



## **Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 21 August 2008.**

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President Cr Bruce Dowsett declared the meeting open at 11:00am and welcomed the new Chief Executive Officer, Mr Greg Powell.

### **2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

#### **Present**

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. D White	Town Ward – arrived 11:07am
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Mr. G Powell	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer
Mr Jim Alexander	Alexander Planning Consultants

#### **Apologies**

Nil

### **3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

Nil

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5. PUBLIC QUESTION TIME**

Nil

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

### **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

#### **7.1 17 July 2008 Ordinary Meeting of Council**

Minutes from the Ordinary Meeting of 17 July 2008 have been circulated to Elected Members with the Agenda.

#### **RECOMMENDATION**

It is recommended that the Minutes of the Ordinary Council Meeting held on 17 July 2008 be confirmed.

*Scenic Wandering*

**RESOLUTION 205:2008/09***Moved Cr Hardie seconded Cr McNeil**That the Minutes of the Ordinary Council Meeting held on the 17 July 2008 be confirmed.**Carried 6:0***8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9. PETITIONS, DEPUTATIONS & PRESENTATIONS**

Mr Jim Alexander presented the plans for the proposed extension and refurbishment of the existing office building. Discussion took place regarding access to the Chambers from the CEO office, changes to the Library to enable servicing from the Reception counter and housing of the post office boxes.

**RESOLUTION 206:2008/09***Moved Cr Hardie seconded Cr Kerr**That the meeting adjourn for lunch at 12:40pm.**Carried 7:0**The meeting resumed at 2:10pm with all those in attendance prior to the adjournment present.*

Council further considered the plans and agreed that the following amendments should be made:

- the installation of a urinal in the male toilet.
- change the library layout and reception area.
- the inclusion of a verandah at the rear of the extensions to provide protection from the elements.

The open plan office layout is considered to be a good concept to allow for flexibility and change. It would be desirable to have a stone face to the building to blend the additions.

**RESOLUTION 207:2008/09***Moved Cr Hardie seconded Cr Kerr**That the concept plans as attached be adopted in principle and the Chief Executive Officer request Mr Jim Alexander to expedite the project with a view to calling tenders as soon as possible.**Carried 7:0***10. REPORTS****10.1 DELEGATE'S REPORT****10.1.1 Attendance at Local Government Week**

Councillors commented on their attendance at Local Government Week and generally stated they were disappointed in the calibre of speakers and questioned the value of attendance. It was suggested the Conference could be improved by holding workshops with topics relating to more "hands on" operations of Councils. It was also noted that parking was a concern this year.

**10.1.2 Hotham Catchment Landcare Committee**

Cr McNeil advised he was unable to attend the farewell for Darralyn Ebsary due to illness and he had nothing further to report.

**10.2 COMMITTEE REPORTS**

Nil

**10.3 CHIEF EXECUTIVE OFFICER'S REPORT****10.3.1 AUTHORISED OFFICERS – SHIRE OF WANDERING**

<b>FILE REFERENCE:</b>	16.1.3
<b>DATE OF REPORT:</b>	5 August 2008
<b>REPORT AUTHOR:</b>	CEO
<b>SENIOR OFFICER:</b>	CEO
<b>VOTING REQUIREMENTS:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Minutes of Bush Fire Advisory Committee Meeting – April 2008

**BACKGROUND**

It is necessary for Council to appoint certain persons as authorised officers to undertake duties specified in the legislation and have a notice to that effect published in the Government Gazette.

**COMMENT – GENERAL**

Specifically, Council should appoint fire control officers (residents of both this Shire and those adjoining where requested by the adjoining local authority), and authorised officers under the Caravan Parks and Camping Grounds Act 1995, Control of Vehicles (Off Road Areas) Act 1978, Litter Act 1979, Local Government (Miscellaneous Provisions) Act and the Dog Act 1976.

**Bush Fire**

Council resolved at its May Meeting to adopt the recommendations from the Bush Fire Advisory Committee Meeting on the appointment of fire control officers. Minutes of the Committee Meeting were tabled at that meeting and are attached for reference.

Additionally, the Shire of Pingelly has requested that Council appoint Messrs Mark Watts, Alan Parsons, Graeme Watts, Des Morrison, Rodney Shaddick and Neville Giles.

