



## **Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 16 October 2008.**

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President Cr Bruce Dowsett declared the meeting open at 11:00am.

### **2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

#### **Present**

Cr. B E Dowsett, President	South Ward
Cr. K J Price, Deputy President	South Ward
Cr. G G Kerr	North East Ward
Cr. J R McNeil	North East Ward
Cr. K J Barge	Town Ward
Cr. C R Hardie	North Ward
Cr. J R McNeil	North East Ward
Mr. G Powell	Chief Executive Officer
Ms. R Hawkins	Deputy Chief Executive Officer

#### **Apologies**

Nil

### **3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS**

Nil

### **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5. PUBLIC QUESTION TIME**

Nil

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

### **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

#### **7.1 18 September 2008 Ordinary Meeting of Council.**

Minutes from the Ordinary Meeting of 18 September 2008 have been circulated to Elected Members with the Agenda.

## **RECOMMENDATION**

It is recommended that the Minutes of the Ordinary Council Meeting held on 18 September 2008 be confirmed.

Simple Majority Required

**RESOLUTION 230:2007/08**

**Moved Cr Hardie seconded Cr Kerr**

**That the Minutes of the Ordinary Council Meeting held on the 18 September 2008 be confirmed.**

**Carried 7:0**

**7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9. PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

**10. REPORTS**

**10.1 DELEGATE'S REPORT**

**10.1.1 Attendance of Cr Price and the Chief Executive Officer at a meeting of the WALGA Central Country Zone held at Lake Grace on Friday, 26 September 2008**

The issues discussed at this meeting were as follows:

- Wind Farm – Merredin
- Increase in Zone member subscriptions
- National Party reviewing needs in regional areas – establishing a wish list including replacing Narrogin and Merredin Hospitals
- Bernie Miller – MRD Engineer Narrogin – Road works
- Potential to make 10% overload tolerance for harvest lawful
- Cost of Headworks – lack of transparency in costing
- Next Meeting - 20 March 2009 Quairading including the annual bowls day
- Next Golf Day – 11 September 2009 Brookton

**10.1.2 Attendance of the Chief Executive Officer at the Wheatbelt Zone Meeting of the Local Government Managers Association on Tuesday, 30 September 2008 at the Wandering Golf Club**

The Chief Executive Officer attended the Wheatbelt Zone meeting and advised the attendance was disappointing and possibly due to being held after a long weekend.

**10.2 COMMITTEE REPORTS**

**10.2.1 Hotham Catchment Landcare Committee – Community Representative**

Cr Dowsett advised that Ian Turton had resigned from this Committee. Mr Turton has worked hard to ensure the Shire of Wandering's needs have been addressed and it will be important to ensure his replacement can continue to represent Wandering's interests.

**10.3 CHIEF EXECUTIVE OFFICER'S REPORT**

**10.3.1 Common Seal – Restrictive Covenant – Lots 1 & 12 Albany Highway**

**FILE REFERENCE:** Ass  
**DATE OF REPORT:** 7 October 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Nil

**BACKGROUND**

As a condition of subdivision of the land at the Bannister Roadhouse, no access to Albany Highway will be permitted from the newly created lots. A Deed of Restrictive Covenant has been prepared satisfying the condition.

**COMMENT – GENERAL**

A Council resolution to engross the document is required.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.  
Transfer of Land Act 1893

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item. All costs will be met by the property owner.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That the Common Seal be placed on a Deed of Restrictive Covenant in Gross over Lots 11 & 12 on Deposited Plan 59056 not permitting vehicular access to or from Albany Highway.**

**Simple Majority Required**

**RESOLUTION 231:2008/09**

*Moved Cr Hardie seconded Cr McNeil*

*That the Common Seal be placed on a Deed of Restrictive Covenant in Gross over Lots 11 & 12 on Deposited Plan 59056 not permitting vehicular access to or from Albany Highway.*

*Carried 7:0*

**10.3.2 Review of Wards and Representation**

**FILE REFERENCE:** 9.1.5  
**DATE OF REPORT:** 7 October 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Absolute Majority  
**ATTACHMENTS:** Nil

**BACKGROUND**

At its September Meeting, Council resolved to defer consideration of this matter until its October meeting to ensure that all Councillors are present when this matter is determined.

**COMMENT – GENERAL**

Comprehensive information was included in the agenda for the September meeting. It is suggested that Councillors refer to that agenda as the attachments will not be included in this agenda.

