2 – 9,962hrs (61 hrs for month)
 5.3 Isuzu FVZ1400 Tandem Axle Truck – WD.458 – T1 – 18,749km (1,159kms for month)
 5.4 Isuzu FVZ1400 Tandem Axle Truck – WD.355 – T2 – 134,710km (1,187kms for month)
 5.5 Mitsubishi FE649EWSRFAA Crew Cab Truck – WD.6 – 111,583km (2,103kms for month)
 5.6 Caterpillar 924G Loader – WD.118 – L1 – 496hrs (49hrs for month)
 5.7 John Deere 6510 Tractor – WD.229 – TC1 – 3,155hrs (17 hrs for month)
 5.8 Multipac VP200 SP Roller (Serial No 1447) – WD.182 – RL2 – 7,483hrs (83hrs for month)
 5.9 Caterpillar CS-563E Roller (Serial No ASA00505) – WD.219 – RL4 – 635hrs (39hrs for month)
 5.10 Statesman Sedan – 0.WD – 6,417kms (2,982kms for month)
 5.11 Toyota Hilux 3.0D LN167R 4 x 4 Utility – WD.487 – 160,646kms (2,583kms for month)
 5.12 Isuzu FSS Wandering Town 2.4B Fire Truck – 1CPF913 – 1,362 km (14kms for month)
 5.13 Isuzu FSS500 Fire Truck (VIN J202129) – WD.475- 81,355km (12kms for month)
 5.14 Hustler Mini Z Zero Turn Mower (Serial No 7070336) - 23 hrs (9 hrs for month)
 5.15 Davleco Vib Steel Drum Drawn Roller/Lister HR3 – WD.598 – RL3 – 105 hrs (0 hrs for month)

Other

Moore Multi Tyred Drawn Roller - RL1

Stihl 009AV, 034AV @ 039AV Chainsaws, Whipper Snipper

Sewell B200 Road Broom

Drag

6. OUTWARD CORRESPONDENCE

Date	Addressee	Subject
20/05/2008	Combined Property Settlements	Settlement Lot 129
20/05/2008	ATO	Fringe Benefit Tax return
21/05/2008	Westpac Bank	Investment Signed form
22/05/2008	Mr & Mrs Meakins	Building envelope
22/05/2008	Mr & Mrs Meakins	Application for planning approv
22/05/2008	Mr John Tonkin Fire & Emergency	DVROC amendment to Burning dates
22/05/2008	Shire of Narrogin	DVROC amendment to Burning dates
22/05/2008	Shire of Wickopin	DVROC amendment to Burning dates
22/05/2008	Shire of Pingelly	DVROC amendment to Burning dates
22/05/2008	Shire of Cuballing	DVROC amendment to Burning dates
22/05/2008	Fesa	Shire of Wandering Hydrant Condition Assessment
22/05/2008	Alliance Power & Data	Developers Authority Form for DIP request
23/05/2008	Greening Australia	Permission to collect seeds
23/05/2008	Mrs E Valentine	Erection of Dwelling 3 Hotham St
23/05/2008	Outdoor Prestige	Building Licence
23/05/2008	Premier Commercial & Industrial Builders	Building Licence
23/05/2008	Bill Munday	Application to sell lamb in public place
26/05/2008	Hospitality Total Services	Tenders Register
26/05/2008	Office of Crime Prevention	Inv 2221
27/05/2008	Emilia Dippolito	Building App
27/05/2008	Bayden Ferguson	Application as Deputy Chief Fire Control Officer
27/05/2008	Peter Monk	Application as Chief Fire Control Officer
27/05/2008	CEO Shire of Wagin	Provision of EHO Officer
27/05/2008	Manager-App EHO	Appointment of EHO
27/05/2008	Momentum Partners	Tender 03:0708
27/05/2008	Ms S Schmidt	Cancellation of contract 108 109
28/05/2008	Interim Rates Notice	

29/05/2008 Pip Shields	Reg Headworks Application
29/05/2008 Ms J Mathews	Reg Headworks Application
29/05/2008 Mr T Whittaker	Office Expansion
3/06/2008 Darker	Inv
3/06/2008 Nicole Cecile	Inv
3/06/2008 Paul Spicer	Inv 2244
3/06/2008 Gnaring Park	Inv 2243
3/06/2008 Wandering Telecentre Inc	Inv 2247
3/06/2008 David Cornell	Inv 2245
4/06/2008 Gumnut Craft Group	Statement
4/06/2008 K&J Patchett	Statement
4/06/2008 Workcover	Hearing Test David Carstairs
10/06/2008 Gray & Lewis	Plan No 58201
11/06/2008 Wandering Cricket Club	Return of keys
11/06/2008 George Sheppardson	Commercial Development
11/06/2008 Chris Little	Inv 2249

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 5:45pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 17 July 2008.

CR B E DOWSETT, Chairman