The Shire of Cuballing has requested that Mr Craig Cousins be dually registered.

**Caravan Parks and Camping Grounds, Control of Vehicles and Litter Acts**

It is recommended that the following staff be appointed as authorised officers:

Greg Powell  
Rhona Hawkins  
Gill Davies  
Kseniya Mozgova  
David Carstairs  
Ralph Ferguson

**Local Government (Miscellaneous Provisions) Act**

It is recommended that the abovenamed be appointed.

**Dog Act**

It is recommended that the following be appointed as Authorised Officers:

Philip Gough (Ranger – Narrogin)  
David Carstairs  
Ralph Ferguson

It is recommended that the following be appointed as Registration Officers:

Greg Powell  
Rhona Hawkins  
Gill Davies

Kseniya Mozgova

**STATUTORY IMPLICATIONS**

Bush Fire Act 1954

Local Government Act (Miscellaneous Provisions) Act

Caravan Parks and Camping Grounds Act

Control of Vehicles (Off Road Areas) Act

Litter Act

Dog Act

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council appoint those persons named in the body of the report as authorised officers/registration officers, all other appointments be revoked and the appointments be published in the *Government Gazette*.**

**Simple Majority Required**

***RESOLUTION 208:2008/09***

***Moved Cr Hardie seconded Cr Kerr***

***That Council appoint those persons named in the body of the report as authorised officers/registration officers, all other appointments be revoked and the appointments be published in the *Government Gazette*.***

***Carried 7:0***

**10.3.2 COUNCIL RESERVES – NATIVE SEED COLLECTION**

**FILE REFERENCE:** 1.10.3  
**DATE OF REPORT:** 5 August 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** DEC Guidelines

**BACKGROUND**

Landcare Services, a private company, is seeking permission to collect native seeds on reserves and road verges.

**COMMENT – GENERAL**

The primary species the company wishes to acquire is Jam Wattle which occurs in abundance and is required as a host species in sandalwood plantations. Other species may also be collected but are not specified.

Seed collectors are experienced and licensed and adhere to DEC guidelines.

It is not foreseen that any difficulties would be experienced if approval was granted to Landcare Services to harvest seed from road reserves as long as the guidelines adopted by DEC are adhered to. However, in order to retain the integrity of uncleared reserves, approval should not be granted to harvest seed from reserves other than road reserves.

**STATUTORY IMPLICATIONS**

Local Government Act 1995  
Wildlife Conservation Act 1950  
Environmental Protection (Clearing of Native Vegetation) Regulations 2004

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council grant approval to Landcare Services to harvest seed from Council controlled road reserves only subject to harvesting complying with conditions imposed by the Department of Conservation and Environment as attached.**

**Simple Majority Required**

**RESOLUTION 209:2008/09**

*Moved Cr Hardie seconded Cr McNeil*

*That Council grant approval to Landcare Services to harvest seed from Council controlled road reserves only subject to harvesting complying with conditions imposed by the Department of Conservation and Environment as attached.*

*Carried 7:0*

**10.3.3      ROADS 2025 – SIGNIFICANT ROAD NETWORK REVIEW**

**FILE REFERENCE:** 12.1.6  
**DATE OF REPORT:** 6 August 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Plan at Meeting

**BACKGROUND**

Some time ago, the Regional Road Group resolved that the significant road network be reviewed annually.

**COMMENT – GENERAL**

MRWA has provided a map of the network and has sought comment by 5 September.

From a Wandering perspective, it would appear that all roads identified as significant remain so and MRWA be advised accordingly that the network remain unchanged.

It should be noted that there is a ‘cross border’ matter with what appears to be the Crossman-Dwarda Road being in the adjoining RRG and not linking to the Albany Highway. MRWA has advised that the entire road remains ‘significant’ in both RRGs.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council advise MRWA that it does not wish to amend it’s Significant Road Network at this time and will review the matter again in mid-2009.**

**Simple Majority Required**

***RESOLUTION 210:2008/09***

***Moved Cr McNeil seconded Cr Price***

***That Council advise MRWA that it does not wish to amend it’s Significant Road Network at this time and will review the matter again in mid-2009.***

***Carried 7:0***

**10.3.4 SALE OF LAND – LOT 111 HUMES WAY, WANDERING - DOCUMENTATION**

**FILE REFERENCE:** Ass 422  
**DATE OF REPORT:** 12 August 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Nil

**BACKGROUND**

Settlement Agent has advised that the sale of the above property is now unconditional and has provided documentation for execution under seal.