The General Comment from the September agenda was as follows:

In response to the advertisements, two responses were received which are attached to the agenda. In summary, one favours no change whilst the other offers the opinion that no Wards is the best choice for the long term. It is clear from the submissions that there is no preferred outcome expressed by the community at large although it could be inferred from the lack of submissions that the status quo should remain. Neither is there comment on the option of Ward amalgamation. However, the disparity in representation between the Wards needs to be addressed to the satisfaction of the Local Government Advisory Board.

Also attached, in its entirety, is a publication of the Board entitled *Review of Wards and Representation* which should be used as a guide in reaching a decision.

As the matter has been brought to Council's attention only three years after it was last considered whereas the statutory time frame is eight years. It could be inferred that the Board is requiring Council to address the disproportionate representation. Therefore, to suggest that the current arrangements remain may be rejected by the Board.

If that position is agreed then two options remain being Option 2 outlined in the Discussion Paper of amalgamating the Town and South Wards. Council should also take into consideration the likelihood of demographic changes within an eight year time frame. Current trends would indicate that growth will occur in reasonable proximity to the townsite and perhaps westward if workers in the Boddington area choose to make the Shire their home. This may create further imbalances inside the eight year time frame.

The long term outcome may be that no Wards exist but it could be argued that may be an option to be considered outside the current time frames and practical arguments can be made against abandoning the ward system at this time however it is the view of the CEO that the ward structure could be abandoned without adverse affect on Council.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

### **STRATEGIC IMPLICATIONS**

Representation is a key strategic issue guiding the long term direction of the Shire of Wandering

### **PUBLIC CONSULTATION**

A Discussion Paper was prepared for public information and advertisements were placed in the local media seeking submissions.

### **SOCIAL IMPLICATIONS**

It could be argued that there will be social implications arising from a variation to elector representation.

### **FINANCIAL IMPLICATIONS**

There are no short term financial implications arising from this Item.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

### **RECOMMENDATION**

1. That the public submissions be noted and submitters thanked for their interest.
2. That the submissions and information contained in the Discussion paper and the Local Government Advisory Board publications be used in developing a Council position on representation based on either an amended ward structure or no wards.

**Absolute Majority Required**

#### ***RESOLUTION 232:2008/09***

***Moved Cr Hardie seconded Cr Barge***

1. ***That the public submissions be noted and submitters thanked for their interest.***
2. ***That the Local Government Advisory Board be advised that after consideration of the submissions, future population growth patterns and the need to ensure the best interest of residents and ratepayers are taken into account, that the Ward system be abolished effective from the 2009 Council Elections and the Local Government Advisory Board note that it is Council's preference that a spill of positions of Councillor not occur and only those vacancies created by the effluxion of time be filled at the 2009 election.***

***Carried 4:3***

**10.3.3 Office Closure – Christmas – New Year 2008**

**FILE REFERENCE:** 1.2.1  
**DATE OF REPORT:** 8 October 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Nil

**BACKGROUND**

In 2007, the Council office closed on the days between Christmas and New Year.

**COMMENT – GENERAL**

It is proposed to again close the office for the three days between Christmas and New Year. With sufficient notification, the community will be able to make arrangements for any transactions such as vehicle licensing. Mail will not be handled but contractor deliveries will continue.

Staff will be required to take leave either, annual or accrued RDO's. A system will be put in place to ensure emergencies are dealt with and a skeleton crew will be available.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item but appropriate and timely notification of closure will be placed in the local media and signage will be in place.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That the Council Office be closed for the period 29-31 December inclusive and the community be notified of the closure via signage and advertisement.**

**Simple Majority Required**

**RESOLUTION 233:2008/09**

*Moved Cr McNeil seconded Cr Hardie*

*That the Council Office be closed for normal trading between 29-31 December 2008 but be staffed for a period of time on Wednesday, 31 December 2008 for the purpose of sorting the mail only and the community be notified of this fact via signage and advertisement.*

*Carried 7:0*

**REASON FOR VARIATION TO RECOMMENDATION**

*Discussion took place regarding mail delivery and it was decided that staff who reside in town will be requested to man the office for the purpose of sorting the mail only.*