**COMMENT – GENERAL**

Settlement on the sale of this property to Mr C & Mrs L Smith is scheduled for 22 September, 2008. Documentation to be signed under seal is the appointment of a settlement agent, the disbursement of funds authority and the Transfer of Land document.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council appoint Combined Property Settlement Agency Pty Ltd as its agent, resolve that funds from the sale of Lot 111 Humes Way be disbursed to the Municipal Fund and that use of the Common Seal be authorised on all documentation relating to the above.**

**Simple Majority Required**

**RESOLUTION 211:2008/09**

*Moved Cr Kerr seconded Cr White*

*That Council appoint Combined Property Settlement Agency Pty Ltd as its agent, resolve that funds from the sale of Lot 111 Humes Way be disbursed to the Municipal Fund and that use of the Common Seal be authorised on all documentation relating to the above.*

*Carried 7:0*



**10.3.5 WHEATBELT HEALTH MEMORANDUM OF UNDERSTANDING GROUP STEERING COMMITTEE**

**FILE REFERENCE:** 13.1.1.16  
**DATE OF REPORT:** 12 August 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Nil

**COMMENT – GENERAL**

The following self-explanatory email has been received from Bruce Wittber, WALGA Zone Secretary.

*Dear Colleague*

*I am writing to seek your support in seeking a nomination from your Council for membership to a Steering Group being established under the auspices of the Wheatbelt Health Memorandum of Understanding (MOU) Group. As such, this may require a decision by your Council.*

*I apologise for the urgency of the request but ask if you have a nomination to submit it to me **no later than Friday 29 August 2008** because the Wheatbelt Health MOU Group will be meeting on Tuesday 9 September 2008 to finalise membership to the Steering Group.*

*As you will be aware, the Central Country Zone is an active member of the Wheatbelt Health MOU Group which was established following concerns expressed to the Great Eastern Country Zone by the North Eastern Wheatbelt Regional Organisation Council regarding the lack of a Health Plan for the Wheatbelt. The Wheatbelt Health MOU, a first of its kind known, has been signed by the Avon Midland Zone, Central Country Zone and Great Eastern Country Zone, the WA Country Health Service, Wheatbelt Region, the Wheatbelt Development Commission and the Wheatbelt GP Network.*

*The purpose of the Wheatbelt Health MOU is to establish formal lines of communications and consultation between the participating organisations, both at a regional level and for individual organisations. All parties involved are working to improve health service delivery and service development and strengthening opportunities for achieving each of these goals.*

*In late 2007, the Wheatbelt Health MOU Group was successful in attracting funding. The grant for \$100,000 will enable the Wheatbelt Health MOU Group to:*

- *Engage a consultant to analyse, report and audit current health service issues as raised in the Wheatbelt Health Service;*
- *Utilise Comparative Advantage Concept; and*
- *Review other working health service delivery models that can be adapted to suit the Wheatbelt region.*

*The Health MOU Group has decided to establish a Steering Group to oversee the management of the funding. The Steering Group will have membership from the Wheatbelt Development Commission, WA Country Health, Wheatbelt GP Network and Local Government. It was agreed to have a Local Government representative from each of the three Zones involved.*

*In developing the terms of reference for the Steering Group it was agreed that the representative from each Zone would have a level of expertise in health service delivery and/or project management. This will assist the Steering Group in its work.*

*Your Council is therefore invited to nominate a representative to be considered by the Wheatbelt Health MOU Group for appointment as the Central Country Zone representative to the Steering Group. It is not*

*necessary for the person to be currently a member of the Wheatbelt Health MOU Group as it is more important to obtain the right expertise for the work of the project. A working knowledge of the work of the Health MOU Group, to date may, however, be advantageous.*

*As mentioned above, could you please consider this matter and submit any nomination to me **no later than Friday 29 August 2008**. In making any submission it is also requested you include a short CV of the person's experience and qualifications. This will assist the Wheatbelt Health MOU Group to make an appropriate appointment from your Zone.*