**10.3.4 Bridge Programme for Works – 2009/10**

**FILE REFERENCE:** 33.1.5 & 12.1.1  
**DATE OF REPORT:** 8 October 2008  
**REPORT AUTHOR:** CEO  
**SENIOR OFFICER:** CEO  
**VOTING REQUIREMENTS:** Simple Majority  
**ATTACHMENTS:** Nil

**BACKGROUND**

The WA Local Government Grants Commission (the Commission) makes provision each year for the preservation of local authority owned bridges through Special Project grants, financed from Commonwealth Government road funding. The Commission have written to local authorities, inviting submissions for Special Project funding in the 2008/08 financial year. Projects that are submitted need to have been assessed by Main Roads WA and been included on their Ten Year Bridge Preservation Strategy for replacement or upgrade or preservation works which will enhance the useful life of the bridge.

**COMMENT – GENERAL**

Main Roads has advised that Bridge 3067A Dwarda East Road and Bridge 4251 Fourteen Mile Brook Road have been recommended for funding with budgets of \$54000 and \$195000 respectively.

The above bridge works will be funded 2/3 WALGGC and 1/3 from Main Roads and an application should be submitted to WALGGC for the required amount of \$166000 by mid-November.

It is also recommended that Main Roads arrange for the design and construction of the works.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

## FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item as funding is available from external sources.

## ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

## RECOMMENDATION

**That an application for Special Projects Grants (Bridge Preservation) be submitted to WALGGC in accordance with the Main Roads Programme and that Main Roads undertake design and construction.**

**Simple Majority Required**

### ***RESOLUTION 234:2007/08***

***Moved Cr Hardie seconded Cr Barge***

***That an application for Special Projects Grants (Bridge Preservation) be submitted to WALGGC in accordance with the Main Roads Programme and that Main Roads undertake design and construction.***

***Carried 7:0***

### **10.3.5 Public Amenities Block – Watts Street, Wandering**

#### **FILE REFERENCE:**

**DATE OF REPORT:** 8 October, 2008

**REPORT AUTHOR:** CEO

**SENIOR OFFICER:** CEO

**VOTING REQUIREMENTS:** Simple Majority

**ATTACHMENTS:** Nil

#### **BACKGROUND**

It is proposed to construct a new public amenities block adjacent to the Telecentre. A preferred site was informally determined on the day of the last Council meeting. A catalogue of designs was also circulated.

#### **COMMENT – GENERAL**

Subsequent to the meeting, a firm costing was sought on the preferred design including a verandah and lattice panelling. The price supplied and installed is \$32,290. An allowance will need to be made for concrete slab, plumbing and electrical and some drainage works of an estimated \$10,000.

Information was also sought from the Shire of Narrogin on facilities constructed at Highbury. The cost when constructed was approximately \$58,000. An estimate on the current cost has not been obtained. Details of the facility will be available at the meeting.

Plans were also obtained from the City of Albany. The facility is more appropriate for a remote location as the building is constructed using box culverts and composting toilets. It is an excellent design for parks and other locations remote from services. A single unit constructed approximately 12 months by contractors was in the vicinity of \$15,000. Further details will be available at the meeting.



Given the cost effectiveness of the kit design it is recommended that the proposal from Landmark Engineering and Design be proceeded with.

**STATUTORY IMPLICATIONS**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this Item.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this Item as the cost is contained within the budget allocation.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That the quotation from Landmark Engineering and Design of \$32,290 be accepted.**

**Simple Majority Required**

***RESOLUTION 235:2008/09***

***Moved Cr White seconded Cr Barge***

***That the quotation from Landmark Engineering and Design of \$32,290 be accepted.***

***Carried 7:0***

***RESOLUTION 236:2008/09***

***Moved Cr Hardie seconded Cr White***

***That the meeting adjourn for lunch at 12:26pm.***

***Carried 7:0***

**The meeting resumed at 2:10pm with all members present.**

**10.4 FINANCE**

**10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment**

<b>FILE REFERENCE:</b>	10.1.16 Finance General
<b>DATE OF REPORT:</b>	9 October 2008
<b>REPORT AUTHOR:</b>	Deputy CEO
<b>SENIOR OFFICER:</b>	CEO
<b>VOTING REQUIREMENTS:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Statement of Financial Activity. Budget vs Actual Variance Report. Accounts for Payment.

**BACKGROUND**

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

**COMMENT - GENERAL**

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19<sup>th</sup> of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

*“RESOLUTION 088:2006/07*

*Moved Cr Barge seconded Cr Kerr*

*That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.*

*Carried 7:0”*

**STATUTORY IMPLICATIONS**

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

**STRATEGIC IMPLICATIONS**

There are no strategic implications arising from this Item.

**PUBLIC CONSULTATION**

No public consultation has been undertaken in regards to this Item.

**SOCIAL IMPLICATIONS**

There are no social implications arising from this item.

**FINANCIAL IMPLICATIONS**

Other than the matters identified in the Budget vs Actual Variance Report, income and expenditure is proceeding as per budget forecasts and the end of year position should be as per that projected in the 2007/08 Municipal Budget, assuming all projects proceed and are completed in this timeframe.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this Item.

**RECOMMENDATION**

**That Council;**

- 1. Receive the September monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.**
- 2. Endorse the Accounts for Payment as listed on vouchers 2276 to 12519 and totalling \$109937.36 Municipal Fund.**

**Simple Majority Required**

***RESOLUTION 237:2008/09***

***Moved Cr Price seconded Cr McNeil***

***That Council;***

- 1. Receive the September monthly financial report incorporating the Statement of Financial Activity and Budget vs Actual Variance Report.***
- 2. Endorse the Accounts for Payment as presented and totalling \$109937.36 Municipal Fund.***

***Carried 7:0***

**10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**

**10.5.1 Environmental Health Officer's Report – September**

No report as staff on leave.

**10.5.2 Building Inspector's Report – September**

No report as staff on leave.

**11. ELECTED MEMBERS' ROADWORKS REPORTS**

**11.1.1 Cr Hardie: York Williams Road**

Cr Hardie advised a member of the community received a flat tyre on York Williams Road recently thought to be caused by a stone in the wall. The same person received another flat tyre caused by a stick thought to be a result of rubbish being dragged onto road during grading.

**11.1.2 Cr Hardie: Shire of Cuballing – Loader**

Ian Baker requested Cr Hardie investigate why the Shire of Cuballing's loader was being used on the Shire of Wandering works. The Chief Executive Officer advised the Shire of Cuballing has been contracted to do undertake some of the road construction works jointly with Council staff and plant.

**11.1.3 Cr Price: Gravel Supply**

Cr Price asked the Chief Executive Officer where the Shire was sourcing gravel. The Chief Executive Officer advised that staff were trying to locate sites closer to road works. Cr Price expressed his concern over gravel quality. Cr Price was also advised that water binding on the York Williams Road should be commenced next week.

**11.1.4 Cr Price: Codjatotine-Mooterdine Road Signage**

Cr Price requested some signage on a bend on Codjatotine-Mooterdine Road to alert traffic and to drive to road conditions.

**11.1.5 Road Signage within the Shire**

Investigate road signage advising that gravel roads exist within the Shire and road users should drive according to the condition of the roads.

**11.1.6 Cr McNeil: Road Conditions**

Cr McNeil said he had received several complaints with regard to the condition of gravel roads. Gravel roads were generally deteriorating and this seemed also the case in neighbouring Shires and appeared to be caused by the change to weather conditions.

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

**14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS**

**14.1.1 Cr White – Town Appearance**

Cr White voiced his concern over the following:

- The appearance of the town site and the weeds seem to be out of control.
- The reticulation at the Community Centre and the Telecentre does not appear to be working well as plants look dry.
- Playground is in need of some tidying up and sand fill.
- Seat on Men's Public Toilet is broken.

**14.1.2 Cr Hardie – Recycling Bin**

Cr Hardie suggested that the recycling bin be relocated near the tip or a more accessible area. The current position does not provide good access for a ute as there is a dip in the ground level.

**14.1.3 Cr Price – Office Extension**

Cr Price suggested there should be a partition around the toilet for privacy. He requested Council consider modifying the plans to reflect this change.

**14.1.4 Cr Price – Rubbish Tip**

Cr Price suggested it was time to dig a new pit. Cr White said we should investigate filling in the dam at the depot site at the same time. Cr Kerr advised the Shire of Williams have an excavator and may be interested in private work.

**14.1.5 Development - Stirling Farms**

The Chief Executive Officer advised he was in receipt of a request from Brad Warnock to grade the road believed to be known as Kelly Road. General discussion took place in regard to who was responsible for the maintenance of the road as it was not a gazetted road. Council staff will investigate the matter further with its legal advisers and insurance representatives.