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council considers whether it wishes to nominate a Councillor for consideration by the Zone for appointment to the Wheatbelt Health MOU Group Steering Committee.**

**Simple Majority Required**

***RESOLUTION 212:2008/09***

***Moved Cr Kerr seconded Cr White***

***That Council support the nomination of Mr Graeme Fardon, CEO of the Shire of Quairading for consideration by the Zone for appointment to the Wheatbelt Health MOU Group Steering Committee.***

***Carried 7:0***

**10.4        FINANCE**

**10.4.1        Shire of Wandering – Financial Statement and Accounts for Payment**

**FILE REFERENCE:**                10.1.16 Finance General  
**DATE OF REPORT:**                15 August 2008  
**REPORT AUTHOR:**                DCEO  
**SENIOR OFFICER:**                CEO  
**VOTING REQUIREMENTS:**        Simple Majority  
**ATTACHMENTS:**                 Nil

**BACKGROUND**

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire’s finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

**COMMENT - GENERAL**

Monthly reports must be submitted to Council within two ordinary meetings following the end of the reporting month.

In order to maintain statutory compliance and avoid a qualified audit opinion, Council has the option of foregoing the receipt of the July monthly activity statements. Reports will be provided next month after the adoption of the 2008/09 Budget which will allow analysis of expenditure against an adopted budget.

The list of accounts for payment is attached.

**STATUTORY IMPLICATIONS**

Local Government Act 1995 Section 5.25 (1)  
Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

- 1.                That Council resolves not to receive a July financial activity statement under Regulation 34 of the Financial Management Regulations and that a report against the adopted budget be presented to the September Ordinary Meeting of Council.**
- 2.                That Council endorse the Accounts for Payment as per the attached list.**

**Simple Majority Required**

***RESOLUTION 213:2008/09***

***Moved Cr Price seconded Cr Barge***

- 1. That Council resolves not to receive a July financial activity statement under Regulation 34 of the Financial Management Regulations and that a report against the adopted budget be presented to the September Ordinary Meeting of Council.***
- 2. That Council endorse the Accounts for Payment as per the attached list.***

***Carried 7:0***

**10.4.2      DRAFT BUDGET – 2008/2009**

**FILE REFERENCE:**                    10.1.4  
**DATE OF REPORT:**                15 August 2008  
**REPORT AUTHOR:**                 CEO  
**SENIOR OFFICER:**                CEO  
**VOTING REQUIREMENTS:**        Simple Majority  
**ATTACHMENTS:**                    Nil

**COMMENT – GENERAL**

Enclosed with this agenda are work papers comprising the draft budget for the 2008/09 financial year.

As Councillors would be aware, Council is required to adopt the budget before the end of August each year and it is intended to work through the enclosed documents with a view to either adopting the budget and the rate in the dollar at the Council Meeting or alternatively, providing direction to staff to amend the documents and hold a Special Meeting prior to the end of the month.

Additional information will be provided at the Meeting to allow Council to resolve the budget adoption should it wish to do so.

It should be noted that the enclosed do not represent the entire budget documentation which will be prepared once final decisions have been made on its content and direction.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council consider the enclosed draft budget documentation with a view to either adopting the 2008/09 Budget or alternatively, calling a Special Meeting of Council to do so before the end of August, 2008.**

**Simple Majority Required**

2008/2009 SCHEDULE OF FEES AND CHARGES**RESOLUTION 214:2008/09***Moved Cr Price seconded Cr Kerr**That the Draft 2008/2009 Schedule of Fees and Charges, as attached, be adopted in accordance with the provisions of the Local Government Act, 1995 (As Amended) and the Health Act, 1911 (As Amended).**Carried 7:0*COUNCILLORS MEETING FEES AND ALLOWANCES**RESOLUTION 215:2008/09***Moved Cr Hardie seconded Cr White**That the following fees and reimbursements applicable to Elected Members in the conduct of their Council related duties be adopted:*

<i>Shire President's Allowance</i>	<i>\$1000.00 per annum</i>
<i>Deputy Shire President's Allowance</i>	<i>\$0.00 per annum</i>
<i>Councillor's Meeting Attendance Fee</i>	<i>\$60.00 per meeting</i>
<i>Shire President's Meeting Attendance Fee</i>	<i>\$120.00 per meeting</i>