**15. INFORMATION BULLETIN**



**COUNCILLORS INFORMATION  
BULLETIN – September 2008**

**INDEX**

1. **Chief Executive Officer's Information Report**
- 1.1. Planning Approvals issued by CEO using Delegated Authority from Council.
2. **Building Surveyor's Report and Environmental Health Officer's Report**
3. **Staff**
4. **Works Information Report**
5. **Plant Information Report**
6. **Outwards Correspondence**

1. **CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**

1.1 **Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**

Nil

1.2 **WA Local Government Association**

Issues Update – 36 – 39.08

- ◀ [SYSTEMIC SUSTAINABILITY STUDY STATEWIDE FORUM](#)
- ◀ [FIRST MEETING OF AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT](#)
- ◀ [STATE GOVERNMENT CABINET ANNOUNCED](#)
- ◀ [SUBMISSION: STATE BUDGET 2009-10](#)
- ◀ [PLANT AND EQUIPMENT PREFERRED SUPPLIER PANEL UPDATE](#)
- ◀ [NEW REGIONAL COOPERATION MANAGER POSITION- WALGA](#)
- ◀ [WALGA SUBMISSION TO THE DRAFT NRM PLAN FOR WA](#)
- ◀ [WALGA TAX SERVICE WORKSHOP](#)
- ◀ [CAPTIVATE PARTICIPATION FOR ALL LAUNCH](#)
- ◀ [HERITAGE PLANNING & MANAGEMENT SEMINAR 2008](#)
- ◀ [MEETING WITH BRENDON GRYLLS, MINISTER FOR REGIONAL DEVELOPMENT](#)
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- ◀ [WALGA ECO- NEWS](#)
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- ◀ [LOCAL ACTIVITY GRANTS \(LAGs\) ROUND 9](#)
- ◀ [PEST ANIMAL MANAGEMENT FUNDING AVAILABLE FOR RURAL LOCAL GOVERNMENTS](#)
- ◀ [ANTI POVERTY WEEK 12-18 OCTOBER](#)
- ◀ [VOLUNTEER GRANTS PROGRAM](#)

**Current Vacancies on Boards & Committees**

**Infopage**

Premier's Physical Activity Taskforce, Recreation, Culture & Arts and Planning Grants, Grain Freight Network

Training & Development 2008

1.3 **Australian Local Government Association**

ALGA News 12,19,26 September & # October

1.4 **Central Country Zone – WALGA**

Minutes Lake Grace Meeting – 26 September, 2008

1.5 **Wandering Primary School**

Newsletter 19 September, 2008

**2. ENVIRONMENTAL HEALTH OFFICER'S REPORT/BUILDING SURVEYOR'S REPORT (13.1.2) (2.2.4)**

**Environmental Health Officer/ Building Surveyor's Activity Report - September.**

**2.1 Environmental Health**

**Septic Tank Approvals**

<b>APPROVAL NUMBER</b>	<b>OWNER</b>	<b>ADDRESS</b>

**Food Premises Inspections**

**Other Environmental Health Matters**

Nil

**2.2 Building Surveyor**

**Building Inspections**

**Building Approvals**

Building Permits have been issued as follows:

<b>DATE</b>	<b>LICENSE NUMBER</b>	<b>OWNER</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>VALUE</b>
17.01.08	21	R & D Madrugo	63 Moramocking Rd	Dwelling	\$157,240
17.01.08	22	D Chambers	3 Pollard Rd	Shed	\$11,000
17.01.08	23	G Carstairs	121 Down St	Shed	\$6,000
24.02.08	24	S & N Kelliher	350 Wandering-Pingelly Rd	Dwelling	\$91,000
24.01.08	25	S Thornton	186 Fuller Rd	2 Sheds	\$20,000
31.01.08	26	J & D Lockwood	47 O'Connell Rd	Shed	\$19,800
31.01.08	27	B Warnock	4914 York Williams Rd	Shed	\$4,000
21.02.08	28	G Bowen	93 O'Connell Rd	Dwelling	\$150,000
27.02.08	29	B Sibley & S Constantine	124 Down St	Dwelling	\$70,000
27.02.08	25A	G Treasure	110 Gnowing St	Dwelling	\$150,000
20.03.08	30	R Steer and D Ebsary	2507 North Bannister – Wandering Rd	Kiosk	\$190,000

**COUNCILLOR INFORMATION BULLETIN – OCTOBER 2008**

20.03.08	31	D Parsons	450 George Rd	Dwelling	\$80,000
20.03.08	32	C Maylor	26562 Albany Highway	Kitchen additions and ablutions	\$45,000
27.03.08	33	D Morris	6 Blackboy Gully Rd	Shed	\$18,000

**General Matters**

3. **STAFF**

3.1 **Leave and Overtime Report – September 2008.**

Leave taken for month of September is as follows:

<b>LEAVE TYPE</b>	<b>HOURS</b>
Annual Leave	36.4 hours
Sick Leave	39.6 hours
Bereavement Leave	16.1 hours
Long Service Leave	Nil hours
Leave Without Pay	8.5 hours
Overtime	9 hours

4. **WORKS REPORT** – 10 September 2008 to 8 October 2008

4.2 **Construction**

Works have commenced on the gravel sheeting of York Williams Rd. (R2R, Job no's E157511, E157505, E157507)

4.3 **Maintenance**

Spraying and grubbing of Boneseed has been ongoing, Ulbrich Rd was closed and reopened in adverse weather conditions, temporary hazard signs were placed on several other roads. Several fallen trees and branches have been removed.

A successful Drum Muster was conducted with around 700 containers collected.

Maintenance carried out on machinery and plant this month included;

Road Broom, bobbins changed.

R2, Multipac VP200 multi tyred roller, oil replaced in suspension chambers.

Trailer, Papas box trailer, light repairs.

G1, Cat 12H grader, 6 new tyres fitted.

Wilson Twin Deck Slasher, PTO clutch plates replaced.

G2, Cat 120H grader, seals replaced in oil filter housing mount.

**Bitumen patching**

North Bannister Wandering Rd, Pumphreys Rd and Wandering Pingelly Rd have had patches put in place.

**Maintenance Grade**

Maintenance grading has continued in the last month with the following roads being completed:

shoulders on North Bannister Wandering Rd, Wandering Pingelly Rd, Pumphreys Rd, Fourteen Mile Brook Rd, Crossman Dwarda Rd and North Wandering Rd.

Reformation grading and dragging has been completed on Kubbine Rd, Codjatotine Hastings Rd, Codjatotine Mooterdine Rd (improvement to super elevation on corner), York Williams Rd and Fourteen Mile Brook Rd.



**Signs**

Two detour signs have been erected on Fourteen Mile Brook Rd to remove traffic from bridge.

**Depot**

**Town**

Mowing and general tidy up of the town area has been completed this month. Spraying of weeds at the caravan park and other reserves has been ongoing; a grave was excavated in the Catholic Cemetery.

**Next Jobs**

Works program including gravel sheeting of York Williams Rd and Bannister Rd.

4.4 **Private Works**

Two yards have been mowed/slashed, one abandoned vehicle has been removed, and four loads of gravel have been delivered.

4.5 **Fuel Quotes (11.1.1)**

Two orders were placed as per Council Item 7.1.5 (17 September 1992) as follows;

**11 September 2008**

**Diesel**

Cooper and Dysart Pty Ltd	\$1.670
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$1.626

An order for 4500 litres was issued to Fuel Distributors of WA.

**Petrol**

Cooper and Dysart Pty Ltd	\$1.541
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$1.523

An order for 1000 litres was issued to Fuel Distributors of WA.

**1 October 2008**

Cooper and Dysart Pty Ltd	did not quote
Great Southern Fuel Supplies	did not quote
Fuel Distributors of WA	\$1.587

An order for 2500 litres was issued to Fuel Distributors of WA.

4.6 **Traffic Counts**

No traffic data has been collected this month.

4.7 **Roadwork's Requests Received**

Nil

4.8 **Councillors Roadwork's Requests from Previous Meeting/s**

**11.1.2 Cr Kerr:** Kubbine Rd potoles and slippery in some sections, Codjatotine Hastings Rd potholed near culverts.

**Action:** Potholes graded with good moisture, Codjatotine Hastings Rd graded and sheeted mixed over loose section.

**11.1.3 Cr Price:** Many roads with potholes, Grahams Crossing requires more concrete, York Williams Rd, pothole south of Narrogin Rd.