*Travel Allowance Reimbursed for mileage travelled in accordance with Regulations.**Carried 7:0*2008/09 RATING LEVELS**RESOLUTION 216:2008/09***Moved Cr McNeil seconded Cr Kerr**That the Wandering Shire Council adopt the following rating levels for the 2008/2009 financial year:*

<i>GRV Properties</i>	<i>\$0.136424</i>	<i>Minimum Rate \$425</i>
<i>UV Properties</i>	<i>\$0.00653</i>	<i>Minimum Rate \$583</i>

*Carried 5:2***RESOLUTION 217:2008/09***Moved Cr McNeil seconded Cr Kerr**That a Rates Concession be applied to the following properties in the 2008/2009 financial year, to reflect the commercial activities which are undertaken on these premises and their importance to the local economy.*

<i>#Ass 27 Riverside Roadhouse</i>	<i>\$0.0992299</i>	<i>Minimum Rate \$425</i>
<i>#Ass 12 Wandering Tavern</i>	<i>\$0.0992299</i>	<i>Minimum Rate \$425</i>
<i>#Ass 14 Halfway House Roadhouse</i>	<i>\$0.0992299</i>	<i>Minimum Rate \$425</i>

*Carried 7:0*

**RESOLUTION 218:2008/09**

*Moved Cr Hardie seconded Cr Barge*

*That the following charges be applied for the 2008/2009 financial year:*

- 1 Penalty interest of 11% per annum, charged daily, be applied to all outstanding rate assessments.*
- 2 A fixed administration charge of \$45.00 per property is applied to those assessments who elect to pay any of the instalment options offered by Council, and further, any owner who wishes to negotiate alternative instalment payments, be charged a flat fee of \$45.00.*
- 3 An interest rate of 5.5% per annum charged daily is applied to those assessments that elect to pay any of the instalment options offered by Council, to reflect the loss of investment income to Council by offering the instalment scheme.*
- 4 A discount of 10% of the total rates assessment be applied to those properties who pay by the due date nominated on the Rates Notice.*

*Carried 7:0*

**ADOPTION OF 2008/2009 DRAFT MUNICIPAL BUDGET****RESOLUTION 219:2008/09**

*Moved Cr McNeil seconded Cr Kerr*

*That the Draft 2008/2009 Municipal Budget, as presented, be adopted subject to the following amendments.*

- 1 Increase Presidential Allowance to \$1000.*
- 2 Remove Wandering Playground Shade Shelter and related Grant Funding.*
- 3 Remove Golf Club Water Tank.*
- 4 Decrease Entry Statement expenditure to \$5000.*

*Carried 7:0*

**10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT****10.5.1 Environmental Health Officer's Report – July**

Nil.

**10.5.2 Building Inspector's Report – July**

Nil.

**11. ELECTED MEMBERS' ROADWORKS REPORTS****11.1.1 Cr Hardie: Monk Road**

Cr Hardie advised potholes on Monk Road, York-Williams Road near Bostock's is potholed. Graham's Crossing was washed away during recent rain and work needs to be done to prevent this happening next year.

**11.1.2 Cr Kerr: Kubbine Road**

Cr Kerr advised Kubbine Road is potholed and slippery in some sections and the Codjatonine-Hastings Road is potholed near culverts.

**11.1.3 Cr Price: General**

Cr Price advised there are many roads throughout the region with potholes and questioned where the Graders have been working. Cr Price also suggested more concrete needs to be poured to fix Graham's Crossing. There is a bad pothole on the York-Williams Road south of the Narrogin Road on the culvert – it is right across the road and requires urgent attention.

**11.1.4 Cr Barge: Reid Road, Moramocking Road**

Cr Barge advised there are potholes on Reid Road and Moramocking Road.

**11.1.5 Cr McNeil: General**

Cr McNeil commented generally on the condition of roads and suggested consideration be given to carting gravel in before any works commenced and perhaps stock piling gravel when conditions are too wet to grade. An area near Whiteley's needs resheeting and the Dwarda Bridge is in need of repainting.

Cr McNeil reminded staff gravel is pushed up in Barry Edwards' bush and organisation of the spraying program should soon commence. Debris was also holding up water near Avon Downs.

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS****14.1. SSS Forum – City of Stirling – 15<sup>th</sup> September 2008**

It was agreed that Council's voting delegates at the Forum be the Shire President and the Deputy Shire President.

**15. INFORMATION BULLETIN**





# COUNCILLORS INFORMATION BULLETIN – August 2008

## INDEX

1. Chief Executive Officer's Information Report
2. Building Surveyor's Report and Environmental Health Officer's Report
3. Staff
4. Works Information Report
5. Plant Information Report
6. Outwards Correspondence

**1. CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**

**1.1 Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

Nil

**1.2 Worsley Alumina**

Copies of the company's Greenhouse Gas Emission Management Plan, Biodiversity Investigations and Air Quality Management Plan have been received and are available from the office.

**1.3 WALGA**

Various communications have been received from WALGA:

- State Council Agenda & Minutes
- Issues Update – 27.08-31-08. Copies are available from the office
- Current vacancies on WALGA Boards & Committees
- SSS Taskforce Bulletins
- Info Pages on – grain freight network
  - review of Disability Services Act
  - Performance Based Standards for heavy vehicles
  - waste management levies
  - trends on state road funding
- MWAC Information Bulletin
- WALGA Economic Briefing

**1.4 Conferences**

Registration brochure received for the 2008 Waste & Recycle Conference.  
Invitation to Museums Australia Conference, Bunbury 13-13 September

**1.5 ALGA**

August edition of ALGA News.

**1.6 Minister for Local Government**

Advising of an advisory service via hotline 130 762 511 and email [lghotline@lgrd.wa.gov.au](mailto:lghotline@lgrd.wa.gov.au)

**1.7 Department of Water**

Providing a copy of the foreshore and channel assessment for the Dale River South.

**1.8 Department of Local Government**

Providing interim results of the 2007 compliance return where finance, elections and employees are the areas where the most breaches occurred.

**1.9 Nyonngar Sports Association**

Letter of introduction to the Association which wishes to establish partnerships through sport, recreation and community development.

**1.10 Department of Sport & Recreation**

Advising of 2009/10 CSRFF funding round.

**1.11 Lord Mayor's Distress Relief Fund**

Letter providing details of the Fund's activities and encouraging Council to support the work of the Fund.

**1.12 Minutes**

Minutes of the Hotham Catchment Management Committee – date unknown.

- 1.13 Newsletters**  
 Hotham Landcare News  
 Wandering Primary School

**2. ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

**Environmental Health Officer/ Building Surveyor's Activity Report July, 2008.**

**2.1 Environmental Health**

**Food Premises Inspections**

Halfway House Roadhouse – progress of kitchen upgrade

**Other Environmental Health Matters**

Inspection at winery cellar door premises under construction – advice on kitchen finishes  
 Septic tank inspections – Young, George and Moramocking Roads.

**2.2 Building Surveyor**

**Building Inspections**

Numerous building inspections – ongoing on a regular basis.

**Building Approvals**

Building Permits have been issued as follows:

DATE	LIC	OWNER	ADDRESS	TYPE	VALUE
17.01.08	21	R & D Madrugo	63 Moramocking Rd	Dwelling	\$157,240
17.01.08	22	D Chambers	3 Pollard Rd	Shed	\$11,000
17.01.08	23	G Carstairs	121 Down St	Shed	\$6,000
24.02.08	24	S & N Kelliher	350 Wandering-Pingelly Rd	Dwelling	\$91,000
24.01.08	25	S Thornton	186 Fuller Rd	2 Sheds	\$20,000
31.01.08	26	J & D Lockwood	47 O'Connell Rd	Shed	\$19,800
31.01.08	27	B Warnock	4914 York Williams Rd	Shed	\$4,000
21.02.08	28	G Bowen	93 O'Connell Rd	Dwelling	\$150,000
27.02.08	29	B Sibley & S Constantine	124 Down St	Dwelling	\$70,000
27.02.08	25A	G Treasure	110 Gnowing St	Dwelling	\$150,000
20.03.08	30	R Steer and D Ebsary	2507 North Bannister – Wandering Rd	Kiosk	\$190,000
20.03.08	31	D Parsons	450 George Rd	Dwelling	\$80,000
20.03.08	32	C Maylor	26562 Albany Highway	Kitchen additions and ablutions	\$45,000
27.03.08	33	D Morris	6 Blackboy Gully Rd	Shed	\$18,000
17.04.08	34	R & E Billett	82 Moramocking Rd	Shed	\$19,500
01.05.08	35	I&J Darker	7 Ferguson Way	Dwelling	\$105,000
16.05.08	36	P Lightfoot	86 Blackboy Gully Rd	Patio	\$19,990
16.05.08	37	Carooda Investments	Avon Loc 10041 North Wandering Road	Dwelling	\$270,000