**Action:** York Williams Rd graded, sheeting being completed.

**11.1.5 Cr McNeil:** North Wandering Rd, requires sheeting near Whiteley's.

**Action:** No action on sheeting as yet.

**5. PLANT REPORT**

- 5.1 **Caterpillar 12H 3306 6NC25698 Grader** – WD.483 – G1 – 5,773hrs (98 hrs for month)
- 5.2 **Caterpillar 120H Grader (Serial No 2AN0039)** – WD.300 – G2 – 10,331hrs (84 hrs for month)
- 5.3 **Isuzu FVZ1400 Tandem Axle Truck** – WD.458 – T1 – 19,325km (180kms for month)
- 5.4 **Isuzu FVZ1400 Tandem Axle Truck** – WD.355 – T2 – 2,167km (299kms for month)
- 5.5 **Mitsubishi FE649EWSRFAA Crew Cab Truck** – DC – 121,980km (2,468kms for month)
- 5.6 **Caterpillar 924G Loader** – WD.118 – L1 – 590hrs (28 hrs for month)
- 5.7 **John Deere 6510 Tractor** – WD.229 – TRA – 3,400hrs (61 hrs for month)
- 5.8 **Multipac VP200 SP Roller (Serial No 1447)** – WD.182 – R2 – 7,765hrs (80 hrs for month)
- 5.9 **Caterpillar CS-563E Roller (Serial No ASA00505)** – WD.219 – R4 – 635hrs (0 hrs for month)
- 5.10 **Caprice Sedan** - 0 WD - 17200km
- 5.11 **Toyota Hilux 3.0D LN167R 4 x 4 Utility** – WD.487–U1 – 168,929kms (2,488kms for month)
- 5.12 **Isuzu FSS Wandering Town 2.4B Fire Truck** – 1CPF913 – 1,375 km (0kms for month)
- 5.13 **Isuzu FSS500 Fire Truck (VIN J202129)** – WD.475- 81,358km (0kms for month)
- 5.14 **Hustler Mini Z Zero Turn Mower (Serial No 7070336)** - 47 hrs (5 hrs for month)
- 5.15 **Davleco Vib Steel Drum Drawn Roller/Lister HR3** – WD.598 – RL3 – 105 hrs (0 hrs for month)

**Other**

- Moore Multi Tyred Drawn Roller** - RL1
- Stihl 009AV, 034AV @ 039AV Chainsaws, Whipper Snipper**
- Sewell B200 Road Broom**
- Drag**

**6. OUTWARD CORRESPONDENCE**

<b>Date</b>	<b>Addressee</b>	<b>Subject</b>
11/09/2008	Declared Species Group	request for returned funds
12/09/2008	Peter Lightfoot	Inv 2314
12/09/2008	Mayenclan Contracting	Inv 2312
12/09/2008	WA Country Builders	Building App
15/09/2008	Westpac Bank	Bank Cheques
15/09/2008	Niven	Building App
19/09/2008	Local Health Authorities	Chq 12057
19/09/2008	Shannon Crake	Chq 12508
22/09/2008	bulk remittances	Statement
22/09/2008	Shared Service Division	Stocktake
22/09/2008	Ludi Weir	Statement
22/09/2008	WA Treasury	Annual report 2006/07
22/09/2008	Business Manager Declared Species Agreement	copy of agreement
22/09/2008	Wandering Golf Club	audit request
22/09/2008	Southern Road Services	Inv 2320
22/09/2008	J Dickson	Inv 2319
25/09/2008	Australian Gold Reagents	proposed route for Liq Cy to BGM
30/09/2008	Westpac Bank	Bank Cheques
2/10/2008	Licensing Business Unit	contract
2/10/2008	Bowman & Associates	survey of Waste Disposal
3/10/2008	Cameron Maher	Building App
3/10/2008	B Hardie	Condition of Roads
3/10/2008	Dept Env Con	Rubbish Tip Lease
3/10/2008	Appl Env Health Branch	EHO App
6/10/2008	Westpac Bank	Bank Cheques
7/10/2008	Turton, Taver, White, Miller, Kealley	Townsite Planning Scheme 3
7/10/2008	Cameron Maher	App for building app
7/10/2008	Chad Ferguson	Grading Motox track

**16. MEETING CLOSURE**

There being no further business, the Chairman closed the meeting at 4:00pm.

**These Minutes were confirmed by Council at the Ordinary Council Meeting on Thursday, 20 November 2008.**

**CR B E DOWSETT, Chairman**