**COUNCILLOR INFORMATION BULLETIN – AUGUST 2008**

28.05.08	38	Houghton & Troup	8 Pollard Street	Shed	\$18,000
July	1	G Boulazeris	Lot 80 Moramocking Rd	Relocated House	\$40,000
July	2	R & J Hardie	Lot 11 Albany Hwy	Dwelling	\$312,389
July	3	D & J Young	Lot 97 Echidna Close	Shed	\$20,000

For the month of July Building Permits were issued for a relocated house Lot 80 Moramocking Road (Boulazeris), new dwelling Lot 11 Albany Highway (Hardie).

**General Matters**

Nil

3. **STAFF**

3.1 **Leave and Overtime Report – July 2008.**

Leave taken for months of July is as follows:

<b>LEAVE TYPE</b>	<b>HOURS</b>
Annual Leave	127 hours
Sick Leave	75.6 hours
Bereavement Leave	2 hours
Long Service Leave	Nil hours
Leave Without Pay	Nil hours
Overtime	3 hours

6. **OUTWARD CORRESPONDENCE**

**Date                      Addressee                      Subject**

8/07/2008	Westpac Bank	Cheque deposits
15/07/2008	Dept Sport & Rec	
15/07/2008	Combined Property Settlements	Lot 107
15/07/2008	Mathews Realty	PO Box 56 Brookton 6306
15/07/2008	Westpac Bank	Early rates payment incentive
15/07/2008	George Boulazeris	Bank Cheques
15/07/2008	62 Nanson St Wembley WA 6014	Building approval
16/07/2008	Passmore/Wilding	Relocation of building
16/07/2008	Rob Densham	Cloverbrook Farm
	Combined Property Settlements	Extracts Road
16/07/2008	ATO	Reply Paid 7780 Cloisters Square WA 6850
		Lot 108 109
16/07/2008		Annual payment summary report
18/07/2008	WALGA-Governance & Strategy	
18/07/2008	PO Box 1544 West Perth	Compulsary Voting in LG
18/07/2008	State Land Services	PO Box 1575 MIDLAND WA 6936
18/07/2008	Cameron Maher	Saw Mill Site
18/07/2008	5 Kenmore Ave Thornlie 6108	Application approval
18/07/2008	Main Roads	PO Box 194 NARROGIN 6312
21/07/2008	Westpac Bank	Bridge 4251 Hotham River
21/07/2008	M Treasure	Bank Cheques
21/07/2008	bulk remittances	Deposit return Chq 1248
21/07/2008		27
22/07/2008	Chisson	Confirmation of acceptance of work
25/07/2008	Department of Planning & Inf	Reimbursement of call costs
28/07/2008	Combined Property Settlements	Sale of Lot 108 Dunmall
30/07/2008	Dept Housing and Works	Chq return patchett

**COUNCILLOR INFORMATION BULLETIN – AUGUST 2008**

1/08/2008	Daren Chambers	Septic tank application
1/08/2008	Peter Bradbrook	Medical services
5/08/2008	Westpac Bank	Bank Cheques
5/08/2008	ABS	Engineering survey
6/08/2008	Disability Service Commission	DAIP compliants
7/08/2008	Bulk invites	Invitations to Opening of Fire Station
7/08/2008	G Ryan	Septic tank application
7/08/2008	D Parsons	Septic tank application

**16 MEETING CLOSURE**

There being no further business, the Chairman closed the meeting at 6:17pm.

*These Minutes were confirmed by Council at the Ordinary Council Meeting on 18 September 2008.*

**CR BE E DOWSETT, Chairman**